

MINUTES OF THE
BLANCHARD MAYOR AND TOWN COUNCIL
REGULAR MEETING – OCTOBER 14, 2008
7:00 O’CLOCK

PRESENT: Mayor Digilormo, Alderpersons Jones (arrived early), Ashby, Lee, Prewett, Whittington, Atty. Tom Arceneaux, David Yeates, Debra Smith, Town Clerk, and various citizens.

Pledge of Allegiance led by Lee.
Invocation given by Arceneaux.

Questions and Statements of Citizens: Mr. Thomas of Soda Point Drive. Mrs. Fultz of Bolinger Drive.

Motion by Lee to accept the minutes of the regular meeting of September 9, 2008. Second by Prewett. All voted yea.

Motion by Lee to amend agenda to include Public Hearings for Ordinances 5, 6, and 7 of 2008. Second by Jones.

Roll Call Vote:

YEAS: Lee, Jones, Whittington, Ashby, Prewett

NAYS: None

ABSENT: None

OLD BUSINESS

PUBLIC HEARING—ORDINANCE 5 OF 2008 (Right of way permits):

The public hearing opened at 7:17. Arceneaux explained Ordinance primarily for Cable Services. There being no further discussion, the public hearing closed at 7:18.

ORDINANCE 5 OF 2008 (Right of way permits)

Ordinance No. 5 of 2008

An Ordinance requiring a permit for use of municipal property for business operations in the Town of Blanchard; requiring the provision of certain information prior to issuance of such permit; and otherwise providing with respect thereto.

WHEREAS, pursuant to the provisions of La. R. S. 33:4401, La. R. S. 45:1361, et seq, this municipality’s police powers, and in order to protect the health, safety, and welfare of the public, the Town of Blanchard (“Town”) recognizes its right, duty, and obligation to regulate and maintain the integrity and safety of the Town’s property and rights-of-way;

WHEREAS, there are persons or entities which utilize and desire to utilize the Town’s property and rights-of-way to conduct business operations, including but not limited to the provision of telecommunication, internet, electrical, cable, water, gas or other services or products (hereinafter referred to as “Business Operations”);

WHEREAS, the Town makes and adopts the following findings and purposes:

- (1) The Town recognizes that it holds its property and the rights-of-way within its geographical boundaries as an asset in trust for its citizens. The Town and other public entities have invested millions of dollars in public funds to acquire, build, and maintain the rights-of-way. It also recognizes that some persons, by placing their equipment in the rights-of-way and charging the citizens of the Town for goods and services delivered thereby, profit from their use of this property held by the Town for the public good;
- (2) The Town's rights-of-way are owned or held by the Town primarily for the purpose of pedestrian and vehicular passage and for the provision by the Town and other public agencies of essential public safety services, including police, fire, and emergency medical response services; and public health services, including sanitary sewer, water, and storm drainage services (together, "Public Uses");
- (3) Public Uses should in all cases be considered and treated as the dominant and preeminent uses of public property and rights-of-way;
- (4) All other uses of public rights-of-way, including use for the provision of Business Operations, must be subordinate to Public Uses;
- (5) In order to provide for the health, safety and well-being of its citizens, as well as to ensure the structural integrity of its rights-of-way and the Town-owned facilities located therein, the Town strives to keep its rights-of-way in a state of good repair and free from unnecessary encumbrances;
- (6) Right-of-way obstructions and deterioration disrupt the flow of vehicular and pedestrian traffic and are a source of frustration for merchants, business owners and the general population;
- (7) The Louisiana legislature enacted Act 433 of 2008, codified as La. R. S. 45:1361-1378, as the "Consumer Choice for Television Act," which provides for a state-issued certificate of franchise authority for cable and video services. In La. R. S. 45:1374, the legislature reserved to local government certain authority to regulate the holder of a state-issued certificate of franchise authority including the Town's lawful exercise of its police powers; and
- (8) In order for the Town to properly protect the health, safety and welfare of its citizens, to enhance the Public Uses, and manage and maintain its property, it is appropriate and necessary that the Town obtain and maintain current, accurate information concerning the any System for Business Operations. As used herein, the term "System" means the location, construction, installation and maintenance of structures, facilities, and equipment occupying Town Property.
- (9) Some entities conduct Business Operations utilizing Town property and rights of way authorized by a fully executed, valid franchise agreement or ordinance with the Town which addresses, among other matters, maintenance and use of Town property and rights of way. The Town has determined that it is in the public's best interest to honor such franchise agreements or ordinances and exempt from the application of this Ordinance the Business Operations specifically authorized by such agreements or ordinances.

BE IT THEREFORE ordained by the Town Council of the Town of Blanchard, State of Louisiana, that no person or entity may enter upon, traverse, either above ground or below, or otherwise utilize any property, servitude, or other property right, owned, leased, possessed, or controlled by the

Town (herein referred to as “Town Property”) for the conduct of Business Operations without first being issued a permit to enter Town Property for Business Operations as more fully set forth hereafter.

1. Location of any System for Business Operations within Town Property without a valid permit from the Town pursuant to this Ordinance presents a threat to the health, safety, and welfare of the Town’s citizens and their property and is expressly forbidden.
2. The Town recognizes and reserves any and all rights available to it to regulate use of any Town Property.
3. The granting of any Town license, permit, or other requirement for doing business within the Town shall not be construed as authorizing any such person or entity the right to utilize Town Property for the conduct of Business Operations.
4. Any person or entity desiring to operate a System occupying Town Property “(Applicant)” shall make a written request to the Town for a permit, which shall include the following information:
 - a) Name, address, telephone number, and contact person of the person or entity making the request;
 - b) Necessary corporate information, if applicable;
 - c) Name, address, email address, and home, office and mobile (cellular or other) telephone numbers of a person with authority to act on behalf of the Applicant in case of emergency;
 - d) Description of the proposed activity;
 - e) Identification of the Town Property which Applicant’s System will occupy. Said identification shall include the following:
 - i) Map drawn to scale of the location of all of Applicant’s System presently occupying Town Property;
 - ii) Inventory of all equipment, structures, and facilities comprising Applicant’s System occupying Town Property; and
 - iii) Description of all anticipated construction, major maintenance, and major installation activities which shall include the specific locations and the beginning and ending dates of all projects to be commenced during the next calendar year; and the tentative locations and beginning and ending dates for all projects contemplated for the two year period following the next calendar year.
 - f) Proof of comprehensive general liability insurance in such amounts and with such carriers as set forth in one or more resolutions of the Town setting forth the Town’s policy for such insurance, covering and affecting the Applicant’s Business Operations occupying Town Property. Applicant shall notify the Town of cancellation of such policy(ies) at least 30 days in advance of such cancellation; and

- g) Name of all contractors acting or working on behalf of Applicant within Town Property along with the name and home, office, and mobile (cellular or other) telephone numbers of a person with authority to act on behalf of the contractor in case of emergency.
5. Upon provision of all of the information required by Section 4, the Town shall issue a permit allowing the Applicant/Permittee to enter Town Property to conduct Business Operations in accordance with the specific information provided to the Town by the Applicant/Permittee.
6. Standard provisions of each permit granted pursuant to this Ordinance shall include the following:
- a) Conditions of Occupancy. The System shall be located so as to cause minimum interference with the Public Uses of Town Property and with the rights and reasonable convenience of property owners who own property that adjoins Town Property.
 - b) Restoration of Public Ways. If, during the course of the Permittee's construction, installation, or maintenance of the System, there occurs a disturbance of any Town Property by the Permittee, the Permittee shall replace and restore such Town Property to a condition reasonably comparable to the condition of the Town Property existing immediately prior to such disturbance.
 - c) Relocation at Request of the Town. If the Town shall lawfully elect to vacate, relocate, abandon, alter, reconstruct or change any Town Property, the Permittee, upon thirty (30) days written notice by the Town via certified mail to the Permittee, shall remove, re-lay and relocate its structure, equipment, and facilities at its own expense. Should the Permittee refuse or fail to remove System within thirty (30) days after written notification, the Town shall have the right to remove the component parts of the System and charge the Permittee for the costs of removal.
 - d) Relocation at Request of Third Party. The Permittee shall, on the request of any person holding a lawful building moving permit, protect, support, raise, lower, temporarily disconnect, relocate in or remove from any Town Property, as necessary, any property of the Permittee provided: (i) the expense of such is paid by said person benefiting from the relocation, including, if required by the Permittee, making such payment in advance; and (ii) the Permittee is given reasonable advance written notice to prepare for such changes. For purposes of this Section, "reasonable advance written notice" shall be no less than thirty (30) days in the event of a temporary relocation, and no less than one hundred twenty (120) days for a permanent relocation.
 - e) Interference with Use of right-of-way. When working within Town Property, Permittee shall not unreasonably interfere with Public Uses of Town Property and the safety, health, and convenience of the public in the public's use thereof for ordinary travel.

7. No less than three (3) business days prior to commencement of construction, installation or maintenance activities within Town Property, the Permittee shall notify the Town of the specific locations and beginning and ending dates of said construction, installation, or maintenance project and shall provide current, accurate contact information for both the Permittee and the contractor as outlined in Section 4. Upon receipt of this notification, the Town shall determine whether the proposed construction, installation, or maintenance activities shall pose an unreasonable interference with Public Uses. If the Town determines the proposed activity presents no such unreasonable interference, it shall issue the permittee a notice to proceed. If the permittee receives no written notification from the Town within twenty-four hours of the proposed commencement of activities, the proposed activities may be deemed approved. This Section shall not apply to emergency repair projects or utility service extension projects which the Permittee could not have anticipated. If the Town notifies the Permittee that the proposed activity does present an unreasonable interference, the Permittee shall not undertake the construction, installation or maintenance activities until such time as such activities may be undertaken without unreasonable interference.
8. The Permittee shall keep all of the information required by Section 4 current at all times by immediately providing the Town written notice of changes.
9. Any person or entity (1) whose System occupies Town Property for Business Operations without obtaining the permit required in this Ordinance; (2) who fails to provide the 72-hour notice prior to commencement of construction, installation, or maintenance activities as required in Section 7; or who fails to maintain current, accurate information required by Section 4 concerning any System occupying Town Property may have any permit granted pursuant to this Ordinance revoked and may be denied future authorization for construction, installation, or maintenance activities for a period of two years.
10. Any violation of this Ordinance shall afford the Town the full range of remedies available under any applicable law or regulation including the levying of fines. The election of one or more remedies shall not be construed as a waiver of any other legal and/or equitable remedy including, but not limited to the Town's right to seek injunctive relief, damages, and attorney's fees as the law might allow.
11. Business Operations specifically authorized by a fully executed, valid franchise agreement or ordinance between a franchisee and the Town shall not be subject to the provisions of this Ordinance and the provisions of said franchise agreement or ordinance shall continue to govern.

BE IT FURTHER ORDAINED if any provision or item of this Ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this Ordinance that can be given effect without the invalid provisions, items or applications and to this end the provisions of this Ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that all ordinances and resolutions in conflict herewith are hereby repealed, except those approving any cable or video franchise agreement in force and effect between the Town and any cable or video service provider.

Motion by Prewett to adopt Ordinance 5 of 2008. Second by Ashby.
Roll Call Vote:

YEAS: Lee, Jones, Whittington, Ashby, Prewett
NAYS: None
ABSENT: None

And Ordinance 5 of 2008 was adopted this 14th day of October, 2008.

PUBLIC HEARING—ORDINANCE 6 OF 2008 (Cable/Video franchise fees):

The public hearing opened at 7:24. Arceneaux explained Ordinance sets fees for Cable/Video franchises. There being no further discussion, the public hearing closed at 7:25.

ORDINANCE 6 OF 2008 (Cable/Video franchise fees)

Ordinance No. 6 of 2008

An Ordinance setting the franchise fee to be paid by those entities providing cable or video service within the Town's municipal limits under a state – granted franchise authority and otherwise providing with respect thereto.

WHEREAS, pursuant to the provisions of the Consumer Choice for Television Act of 2008, codified at La. R. S. 45:1361, et seq., any person or entity desiring to provide cable or video services within the Town of Blanchard may do so by obtaining a state-issued certificate of franchise authority;

WHEREAS, pursuant to the provisions of La. R. S. 45:1366, the holder of a state-issued certificate of franchise authority for cable or video service is required to pay a franchise fee to a municipality in which it operates upon the passage of an ordinance by municipality setting such a fee; and

WHEREAS, there are persons or entities which operate or desire to operate cable or video services within the Town's municipal limits.

BE IT THEREFORE ORDAINED by the Town Council of the Town of Blanchard, State of Louisiana, that all persons or entities providing cable or video services to the citizens of the Town of Blanchard pursuant to a state-issued certificate of franchise authority as provided in La. R. S. 45:1361, et seq., shall, pursuant to the provisions of La. R. S. 45:1366, pay the Town of Blanchard a franchise fee equal to five percent (5%) of the cable or video service provider's gross revenues, as that term is defined by the "Consumer Choice for Television Act of 2008," derived from operations within the Town's municipal limits.

BE IT FURTHER ORDAINED if any provision or item of this Ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this Ordinance that can be given effect without the invalid provisions, items or applications and to this end the provisions of this Ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that all ordinances and resolutions in conflict herewith are hereby repealed, except those approving any cable or video franchise agreement in force and effect between the Town and any cable or video service provider.

Motion made by Jones to adopt Ordinance 6 of 2008. Second by Prewett.

Roll Call Vote:

YEAS: Lee, Jones, Whittington, Ashby, Prewett
NAYS: None
ABSENT: None

And Ordinance 6 of 2008 was adopted this 14th day of October, 2008.

PUBLIC HEARING—ORDINANCE 7 OF 2008 (Cable/Video state-issued certificate):

The public hearing opened at 7:26. Arceneaux explained Ordinance provides for public access by Cable Services. There being no further discussion, the public hearing closed at 7:27.

ORDINANCE 7 OF 2008 (Cable/Video state-issued certificate):

Ordinance No. 7 of 2008

An Ordinance requiring the payment of public, educational, governmental access programming support to the Town of Blanchard by cable or video service providers operating within the Town's municipal limits under a state-issued certificate of franchise authority and otherwise providing with respect thereto.

WHEREAS, pursuant to the provisions of the Consumer Choice for Television Act of 2008, codified at La. R. S. 45:1361, et seq., any person or entity desiring to provide cable or video services within the Town of Blanchard may do so by obtaining a state-issued certificate of franchise authority;

WHEREAS, the Town of Blanchard has requested those entities providing cable or video services within the municipal limits of the Town of Blanchard to provide public, educational, and governmental access programming, streams, or channels ("PEG") and desires to collect PEG access support from these cable or video service providers pursuant to the provisions of La. R. S.45:1370

BE IT THEREFORE ordained by the Town Council of the Town of Blanchard, State of Louisiana, that pursuant to the provisions of La. R. S.45:1361, et seq., providers of cable or video services holding a state-issued certificate of franchise authority as provided in La. R. S. 45:1361, et seq., and operating within the Town's municipal limits shall pay to the Town of Blanchard an amount equal to one half percent of the gross revenues, as that term is defined by the "Consumer Choice for Television Act of 2008," derived from operations within the Town's municipal limits.

BE IT FURTHER ORDAINED if any provision or item of this Ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this Ordinance that can be given effect without the invalid provisions, items or applications and to this end the provisions of this Ordinance are hereby declared severable.

BE IT FURTHER ORDAINED that all ordinances and resolutions in conflict herewith are hereby repealed, except those approving any cable or video franchise agreement in force and effect between the Town and any cable or video service provider.

Motion made by Lee to adopt Ordinance 7 of 2008. Second by Prewett.

Roll Call Vote:

YEAS: Lee, Jones, Whittington, Ashby, Prewett

NAYS: None

ABSENT: None

And Ordinance 7 of 2008 was adopted this 14th day of October, 2008.

NEW BUSINESS

Motion by Jones to amend agenda to include Resolution 19 of 2008. Second by Ashby.

Roll Call Vote:

YEAS: Lee, Jones, Whittington, Ashby, Prewett

NAYS: None

ABSENT: None

Colonial—Mr. Bell and Mr. Guillotte

Council approved Colonial to meet with employees.

Resolution 18 of 2008—LaMats Occupational License Agreement

Resolution 18 of 2008

Occupational License Tax (OLT) Administration Agreement

This agreement made as of the 14th day of October 2008, by and between PRA Government Services, LLC d/b/a RDS (“RDS”) and Town of Blanchard, Louisiana, a LA Town (“TOWN”).

A. *Remittance Processing Services*

1. Services Performed: RDS will perform remittance processing for the collection of Occupational License Taxes.
2. Taxpayer Notification and Remittance: RDS will send individualized tax forms to all known taxpayers. Taxpayers will remit payments to RDS, TOWN of Blanchard, P.O. Box 830725, Birmingham, AL 35283-0725. Upon reasonable notice to TOWN, RDS may change the P.O. Box for Town of Blanchard payments.
3. Deposit Process: Deposits are made to the extent that funds have been received, via Automated Clearing House of the amounts required by law to the designated recipients as instructed by the TOWN in accordance with the law.
4. Posting Process: Taxpayer accounts are posted with payment information captured in the RDS revenue system. Additional information such as net sales, deductions, credit sales, measure of tax, name change and address change are captured and added to payment data and taxpayer master file (as determined necessary by RDS). Late payments (postmarked by U.S. Postal Service after due date) are invoiced at penalty and applicable interest amounts required by State code. Under payments are invoiced for remaining tax due plus any required penalties and interest.
5. Notification, Reporting to TOWN:
 - i. RDS will provide TOWN with monthly reports including, but not limited to, payment listings showing all monies received, a detail and summary reconciliation report that corresponds to TOWN’S account number and all fees paid to RDS.

B. *General Provisions*

1. Taxpayer service: RDS will provide a taxpayer assistance number for taxpayer questions.
2. Consideration for Remittance Processing Services, Revenue Analysis Services, Compliance and Delinquent Collection Services.
 - i. RDS will receive an amount equal to Seven Dollars and Ninety-Five Cents (\$7.95) per business/occupational license tax notice mailed. For the \$7.95 fee, RDS will provide

delinquency notification and follow-up. This will include second and third notification in addition to calls and other collection activity deemed appropriate by RDS. RDS will also provide triplicate forms to be filled out by businesses walking into town hall. A third will be kept by town hall, a third by the business as a temporary license and a third will be mailed by town to RDS along with the check. Upon receipts, RDS will mail business the permanent license.

- ii. RDS will receive an amount equal to \$3.97 (equal to 50% of the actual fee) for any business/occupational license tax notice paid utilizing triplicate form in the TOWN prints the license from the TOWN'S software, deposits the check, and mails one of the triplicate forms (date stamped) to RDS within 30 calendar days of receipts; otherwise RDS will receive the full amount equal to \$7.95 per business/occupational license issued.
- iii. RDS archives all original licenses/applications. If a TOWN wants a copy of the original license/application, there is a fee equal to \$1.75 per business license/application that will be charged to TOWN for the mailing or faxing. RDS provide at no additional cost a detailed payment listing that includes taxpayer name, address, schedule number, and license year.
- iv. Optional Service: After an account is 180 days delinquent, the account can be turned over to or aged-receivables department for additional collection efforts. RDS will receive a contingency fee equal to twenty-three and four-tenths (23.4%) of occupational license tax revenue collected.

_____ **(initial)** Please initial if TOWN wishes to include optional delinquent collection service as a part of this contract. If the optional service is not accepted, then RDS will return any and all delinquent account collection back to TOWN after 180 days for internal collection.

3. Company Audit: Once a year RDS will have an auditor prepare an Independent Service Auditor's Report on Controls Placed in Operation and Tests of Operating Effectiveness. This report is commonly called a SAS 70 Type II report and will be made available upon request.
4. This agreement shall be for a term of one year following the date of execution and shall be renewed thereafter annually for successive twelve (12) month terms unless written notice of termination is provided by either party ninety (90) days prior to the end of the then current term. Following receipt of such notice, the party in breach shall have thirty (30) days to cure such breach or breaches. In the event that such cure is not made, this Agreement shall terminate in accordance with the initial ninety (90) days notice.
5. Indemnity: To the full extent allowed by law, TOWN hereby agrees to indemnify and hold RDS harmless from any claims and against all costs, expenses, damages, claims and liabilities, relating to the determination of taxes due from taxpayers, the collection thereof and any refunding related thereto.
6. RDS is bound by the confidentiality requirements set forth by LA R.S. 47:1508.
7. Entire Agreement: This Agreement constitutes the entire agreement between the parties hereto and supersedes any prior understandings or written or oral agreements between the parties respecting the subject matter contained herein. Said Agreement shall not be amended, altered, or changed, except by a written Agreement signed by both parties hereto.
8. Invalidity: If any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or

unenforceability shall not affect any other provision thereof, and this Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained thereof, and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

9. Effective Date: The effective date for the performance of services under the terms of this agreement shall commence October 14, 2008.

After discussion, Lee made motion to accept Resolution 18 of 2008. Second by Prewett. All voted yea.

And Resolution 18 of 2008 was adopted on October 14, 2008.

Create position—Town Clerk’s Secretary/Utility Trainee

Lee made motion to create position “Town Clerk’s Secretary/Utility Trainee.” General Fund will have a line item created to pay the additional \$ 2.75 rate while Blanchard Utilities will continue to pay the current rate of \$ 7.25. Second by Ashby. All voted yea.

Appoint Crystal Umling as Town Clerk’s Secretary/Utility Trainee

Jones made motion, second by Lee to appoint Crystal Umling as Town Clerk’s Secretary/Utility Trainee to include \$ 2.75 hour raise. She will be scheduled as Part-time to work 30 hours weekly. All voted yea.

Declare November 8, 2008, Mr. Ray Tiner Day 100th Birthday

Whittington made motion, second by Jones to declare November 8, 2008 Mr. Ray Tiner Day in honor of his 100th Birthday. All voted yea.

Reschedule November’s Council meeting to 12th

Whittington made motion to reschedule November’s Council meeting for 12th since Veteran’s Day is the 11th. Second by Jones. All voted yea.

Resolution 19 of 2008

RESOLUTION 19 OF 2008

A RESOLUTION IN SUPPORT OF ANY AND ALL LITIGATION BY LOUISIANA MUNICIPAL ASSOCIATION (LMA) OR ANY OTHER PARTY CHALLENGING THE LEGALITY AND/OR VALIDITY OF ACT 433 OF 2008, CODIFIED AS LA. R.S. 45:1361-1378, AS THE “CONSUMER CHOICE FOR TELEVISION ACT”

WHEREAS, the Town of Blanchard hereby resolves that it supports any and all litigation by Louisiana Municipal Association or any other party challenging the legality and/or validity of Act 433 of 2008, codified as La. R.S. 45:1361-1378, as the “Consumer Choice for Television Act” which provides for state-issued certificates of franchise authority for cable and video services; and

WHEREAS, the Town of Blanchard further resolves and instructs the Town Clerk to provide a certified copy of this Resolution to Louisiana Municipal Association and local State House and Senate Representatives for use in support of any opposition to this statute.

NOW, THEREFORE, BE IT RESOLVED by the Board of Alderpersons of the Town of Blanchard in due, regular and legal session convened, that the Town Clerk is hereby authorized to send a

certified copy of this Resolution to Louisiana Municipal Association and local State House and Senate Representatives for use in support of any opposition to this statute.

After discussion, Jones made motion to accept Resolution 19 of 2008. Second by Whittington. All voted yea.

And Resolution 19 of 2008 was adopted on October 14, 2008.

REPORT OF DEPARTMENTS

Buildings and grounds: Whittington reported Town Hall suffered minor damage from Hurricane Ike winds. Need estimates to replace rotten boards and replace siding.

Streets and Rights of Way: Jones stated nothing to report.

Water Dept: Prewett reported pilot study equipment picked up. Electronic controls to monitor water level on tanks are old and it is difficult to get replacement parts. Chemicals are currently 75% of budget so Dave Cherry is checking on bids.

Sewer Dept: Ashby reported Magnolia Woods pump repaired in house thereby saving money. Billy Barnes had his yearly evaluation.

Police Dept: New police car bought and retiring 99 Crown Vic. Mobile data in car acquired through a grant that went into effect in 2003.

Treasurer Report: Nothing to report.

COMMENTS BY THE MAYOR:

Mayor Digilormo announced Debra Smith, Town Clerk would be in Baton Rouge week of October 20-24. The meeting adjourned at 8:08.

JOHNNY DIGILORMO, MAYOR

DEBRA SMITH, TOWN CLERK