

**MINUTES OF THE
BLANCHARD MAYOR AND TOWN COUNCIL
REGULAR MEETING – SEPTEMBER 10, 2013
7:00 O’CLOCK**

PRESENT: Johnny Digilormo, Mayor, Alderpersons Ashby, Jones, Lee and Galambos, Chief Presswood, Attorney Tom Arceneaux, David Yeates, Lonnie Smith, Perry Fuller, Jamie Davis, Candy Foshee, and citizens.

ABSENT: Alderperson Whittington, Debra Smith-Town Clerk.

Meeting called to order by Digilormo.

Pledge of Allegiance led by Lee.

Invocation given by Digilormo.

Questions and statements by citizens:

Connie Jenkins asked about the plans for the property next door to her owned by Chrissy Smith. After discussion, the Town of Blanchard will begin the process to clean the property, to be completed by October 15, 2013. Connie Jenkins further asked about the situation at 208 Maple Street. After discussion, it was decided that a letter would be sent to the owner of the property, Mr. Key, with a copy of letter to the present resident, Mr. Self, advising of the prior agreement made with Mr. Key and violation of Town ordinance.

Motion made by Lee to accept the minutes of the regular meeting of August 13, 2013 and the Special Meeting of August 28, 2013. Second by Ashby. All voted yea.

A motion was made by Lee to amend the Agenda to include Resolution 8 of 2013 (Resolution Addressing Engineering Aspects of the Proposed FY 2014-FY 2015 Louisiana Community Development Block Grant Project (“LCDBG”) and Resolution 9 of 2013 (Resolution Addressing Administrative Aspects of the Proposed FY 2014-FY 2015 Louisiana Community Development Block Grant Project (“LCDBG”). Second by Jones. At this time, the Mayor asked for any public input, and there was none.

Roll call vote:

YEAS: Lee, Jones, Galambos, Ashby

NAYS: None

ABSTAINED: NONE

ABSENT: Whittington

And the Agenda was amended to include Resolution 8 of 2013 and Resolution 9 of 2013.

Resolution 8 of 2013 – (Addressing Engineering Aspects of the Proposed FY 2014 – FY 2015 Louisiana Community Development Block Grant Project “LCDBG”)

RESOLUTION 8 OF 2013

A RESOLUTION ADDRESSING ENGINEERING ASPECTS OF THE
PROPOSED FY 2014 - FY 2015 LOUISIANA COMMUNITY
DEVELOPMENT BLOCK GRANT PROJECT (“LCDBG”)

WHEREAS, the Town of Blanchard is desirous of submitting an application to the State of Louisiana, Division of Administration for funding under the FY 2014 - FY 2015 LCDBG program for public improvements; and

WHEREAS, it is necessary to pay all engineering costs associated with the implementation of the LCDBG program to receive one bonus point, should funding become available;

NOW, THEREFORE BE IT RESOLVED that the Town of Blanchard has hired the engineering firm of Balar Associates, Inc. to provide engineering services relative to the LCDBG program. All engineering fees are established in the LCDBG application and are contingent upon funding of the project by the State of Louisiana, Division of Administration under the FY 2014 or the FY 2015 LCDBG program.

BE IT FURTHER RESOLVED that the Town of Blanchard has agreed to utilize local funds to pay all engineering costs associated with the preparation and implementation of the FY 2014 - FY 2015 LCDBG program.

Motion to accept Resolution 8 of 2013 made by Jones. Second by Ashby. Resolution 8 of 2013 was adopted this 10th day of September, 2013.

Resolution 9 of 2013 – (Addressing Administrative Aspects of the Proposed FY 2014 – FY 2015 Louisiana Community Development Block Grant Project “LCDBG”)

RESOLUTION 9 OF 2013

A RESOLUTION ADDRESSING ADMINISTRATIVE ASPECTS OF THE PROPOSED FY 2014 - FY 2015 LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT PROJECT (“LCDBG”)

WHEREAS, the Town of Blanchard is desirous of submitting an application to the State of Louisiana, Division of Administration for funding under the FY 2014 - FY 2015 LCDBG program for public improvements; and

WHEREAS, it is necessary to pay all administrative costs associated with the implementation of the LCDBG program to receive one bonus point, should funding become available;

NOW, THEREFORE BE IT RESOLVED that the Town of Blanchard has hired the administrative and engineering firms of GNF Management Company, Inc. and Balar Associates, Inc., to assist in the preparation of said application for the fees of \$1,400.00 and \$1,500.00, respectively. An additional fee of \$35,000.00 will be paid to the administrative firm of GNF Management Company, Inc., for subsequent program administration of the LCDBG program. All fees are contingent upon funding of the project by the State of Louisiana, Division of Administration under the FY 2014 or the FY 2015 LCDBG program.

BE IT FURTHER RESOLVED that the Town of Blanchard has agreed to utilize local funds to pay the above contract amount and all other administrative costs associated with the preparation and implementation of the FY 2014 - FY 2015 LCDBG program.

Motion to accept Resolution 9 of 2013 made by Jones. Second by Galambos. Resolution 9 of 2013 was adopted this 10th day of September, 2013.

OLD BUSINESS

Stephen Self – (208) Maple Street, Mobile Home water meter hook up)

Mr. Self, who presently resides at 208 Maple Street, did not appear at the council meeting. It was the prior agreement with the owner of the property, Mr. Key, that the small mobile home was to be used only as a workshop. At this time, Mr. Self, who is residing on the property, is using the mobile home as a second residence. This violates the agreement the Council made with the owner, Mr. Key, and also the Ordinances of the Town of Blanchard. Motion was made by Jones that a certified letter be sent to Mr. Key, the owner, advising of the prior agreement made with Mr. Key and violation of Town ordinance, with a copy to Mr. Self. Second by Ashby. All ye.

Public Hearing on Ordinance 11 of 2013 (An Ordinance to amend Ordinance 6 of 2013 that amended the budget for the Town of Blanchard for the fiscal year ending June 30, 2013 and otherwise providing with respect thereto)

Public Hearing opened at 7:07 p.m. There being no comments, the hearing was closed at 7:08 p.m.

Vote on ordinance 11 of 2013 (Amending Ordinance 6 of 2013 that amended the budget for the Town of Blanchard for the fiscal year ending June 30, 2013 and otherwise providing with respect thereto)

ORDINANCE 11 OF 2013

AN ORDINANCE TO AMEND ORDINANCE 6 OF 2013 WHICH AMENDED THE BUDGET FOR THE TOWN OF BLANCHARD FOR THE FISCAL YEAR ENDING JUNE 30, 2013, AND OTHERWISE PROVIDING WITH RESPECT THERETO:

WHEREAS, The Town of Blanchard desires to adopt and amend the budget for fiscal year ending June 30, 2013:

2011-2012 Estimate	2011-2012 Actual	2012-2013 Budget	2012-2013 Estimate
-----------------------	---------------------	---------------------	-----------------------

SECTION ONE, GENERAL FUND

GENERAL FUND REVENUES:

50-1000 · General Government

50-1001 · Property Taxes	108,000.00	106,462.51	113,400.00	108,605.00
50-1002 · Insurance License Fees	21,030.00	34,803.15	22,100.00	36,598.00
50-1003 · Occupational License Fees	20,731.00	19,066.15	21,775.00	20,866.00
50-1004 · Franchise Fees	145,900.00	137,209.67	153,195.00	128,735.00
50-1005 · Interest Revenue	110.00	106.14	125.00	1,594.00
50-1006 · Other Revenue	1,260.00	17,085.40	2,000.00	4,083.00
50-1007 · Building Permits	8,900.00	8,168.50	9,500.00	7,199.00
50-1009 · Inspection Fees	33,150.00	30,400.00	34,800.00	22,830.00
50-1010 · Transfer in House	0.00	0.00	0.00	0.00
50-1011 · Sale of Assets	0.00	972.00	0.00	0.00
Total 50-1000 · General Govt. Revenues	339,081.00	354,273.52	356,895.00	330,510.00

50-3000 · Intergovernmental Revenues

50-3001 · Money from State	0.00	0.00	0.00	0.00
50-3002 · LGAP Money	0.00	0.00	25,000.00	21,500.00

50-3003 · Tobacco Tax	0.00	0.00	0.00	0.00
Total 50-3000 · Intergovt. Revenues	0.00	0.00	25,000.00	21,500.00
50-4000 · Public Safety				
50-4001 · Police Fines	49,800.00	54,307.58	52,290.00	73,993.00
50-4002 · Witness Fees	300.00	250.00	300.00	200.00
50-4003 · Sales of Assets	0.00	0.00	0.00	3,000.00
50-4004 · Sales Tax Receipts	165,000.00	165,327.10	173,250.00	165,171.00
50-4005 · Seized Forfeiture Assests	3,000.00	0.00	0.00	1,434.00
Total 50-4000 · Public Safety Revenues	218,100.00	219,884.68	225,840.00	243,798.00
50-6000 · Public Works				
50-6200 · Sanitation				
50-6201 · Garbage Collections	205,475.00	189,812.00	215,750.00	176,414.00
Total 50-6200 · Sanitation	205,475.00	189,812.00	215,750.00	176,414.00
50-6300 · Buildings & Grounds				
50-6301 · Mowing	2,600.00	1,300.00	2,600.00	1,300.00
50-6302 · Town Hall Rental Fees	44,900.00	45,625.00	45,000.00	38,850.00
Total 50-6300 · Buildings & Grounds	47,500.00	46,925.00	47,600.00	40,150.00
Total 50-6000 · Public Works Revenues	252,975.00	236,737.00	263,350.00	216,564.00
Total Governmental Revenues	810,156.00	810,895.20	871,085.00	812,372.00

GENERAL FUND EXPENSES:

60-1000 · General Govt Expenses				
60-1001 · Aldermen Fees	6,000.00	6,300.00	6,300.00	6,300.00
60-1002 · Notary Fees	0.00	10.00	0.00	71.00
60-1003 · Inspection Fees Expenses	31,500.00	28,870.00	33,705.00	18,815.00
60-1004 · Town Secretary	4,800.00	4,600.00	5,400.00	5,400.00
60-1005 · Ordinance Exp	60.00	20.00	100.00	273.00
60-1006 · Election Expense	0.00	0.00	1,500.00	0.00
60-1007 · Print Minutes	6,450.00	6,986.15	7,000.00	7,270.00
60-1008 · Attorney Fees	10,000.00	17,021.66	10,000.00	26,993.00
60-1009 · Town Clerk Salary	22,500.00	19,218.75	24,500.00	28,103.00
60-1010 · Employee Benefits--Medicare	3,375.00	3,354.99	3,650.00	3,474.00
60-1011 · Economic Development	9,100.00	9,094.15	7,000.00	26,748.00
60-1012 · Liability Ins--Gen.Fund	5,750.00	0.00	6,000.00	10,210.00
60-1013 · Audit Exp	20,700.00	20,695.00	6,000.00	6,000.00
60-1014 · Supplies & Postage	1,725.00	1,779.78	1,850.00	2,989.00
60-1015 · Misc Exp	2,820.00	566.01	1,000.00	337.00
60-1016 · Computer Cost & Maint.	1,425.00	1,413.89	1,500.00	1,867.00
60-1017 · Dues & Subscriptions	3,050.00	3,042.42	3,250.00	3,723.00
60-1018 · Mileage	1,800.00	1,830.33	2,000.00	1,858.00
60-1019 · Conf. Exp/Cont. Education	2,550.00	3,192.75	2,800.00	5,194.00
60-1020 · Expenses pd by Sales Tax	1,660.00	1,646.01	1,800.00	1,773.00
60-1021 · Utilities--Town Hall	10,700.00	10,495.31	11,500.00	10,506.00

60-1022 · Nationwide Exp	1,440.00	1,430.00	1,550.00	1,430.00
Total 60-1000 · General Govt Expenses	147,405.00	141,567.20	138,405.00	169,334.00
60-4000 · Public Safety Expenses				
60-4001 · Police Dept Salaries	221,500.00	223,436.47	232,575.00	230,500.00
60-40A1 · Contra Police Supplemental Pay	(30,000.00)	(29,769.22)	(30,000.00)	(29,077.00)
60-4002 · Police Chief Salary	45,300.00	43,170.42	47,400.00	47,292.00
60-4003 · Elected Police Chief Salary	6,600.00	6,600.00	6,600.00	6,600.00
60-4004 · Police Benefits S/S	14,360.00	14,345.48	15,350.00	14,854.00
60-4005 · Emp Benefits Retirement (MPERS)	9,800.00	9,766.53	10,241.00	11,074.00
60-4006 · Emp Benefits-Health Ins	73,150.00	71,867.10	66,830.00	78,845.00
60-4007 · Uniforms	1,300.00	1,375.24	1,365.00	595.00
60-4008 · Auto Exp	30,379.00	30,633.24	31,900.00	29,980.00
60-4009 · Utilities	6,500.00	6,684.07	6,825.00	8,952.00
60-4010 · Communication Radio	950.00	950.40	1,000.00	
60-4011 · Equip & Supplies	9,094.00	8,584.70	9,550.00	12,184.00
60-4012 Subs/Dues AKA Misc. Exp	0.00	0.00	500.00	0.00
60-4013 · Conference Exp	1,500.00	1,453.90	1,500.00	865.00
60-4014 · Educ & Training	2,640.00	2,636.72	2,640.00	2,173.00
60-4015 · Gen Liab. Ins.	9,375.00	2,508.48	9,375.00	6,908.00
60-4016 · W/C Ins.	3,600.00	3,600.00	3,600.00	9,818.00
60-4017 · Police Fines Exp	8,700.00	9,421.13	8,800.00	12,679.00
Total 60-4000 · Public Safety Expenses	414,748.00	407,264.66	426,051.00	444,242.00
60-6000 · Public Works Dept				
60-6100 · Streets & Right of Ways				
60-6101 · Alderman Fee	6,000.00	6,000.00	6,000.00	6,000.00
60-6102 · Misc	0.00	0.00	200.00	0.00
60-6103 · Equip Maint	0.00	0.00	0.00	0.00
60-6104 · Street Lights	24,000.00	25,991.29	25,680.00	21,976.00
60-6105 New Street Lights	6,469.00	6,469.00	5,000.00	0.00
Total 60-6100 · Streets & Right of Ways	36,469.00	38,460.29	36,880.00	27,976.00
60-6200 · Sanitation				
6201 · Garbage Collection	164,500.00	179,355.74	176,015.00	182,132.00
Total 60-6200 · Sanitation	164,500.00	179,355.74	176,015.00	182,132.00
60-6300 · Buildings & Grounds				
60-6301 · Alderman Fee	6,000.00	6,000.00	6,000.00	6,000.00
60-6302 · Maint & Supplies	9,400.00	9,132.07	2,500.00	11,772.00
Total 60-6300 · Buildings & Grounds	15,400.00	15,132.07	8,500.00	17,772.00
Total 60-6000 · Public Works Dept Exp.	216,369.00	232,948.10	221,395.00	227,880.00
60-7000 · Culture & Recr				
60-7001 · Library Utilities & Maint	2,500.00	2,481.54	15,000.00	2,407.00
60-7002 · Tennis Courts Exp	20,500.00	4,818.28	10,000.00	450.00
Total 60-7000 · Culture & Recr Expenses	23,000.00	7,299.82	25,000.00	2,857.00

60-9000 · Capital Outlays				
60-9001 · Town Hall	0.00	0.00	20,000.00	0.00
60-9002 · Police	9,129.00	18,776.50	25,000.00	25,114.00
60-9003 · Buildings & Grounds	5,000.00	4,455.00	5,000.00	0.00
Total 60-9000 · Capital Outlays Expenses	14,129.00	23,231.50	50,000.00	25,114.00
Total Governmental Expenses	815,651.00	812,311.28	860,851.00	869,427.00
Total Govt Net INCOME or (LOSS)	(5,495.00)	(1,416.08)	10,234.00	(57,055.00)
Beginning Fund Balance	79,147.58	79,125.08	77,709.00	77,709.00
Ending Fund Balance	73,652.58	77,709.00	87,943.00	20,654.00

SECTION TWO, UTILITY FUND

UTILITY FUND REVENUES:

50-1000 · Water				
50-1001 · Water Sales	2,509,700.00	2,548,721.41	2,635,185.00	2,392,628.00
50-1002 · Reconnect Fees	9,450.00	9,922.88	9,923.00	14,125.00
50-1003 · Other Water	3,600.00	4,190.89	3,780.00	1,447.00
50-1004 · Installation Fees	39,000.00	46,356.00	40,950.00	68,130.00
50-1006 · Fire Plug Fee	3,000.00	0.00	3,000.00	3,000.00
50-1007 · Interest Revenue	1,300.00	1,361.10	1,365.00	73,384.00
50-1008 · Misc Inc & NSFs	1,400.00	1,943.18	1,470.00	8,437.00
50-1009 · Sale of Assets	16,100.00	13,214.60	6,000.00	15,720.00
50-1010 · Safe Drinking Water Fee	13,750.00	231.24	14,438.00	13,130.00
50-1012 · Security Fee	24,500.00	24,351.25	25,725.00	26,654.00
50-1013 · LCDBG Grant Funds	0.00	0.00	0.00	116,000.00
50-1014 · Bluebird Wireless Lease	4,860.00	4,860.00	4,800.00	4,050.00
50-1016 · Garbage Collection	194,000.00	196,156.12	203,700.00	191,267.00
50-1017 · Development Fees	8,425.00	8,425.00	8,846.00	0.00
50-1018 · Caddo Parish Comm. Rev,		839.68		0.00
50-1019 · ARRA Forgivable Loan		152,119.65		(54,293.00)
Total 50-1000 · Water Revenue	2,829,085.00	3,012,693.00	2,959,182.00	2,873,679.00
50-7000 · Sewer				
50-7001 · Sewer Service Fees	278,200.00	288,626.06	292,110.00	256,244.00
50-7002 · Sewer Permits	9,600.00	8,000.00	10,080.00	6,400.00
50-7003 · Security Fees	7,400.00	7,321.75	7,770.00	5,356.00
50-7004 · Sewer Plant Mineral Lease	6.00	5.00	6.00	5.00
50-7005 · Interest Revenue	115.00	144.13	121.00	191.00
50-7007 · Sewer Ad Valorem	49,575.00	49,572.01	52,054.00	51,063.00
50-7008 · Misc Inc	0.00	0.00	0.00	0.00
50-7009 · Sale of Assets	0.00	0.00	0.00	0.00
Total 50-7000 · Sewer Revenue	344,896.00	353,668.95	362,141.00	319,259.00
Total Utility Revenue	3,173,981.00	3,366,361.95	3,321,323.00	3,192,938.00

UTILITY FUND EXPENSES:

60-1000 · Water Expenses

60-1001 · Alderman & Mayor Fees	24,000.00	24,000.00	24,000.00	24,500.00
60-1002 · Office Supplies	12,800.00	12,317.60	13,696.00	12,212.00
60-1003 · Office Rent	24,000.00	24,000.00	25,680.00	24,000.00
60-1004 · Legal & Audit	24,400.00	31,195.95	26,108.00	21,960.00
60-1005 · Consultant Fees	5,775.00	5,775.00	6,179.00	0.00
60-1006 · Computer Cost & Maint.	29,300.00	32,057.81	31,351.00	39,036.00
60-1007 · Postage	14,800.00	15,801.14	15,836.00	16,543.00
60-1008 · Salaries	602,410.00	605,681.46	736,579.00	759,059.00
60-1009 · Maint & Supplies	225,800.00	283,320.70	241,606.00	324,031.00
60-1010 · Chemicals	148,000.00	170,414.67	158,360.00	202,847.00
60-1011 · Auto Exp	31,800.00	32,511.06	34,026.00	34,769.00
60-1012 · Water Bills Exp	2,000.00	1,932.88	2,140.00	8,889.00
60-1013 · Utilities	91,300.00	97,394.24	97,691.00	90,130.00
60-1014 · Misc Exp & NSF's	500.00	807.73	535.00	88.00
60-1015 · Dues & Subscriptions	6,000.00	5,803.32	6,420.00	6,265.00
60-1016 · LA One Call	1,800.00	1,909.20	1,926.00	2,027.00
60-1017 · Training & Safety	7,800.00	6,826.72	8,346.00	12,712.00
60-1018 · Uniforms	2,800.00	4,146.45	2,996.00	3,531.00
60-1019 · Conference Exp	0.00	0.00	1,000.00	544.00
60-1020 · Note Principal	362,000.00	0.00	387,340.00	390,000.00
60-1021 · Note Interest	269,300.00	319,255.32	288,151.00	282,879.00
60-1022 · Bonding Fees & Charges	55,000.00	86.56	10,000.00	11,685.00
60-1024 · Insurance--G/L	54,200.00	89,625.46	57,994.00	54,207.00
60-1025 · Insurance--W/C	17,650.00	25,693.67	28,386.00	25,618.00
60-1026 · FICA Taxes	45,000.00	43,500.04	58,400.00	48,800.00
60-1027 · Emp Benefits-Medical	130,000.00	138,230.83	158,850.00	195,782.00
60-1028 · Nationwide Retire.Town Exp	10,000.00	4,518.46	10,700.00	6,850.00
60-1029 · Capital Outlay	200,000.00	42,840.82	214,000.00	13,745.00
60-1030 · Safe Drinking Water Fee	11,710.00	11,707.20	12,530.00	11,710.00
60-1032 · Lab Fees	3,600.00	5,995.00	3,852.00	3,032.00
60-1033 LCDBG Grant Expense	14,600.00	27,530.00	15,622.00	139,420.00
60-1035 · Per Diem	1,700.00	1,570.00	1,819.00	2,180.00
60-1036 · Mileage	2,000.00	1,641.32	2,140.00	1,979.00
60-1037 · Water Security Fee	15,400.00	5,301.61	16,478.00	1,437.00
60-1038 · Communication/Radios	1,210.00	1,210.00	1,295.00	13,551.00
60-1039 · Printing fees	1,000.00	1,643.52	1,070.00	1,600.00
60-1040 · Garbage Fee due to GF	190,000.00	189,812.00	203,300.00	176,414.00
60-1041 · Drug Screen	200.00	251.00	214.00	503.00
60-1042 · Bank Charges	250.00	197.23	268.00	343.00
60-1044 · Water Facilities Improvements				
60-A100 · Construction Expense	0.00	37,446.64	0.00	
60-1047 · Depreciation Expense	0.00	546,594.08		
60-1048 · Permits	10,700.00	10,690.00	11,449.00	690.00
60-1049 · Online bill pmt fees	1,600.00	1,659.42	1,712.00	3,675.00

60-1050 · Development Review fees	11,500.00	11,050.00	12,305.00	0.00
60-1000 · Water Expenses-Other		343.00		
Total 60-1000 · Water Expenses	2,663,905.00	2,874,289.11	2,932,350.00	2,969,243.00
60-1A06 · ACT 319 Expenses	15,000.00	0.00	15,000.00	15,000.00
60-7000 · Sewer Expenses				
60-7001 · Office Supplies & Postage	700.00	568.81	749.00	87.00
60-7002 · Legal & Audit	7,500.00	10,452.85	8,025.00	13,532.00
60-7003 · Office Rent	18,000.00	18,000.00	19,260.00	18,000.00
60-7004 · Misc. Exp.	100.00	0.00	107.00	0.00
60-7005 · Alderman Fee	6,000.00	6,000.00	6,000.00	6,000.00
60-7006 · Salaries	92,000.00	91,635.49	0.00	3,418.00
60-7007 · Maintenance	29,000.00	31,030.18	31,030.00	32,572.00
60-7008 · Chemicals & Supplies	2,700.00	3,605.14	2,889.00	2,672.00
60-7009 · Auto Exp	3,200.00	3,441.33	3,424.00	6,171.00
60-7010 · Utilities	36,500.00	37,347.03	39,055.00	39,196.00
60-7011 · Lab Fees	3,700.00	3,980.00	3,959.00	3,410.00
60-7012 · Consultant Fees	4,500.00	4,375.00	4,815.00	3,000.00
60-7013 · Insurance-G/L	10,000.00	10,000.00	10,700.00	9,312.00
60-7014 · Insurance-W/C	9,500.00	4,655.16	0.00	3,338.00
60-7015 · Emp Benefits-Medical	19,750.00	16,394.53	0.00	1,055.00
60-7016 · FICA Taxes	10,250.00	10,173.39	0.00	11,413.00
60-7017 · Copy Machine Exp	4,400.00	4,449.16	4,708.00	4,107.00
60-7018 · Uniforms	600.00	140.00	642.00	0.00
60-7019 · Capital Outlay	73,500.00	24,494.10	78,645.00	5,070.00
60-7020 · Train./Safety/Hepatitis Shots	2,300.00	2,272.08	2,461.00	1,014.00
60-7021 · Sewer Security Fee Exp	8,000.00	7,649.89	8,560.00	0.00
60-7022 · Per Diem	450.00	355.00	482.00	0.00
60-7023 · Nationwide Retire.-Town Exp	0.00	0.00	0.00	0.00
60-7024 · Mileage	700.00	304.34	749.00	0.00
60-7027 · Depreciation Expense		95,200.72		
60-7028 · Permit	834.00	1,059.00	892.00	1,065.00
Total 60-7000 · Sewer Expenses	344,184.00	387,583.20	227,152.00	164,432.00
Total Utility Expenses	3,023,089.00	3,261,872.31	3,174,502.00	3,148,675.00
Total Utility Dept Net INCOME or (LOSS)	150,892.00	104,489.64	146,821.00	44,263.00
Beginning Fund Balance	1,352,358.14	996,872.89	1,101,362.53	1,101,362.53
Ending Fund Balance	1,503,250.14	1,101,362.53	1,248,183.53	1,145,625.53

Motion made by Lee to adopt Ordinance 11 of 2013. Second by Ashby.

Roll Call Vote:

YEAS: Lee, Jones, Galambos, Ashby

NAYS:

ABSENT: Whittington

And Ordinance 11 of 2013 was adopted this 10th day of September, 2013.

Public Hearing on Ordinance 12 of 2013 (An Ordinance to amend Ordinance 7 of 2013 that adopted the budget for the Town of Blanchard for the fiscal year ending June 30, 2014 and otherwise providing with respect thereto)

Public Hearing opened at 7:09 p.m. There being no comments, the hearing was closed at 7:10 p.m.

Vote on Ordinance 12 of 2013 (An Ordinance to Amend Ordinance 7 of 2013 that adopted the budget for the Town of Blanchard for the fiscal year ending June 30, 2014 and otherwise providing with respect thereto)

Ordinance 12 of 2013 (Budget for 2013-2014)

AN ORDINANCE TO AMEND ORDINANCE 7 OF 2013 WHICH ADOPTED THE BUDGET FOR THE TOWN OF BLANCHARD FOR THE FISCAL YEAR ENDING JUNE 30, 2014, AND OTHERWISE PROVIDING WITH RESPECT THERETO:

BE IT ORDAINED by the Mayor and the Board of Alderpersons of the Town of Blanchard, Louisiana, in due, legal and regular session convened, as follows:

- Section 1. The Town of Blanchard ("Town") is authorized to levy an Ad Valorem Tax of Six and 51/100 (6.51) mills for general purposes.
- Section 2. The Town so authorizes to levy an Ad Valorem Tax of Three & 10/100 (3.10) mills for maintenance and operation of the Town sewer system.
- Section 3. The Town is authorized to levy other fees and taxes for general purposes as set forth herein.
- Section 4. Sufficient receipts for general government operations are available for sources authorized by law.
- Section 5. The Town has approved the incurrence of debt and the appropriation of expenditure by specific action.
- Section 6. The Town desires to adopt an annual operating budget for the fiscal year ending June 30, 2014 ("FY 2014") as set forth herein.

2011-2012 Actual	2012-2013 Budget	2012-2013 Estimate	2013-2014 Budget
---------------------	---------------------	-----------------------	---------------------

SECTION ONE, GENERAL FUND

GENERAL FUND REVENUES:

50-1000 · General Government

50-1001 · Property Taxes	106,462.51	113,400.00	108,605.00	114,035.00
50-1002 · Insurance License Fees	34,803.15	22,100.00	36,598.00	38,428.00
50-1003 · Occup. License Fees	19,066.15	21,775.00	20,866.00	21,909.00
50-1004 · Franchise Fees	137,209.67	153,195.00	128,735.00	135,172.00
50-1005 · Interest Revenue	106.14	125.00	1,594.00	1,674.00
50-1006 · Other Revenue	17,085.40	2,000.00	4,083.00	4,287.00
50-1007 · Building Permits	8,168.50	9,500.00	7,199.00	7,559.00
50-1009 · Inspection Fees	30,400.00	34,800.00	22,830.00	23,972.00
50-1010 · Transfer in House	0.00	0.00	0.00	0.00
50-1011 · Sale of Assets	972.00	0.00	0.00	0.00
Total 50-1000 · Gen. Govt. Rev.	354,273.52	356,895.00	330,510.00	347,036.00

50-3000 · Intergovernmental Rev.

50-3001 · Money from State	0.00	0.00	0.00	0.00
50-3002 · LGAP Money	0.00	25,000.00	21,500.00	25,000.00
50-3003 · Tobacco Tax	0.00	0.00	0.00	0.00
Total 50-3000 · Intergovt. Revenues	0.00	25,000.00	21,500.00	25,000.00
50-4000 · Public Safety				
50-4001 · Police Fines	54,307.58	52,290.00	73,993.00	79,052.00
50-4002 · Witness Fees	250.00	300.00	200.00	250.00
50-4003 · Sales of Assets	0.00	0.00	3,000.00	3,780.00
50-4004 · Sales Tax Receipts	165,327.10	173,250.00	165,171.00	207,525.00
50-4005 · Seized Forfeiture Assets	0.00	0.00	1,434.00	1,807.00
Total 50-4000 · Public Safety Rev	219,884.68	225,840.00	243,798.00	292,414.00
50-6000 · Public Works				
50-6200 · Sanitation				
50-6201 · Garbage Collections	189,812.00	215,750.00	176,414.00	202,048.00
Total 50-6200 · Sanitation	189,812.00	215,750.00	176,414.00	202,048.00
50-6300 · Buildings & Grounds				
50-6301 · Mowing	1,300.00	2,600.00	1,300.00	3,900.00
50-6302 · Town Hall Rent/Fees	45,625.00	45,000.00	38,850.00	40,000.00
Total 50-6300 · Bldgs & Grounds	46,925.00	47,600.00	40,150.00	42,158.00
Total 50-6000 · Public Works Rev.	236,737.00	263,350.00	216,564.00	244,206.00
Total Governmental Revenues	810,895.20	871,085.00	812,372.00	908,656.00
GENERAL FUND EXPENSES:				
60-1000 · General Govt Expenses				
60-1001 · Aldermen Fees	6,300.00	6,300.00	6,300.00	6,300.00
60-1002 · Notary Fees	10.00	0.00	71.00	75.00
60-1003 · Inspection Fees Exp.	28,870.00	33,705.00	18,815.00	19,756.00
60-1004 · Town Secretary	4,600.00	5,400.00	5,400.00	5,400.00
60-1005 · Ordinance Exp	20.00	100.00	273.00	287.00
60-1006 · Election Expense	0.00	1,500.00	0.00	1,500.00
60-1007 · Print Minutes	6,986.15	7,000.00	7,270.00	7,000.00
60-1008 · Attorney Fees	17,021.66	10,000.00	26,993.00	18,000.00
60-1009 · Town Clerk Salary	19,218.75	24,500.00	28,103.00	25,000.00
60-1010 · Employee--Medicare	3,354.99	3,650.00	3,474.00	3,648.00
60-1011 · Economic Development	9,094.15	7,000.00	26,748.00	5,000.00
60-1012 · Liability Ins--Gen.Fund	0.00	6,000.00	10,210.00	10,721.00
60-1013 · Audit Exp	20,695.00	6,000.00	6,000.00	6,300.00
60-1014 · Supplies & Postage	1,779.78	1,850.00	2,989.00	3,138.00
60-1015 · Misc Exp	566.01	1,000.00	337.00	354.00
60-1016 · Computer Cost & Maint.	1,413.89	1,500.00	1,867.00	1,960.00
60-1017 · Dues & Subscriptions	3,042.42	3,250.00	3,723.00	3,750.00
60-1018 · Mileage	1,830.33	2,000.00	1,858.00	1,951.00
60-1019 · Conf. Exp/Cont. Education	3,192.75	2,800.00	5,194.00	5,454.00
60-1020 · Exp pd by Sales Tax	1,646.01	1,800.00	1,773.00	1,862.00
60-1021 · Utilities--Town Hall	10,495.31	11,500.00	10,506.00	10,500.00
60-1022 · Nationwide Exp	1,430.00	1,550.00	1,430.00	1,450.00
60-1023 · Code Enforcement Exp.				0.00
Total 60-1000 · General Govt Exp	141,567.20	138,405.00	169,334.00	139,406.00

60-4000 · Public Safety Expenses				
60-4001 · Police Dept Salaries	223,436.47	232,575.00	230,500.00	267,635.00
60-40A1 · Contra Police Supplemental Pay	(29,769.22)	(30,000.00)	(29,077.00)	(30,000.00)
60-4002 · Police Chief Salary	43,170.42	47,400.00	47,292.00	54,994.00
60-4003 · Elected Police Chief Salary	6,600.00	6,600.00	6,600.00	7,623.00
60-4004 · Police Benefits S/S	14,345.48	15,350.00	14,854.00	17,240.00
60-4005 · Emp Ben. Retir (MPERS)	9,766.53	10,241.00	11,074.00	12,774.00
60-4006 · Emp Benefits-Health Ins	71,867.10	66,830.00	78,845.00	98,245.00
60-4007 · Uniforms	1,375.24	1,365.00	595.00	750.00
60-4008 · Auto Exp	30,633.24	31,900.00	29,980.00	34,822.00
60-4009 · Utilities	6,684.07	6,825.00	8,952.00	10,289.00
60-4010 · Communication Radio	950.40	1,000.00	moved to equipment	
60-4011 · Equip & Supplies	8,584.70	9,550.00	12,184.00	14,724.00
60-4012 · Subs/Dues formerly Misc	0.00	500.00	0.00	2,520.00
60-4013 · Conference Exp	1,453.90	1,500.00	865.00	1,090.00
60-4014 · Educ & Training	2,636.72	2,640.00	2,173.00	2,429.00
60-4015 · Gen Liab. Ins.	2,508.48	9,375.00	6,908.00	5,448.00
60-4016 · W/C Ins.	3,600.00	3,600.00	9,818.00	9,442.00
60-4017 · Police Fines Exp	9,421.13	8,800.00	12,679.00	14,838.00
Total 60-4000 · Public Safety Exp	407,264.66	426,051.00	444,242.00	524,863.00
60-6000 · Public Works Dept				
60-6100 · Streets & Right of Ways				
60-6101 · Alderman Fee	6,000.00	6,000.00	6,000.00	6,000.00
60-6102 · Misc	0.00	200.00	0.00	0.00
60-6103 · Equip Maint	0.00	0.00	0.00	0.00
60-6104 · Street Lights	25,991.29	25,680.00	21,976.00	23,075.00
60-6105 · New Street Lights	6,469.00	5,000.00	0.00	0.00
Total 60-6100 Streets/Right of Ways	38,460.29	36,880.00	27,976.00	29,075.00
60-6200 · Sanitation				
6201 · Garbage Collection	179,355.74	176,015.00	182,132.00	182,000.00
Total 60-6200 · Sanitation	179,355.74	176,015.00	182,132.00	182,000.00
60-6300 · Buildings & Grounds				
60-6301 · Alderman Fee	6,000.00	6,000.00	6,000.00	6,000.00
60-6302 · Maint & Supplies	9,132.07	2,500.00	11,772.00	2,500.00
Total 60-6300 · Bldg & Grounds	15,132.07	8,500.00	17,772.00	8,500.00
Total 60-6000 · Public Works Dept Exp	232,948.10	221,395.00	227,880.00	219,575.00
60-7000 · Culture & Recr				
60-7001 · Library Utilities & Maint	2,481.54	15,000.00	2,407.00	2,500.00
60-7002 · Tennis Courts Exp	4,818.28	10,000.00	450.00	473.00
Total 60-7000 · Culture & Recr Exp	7,299.82	25,000.00	2,857.00	2,973.00
60-9000 · Capital Outlays				
60-9001 · Town Hall	0.00	20,000.00	0.00	0.00
60-9002 · Police	18,776.50	25,000.00	25,114.00	25,000.00
60-9003 · Buildings & Grounds	4,455.00	5,000.00	0.00	1,500.00
Total 60-9000 · Capital Outlays Exp	23,231.50	50,000.00	25,114.00	26,500.00

Total Governmental Expenses	812,311.28	860,851.00	869,427.00	913,317.00
Total Govt Net INCOME or (LOSS)	(1,416.08)	10,234.00	(57,055.00)	(4,661.00)
Beginning Fund Balance	79,125.08	77,709.00	77,709.00	20,654.00
Ending Fund Balance	77,709.00	87,943.00	20,654.00	15,993.00

SECTION TWO, UTILITY FUND

UTILITY FUND REVENUES:

50-1000 · Water

50-1001 · Water Sales	2,548,721.41	2,635,185.00	2,392,628.00	3,500,000.00
50-1002 · Reconnect Fees	9,922.88	9,923.00	14,125.00	8,000.00
50-1003 · Other Water	4,190.89	3,780.00	1,447.00	2,000.00
50-1004 · Installation Fees	46,356.00	40,950.00	68,130.00	65,000.00
50-1006 · Fire Plug Fee	0.00	3,000.00	3,000.00	3,000.00
50-1007 · Interest Revenue	1,361.10	1,365.00	73,384.00	13,000.00
50-1008 · Misc Inc & NSF's	1,943.18	1,470.00	8,437.00	2,000.00
50-1009 · Sale of Assets	13,214.60	6,000.00	15,720.00	18,000.00
50-1010 · Safe Drinking Water Fee	231.24	14,438.00	13,130.00	13,000.00
50-1012 · Security Fee	24,351.25	25,725.00	26,654.00	27,525.00
50-1013 · LCDBG Grant Funds	0.00	0.00	116,000.00	0.00
50-1014 · Bluebird Wireless Lease	4,860.00	4,800.00	4,050.00	4,000.00
50-1016 · Garbage Collection	196,156.12	203,700.00	191,267.00	202,048.00
50-1017 · Develop. Review Fees	8,425.00	8,846.00	0.00	0.00
50-1018 · Caddo Parish Comm Rev	839.68		0.00	0.00
50-1019 · ARRA Forgivable Loan	152,119.65		(54,293.00)	
Total 50-1000 · Water Revenue	3,012,693.00	2,959,182.00	2,873,679.00	3,857,573.00

50-7000 · Sewer

50-7001 · Sewer Service Fees	288,626.06	292,110.00	256,244.00	250,000.00
50-7002 · Sewer Permits	8,000.00	10,080.00	6,400.00	6,500.00
50-7003 · Security Fees	7,321.75	7,770.00	5,356.00	6,500.00
50-7004 · Sewer Plant Mineral Lease	5.00	6.00	5.00	5.00
50-7005 · Interest Revenue	144.13	121.00	191.00	165.00
50-7007 · Sewer Ad Valorem	49,572.01	52,054.00	51,063.00	50,000.00
50-7008 · Misc Inc	0.00	0.00	0.00	0.00
50-7009 · Sale of Assets	0.00	0.00	0.00	0.00
Total 50-7000 · Sewer Revenue	353,668.95	362,141.00	319,259.00	313,170.00

Total Utility Revenue	3,366,361.95	3,321,323.00	3,192,938.00	4,170,743.00
-----------------------	--------------	--------------	--------------	--------------

UTILITY FUND EXPENSES:

60-1000 · Water Expenses

60-1001 · Alderman & Mayor Fees	24,000.00	24,000.00	24,500.00	24,000.00
60-1002 · Office Supplies	12,317.60	13,696.00	12,212.00	14,316.84
60-1003 · Office Rent	24,000.00	25,680.00	24,000.00	24,000.00
60-1004 · Legal & Audit	31,195.95	26,108.00	21,960.00	23,058.00
60-1005 · Consultant Fees	5,775.00	6,179.00	0.00	0.00
60-1006 · Computer Cost & Maint.	32,057.81	31,351.00	39,036.00	52,800.00
60-1007 · Postage	15,801.14	15,836.00	16,543.00	17,701.01
60-1008 · Salaries	605,681.46	736,579.00	759,059.00	854,250.00

60-1009 · Maint & Supplies	283,320.70	241,606.00	324,031.00	341,000.00
60-1010 · Chemicals	170,414.67	158,360.00	202,847.00	266,000.00
60-1011 · Auto Exp	32,511.06	34,026.00	34,769.00	37,202.83
60-1012 · Water Bills Exp	1,932.88	2,140.00	8,889.00	9,511.23
60-1013 · Utilities	97,394.24	97,691.00	90,130.00	170,000.00
60-1014 · Misc Exp & NSF's	807.73	535.00	88.00	500.00
60-1015 · Dues & Subscriptions	5,803.32	6,420.00	6,265.00	6,703.55
60-1016 · LA One Call	1,909.20	1,926.00	2,027.00	2,168.89
60-1017 · Training & Safety	6,826.72	8,346.00	12,712.00	17,840.00
60-1018 · Uniforms	4,146.45	2,996.00	3,531.00	4,245.00
60-1019 · Conference Exp	0.00	1,000.00	544.00	1,000.00
60-1020 · Note Principal	0.00	387,340.00	390,000.00	677,216.00
60-1021 · Note Interest	319,255.32	288,151.00	282,879.00	484,031.00
60-1022 · Bonding Fees & Charges	86.56	10,000.00	11,685.00	12,000.00
60-1024 · Insurance--G/L	89,625.46	57,994.00	54,207.00	58,001.49
60-1025 · Insurance--W/C	25,693.67	28,386.00	25,618.00	40,000.00
60-1026 · FICA Taxes	43,500.04	58,400.00	48,800.00	52,216.00
60-1027 · Emp Benefits-Medical	138,230.83	158,850.00	195,782.00	228,000.00
60-1028 · Nationwide Retir Town Exp	4,518.46	10,700.00	6,850.00	7,329.50
60-1029 · Capital Outlay	42,840.82	214,000.00	13,745.00	67,000.00
60-1030 · Safe Drinking Water Fee	11,707.20	12,530.00	11,710.00	13,000.00
60-1032 · Lab Fees	5,995.00	3,852.00	3,032.00	7,000.00
60-1033 LCDBG Grant Expense	27,530.00	15,622.00	139,420.00	0.00
60-1035 · Per Diem	1,570.00	1,819.00	2,180.00	3,710.00
60-1036 · Mileage	1,641.32	2,140.00	1,979.00	3,500.00
60-1037 · Water Security Fee	5,301.61	16,478.00	1,437.00	40,000.00
60-1038 · Communication/Radios	1,210.00	1,295.00	13,551.00	2,500.00
60-1039 · Printing fees	1,643.52	1,070.00	1,600.00	1,680.00
60-1040 · Garbage Fee due to GF	189,812.00	203,300.00	176,414.00	202,048.00
60-1041 · Drug Screen	251.00	214.00	503.00	550.00
60-1042 · Bank Charges	197.23	268.00	343.00	360.00
60-1044 · Water Facilities Improve.				
60-A100 · Construction Expense	37,446.64	0.00		0.00
60-1047 · Depreciation Expense	546,594.08			0.00
60-1048 · Permits	10,690.00	11,449.00	690.00	750.00
60-1049 · Online bill pmt fees	1,659.42	1,712.00	3,675.00	3,859.00
60-1050 Development fees	11,050.00	12,305.00	0.00	0.00
60-1000 · Water Expenses-Other	343.00			
Total 60-1000 · Water Expenses	2,874,289.11	2,932,350.00	2,969,243.00	3,771,048.34
60-1A06 · ACT 319 Expense	0.00	15,000.00	15,000.00	15,000.00
60-7000 · Sewer Expenses				
60-7001 · Office Sup. & Postage	568.81	749.00	87.00	500.00
60-7002 · Legal & Audit	10,452.85	8,025.00	13,532.00	15,000.00
60-7003 · Office Rent	18,000.00	19,260.00	18,000.00	20,000.00
60-7004 · Misc. Exp.	0.00	107.00	0.00	0.00
60-7005 · Alderman Fee	6,000.00	6,000.00	6,000.00	6,000.00
60-7006 · Salaries	91,635.49	0.00	3,418.00	0.00
60-7007 · Maintenance	31,030.18	31,030.00	32,572.00	45,000.00

60-7008 · Chemicals & Supplies	3,605.14	2,889.00	2,672.00	3,000.00
60-7009 · Auto Exp	3,441.33	3,424.00	6,171.00	5,000.00
60-7010 · Utilities	37,347.03	39,055.00	39,196.00	45,000.00
60-7011 · Lab Fees	3,980.00	3,959.00	3,410.00	4,000.00
60-7012 · Consultant Fees	4,375.00	4,815.00	3,000.00	3,000.00
60-7013 · Insurance-G/L	10,000.00	10,700.00	9,312.00	5,600.00
60-7014 · Insurance-W/C	4,655.16	0.00	3,338.00	5,000.00
60-7015 · Emp Benefits-Medical	16,394.53	0.00	1,055.00	0.00
60-7016 · FICA Taxes	10,173.39	0.00	11,413.00	0.00
60-7017 · Copy Machine Exp	4,449.16	4,708.00	4,107.00	4,500.00
60-7018 · Uniforms	140.00	642.00	0.00	800.00
60-7019 · Capital Outlay	24,494.10	78,645.00	5,070.00	35,000.00
60-7020 Train./Safety/Hepatitis Shots	2,272.08	2,461.00	1,014.00	1,500.00
60-7021 · Sewer Security Fee Exp	7,649.89	8,560.00	0.00	0.00
60-7022 · Per Diem	355.00	482.00	0.00	500.00
60-7023 · Nationwide Retir Town Exp	0.00	0.00	0.00	0.00
60-7024 · Mileage	304.34	749.00	0.00	500.00
60-7027 · Depreciation Expense	95,200.72			
60-7028 · Permit	1,059.00	892.00	1,065.00	1,500.00
Total 60-7000 · Sewer Expenses	387,583.20	227,152.00	164,432.00	201,400.00
Total Utility Expenses	3,261,872.31	3,174,502.00	3,148,675.00	3,987,448.34
Total Utility Dept Net INCOME or (LOSS)	104,489.64	146,821.00	44,263.00	183,294.66
Beginning Fund Balance	996,872.89	1,101,362.53	1,101,362.53	1,145,625.53
Ending Fund Balance	1,101,362.53	1,248,183.53	1,145,625.53	1,328,920.19

Section 7. The Mayor is hereby authorized to execute all contracts, deeds and other legal instruments necessary to expend and receive the funds herein authorized.

Section 8. If any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items or applications and to this end the provisions of this ordinance are hereby declared severable.

Section 9. All ordinances or resolutions or parts thereof in conflict herewith are hereby repealed.

Motion made by Lee to adopt Ordinance 12 of 2013. Second by Jones.

Roll Call Vote:

YEAS: Lee, Jones, Galambos, Ashby

NAYS:

ABSENT: Whittington

And Ordinance 12 of 2013 was adopted this 10th day of September, 2013.

Opening sealed bids for sale of old server, minimum bid of \$200.00

One (1) sealed bid was received and it was opened at this time by Mayor Digilormo. The bid was from the Law Office of Snell & Robinson for the Dell Server PowerEdge 2900, Model #ECM01, Serial Number 72X1SD1 for Four Hundred & NO/100 (\$400.00) Dollars. A motion was made by Lee to accept the bid from the Law Office of Snell & Robinson for \$400.00 for the sale of the Dell Server PowerEdge as described. Second by Jones. All voted yea.

NEW BUSINESS

Plat of Bolinger Hills, Unit 5, a re-subdivision of Lots 21, 22, 23 and E 1/1 of Lot 23, Bolinger Hills, Unit 2 – (to reconfigure the composition of three lots in Bolinger Hills, Unit 2)

After discussion Jones made motion to accept the plat and to authorize the Mayor to sign same. Second by Ashby. All voted yea.

REPORT OF DEPARTMENTS

Buildings and grounds: Nothing to report.

Streets and Rights of Way: Nothing to report.

Water Department: Galambos reported everything going good.

Sewer Department: Ashby reported everything going good.

Police Department: Chief Presswood expressed heartfelt thanks to the Utility Department, as they cleaned and striped the parking lot at the police station and also painted the crash bars. Chief Presswood also reported that all officers had completed and passed the Matrix testing required by Risk Management.

Treasurer Report: Nothing to report.

Jones made motion to adjourn at 7:30 p.m. Second by Ashby. All voted yea.

Johnny Digilormo, Mayor

Candy Foshee, Substituting for Debra Smith, Town Clerk