

MINUTES OF THE  
BLANCHARD MAYOR AND TOWN COUNCIL  
SPECIAL MEETING – JUNE 28, 2016  
7:00 O’CLOCK P.M.

**Present:** Mayor, Alderpersons Fuller, Guin, Lee, Umling, and Whittington, Chief Presswood, Attorney Jerry Edwards, David Yeates, Perry Fuller, and Debra Smith-Town Clerk.

**Absent:** Attorney Tom Arceneaux.

Meeting called to order by Mayor.

Motion by Whittington to dispense with formalities and report of departments. Second by Fuller. All voted yea.

**Old Business**

None

**New Business**

**Introduce Ordinance 7 of 2016 by Title only- An Ordinance to Repeal Ordinance 6 of 1990 and to Enact a Charge for access to the Municipal Water System of the Town of Blanchard, Louisiana, to provide for the amount of such charge, to authorize the Mayor to execute contracts with Caddo Parish Fire District No. 1, in in connection therewith and otherwise providing with respect thereto.**

Motion by Whittington to table, second by Fuller. All voted yea.

**Resolution NO. 6A of 2016-A resolution making technical, nonsubstantive change in the wording of propositions in Resolution 6 of 2016, ordering and calling a special election to be held in the Town of Blanchard, State of Louisiana, to authorize the sale of alcoholic beverages therein; and providing for other matters in connection therewith.**

The following resolution was offered by Whittington and seconded by Fuller:

Resolution No. 6A of 2016

A resolution making technical, nonsubstantive change in the wording of propositions in Resolution 6 of 2016, ordering and calling a special election to be held in the Town of Blanchard, State of Louisiana, to authorize the sale of alcoholic beverages therein; and providing for other matters in connection therewith.

WHEREAS, the Board of Aldermen of the Town of Blanchard, State of Louisiana (“Governing Authority”), on June 14, 2016, passed Resolution No. 6 of 2016, in response to a “Wet/Dry Petition in proper form, ordering and calling a special election (“Election”) to be held in the Town of Blanchard, State of Louisiana, to authorize the sale of alcoholic beverages therein; and

WHEREAS, the Secretary of State of the State of Louisiana requested that the Governing Authority submit revised propositions for the Election to delete the numerical designations of the percentages of alcohol (for example, where Proposition No. 1 says “six percent (6%) alcohol,” to state it merely as “six percent alcohol”), and such revisions do not change at all the meaning of the propositions;

NOW THEREFORE, BE IT RESOLVED by the Governing Authority of the Town of Blanchard ("Town") to revise and restate Resolution No. 6 of 2016, to provide as follows:

SECTION 1. Election Call. Under the authority conferred by Chapter 3, Title 26 of the Louisiana Revised Statutes of 1950, as amended, the applicable provisions of Chapters 5 and 6-A of the Louisiana Election Code, and other constitutional and statutory authority, a special election is hereby called and ordered to be held in the Town on TUESDAY, NOVEMBER 8, 2016, during the hours specified by La. 18:541, and at the election there shall be submitted to all registered voters qualified and entitled to vote at the election under the Constitution and laws of this State and the United States, the following propositions:

PROPOSITION No. 1

Shall the sale of beverages of alcoholic content containing not more than six percent alcohol by volume be permitted by package only and not for consumption on the premises in the Town of Blanchard, State of Louisiana?

PROPOSITION No. 2

Shall the sale of beverages of alcoholic content containing not more than six percent alcohol by volume for consumption on the premises be permitted in the Town of Blanchard, State of Louisiana?

PROPOSITION No. 3

Shall the sale of beverage alcohol containing one-half of one percent alcohol by volume and above for consumption on the premises be permitted in the Town of Blanchard, State of Louisiana?

PROPOSITION No. 4

Shall the sale of beverages of alcoholic content containing one-half of one percent alcohol by volume and above by the package only and not for consumption on the premises be permitted in the Town of Blanchard, State of Louisiana?

PROPOSITION No. 5

Shall the sale of beverages of high and low alcoholic content be permitted only on the premises of restaurant establishments which have been issued an "R" permit, as defined by law, in the Town of Blanchard, State of Louisiana?

SECTION 2. Publication of Notice of Election. As required by La. R.S. 18:1285(A)(2), a Notice of Special Election shall be published in the official journal (the "Official Journal") of the Town once a week for four consecutive weeks, with the first publication to be made not less than forty-five (45) days nor more than ninety (90) days prior to the date of the election, which Notice shall be substantially in the form attached hereto as Exhibit A and incorporated herein by reference the same as if it were set forth herein in full.

SECTION 3. Canvass. As required by La R.S. 18:1292, this Governing Authority shall meet at its regular meeting place, the Town Hall, 110 Main Street, Blanchard, Louisiana, on TUESDAY, NOVEMBER 22, 2016, at SEVEN O'CLOCK (7:00) P.M., and shall then and there in open and public session proceed to examine and canvass the returns and declare the results of the said special election.

SECTION 4. Polling Place. The polling places set forth in the aforesaid Notice of Special Election shall be the polling places used at the said election, and the Commissioners-in-Charge and Commissioners, respectively, will be the same persons as those designated in accordance with law. If any changes or corrections to the polling places shall be made prior to the publication of the Notice of Special Election, then the officers of the Town are authorized to make such conforming changes in the Notice of Special Election as may be necessary to reflect such changes or corrections.

SECTION 5. Election Commissioners; Voting Machines. The officers designated to serve as Commissioners-in-Charge and Commissioners pursuant to Section 4 hereof, or such substitutes therefor as may be selected and designated in accordance with La. R.S. 18:1287, shall hold the said special election as herein provided, and shall make due returns of said

election for the meeting of the Governing Authority to be held on Tuesday, November 22, 2016, as provided in Section 3 hereof. All registered voters in the Town will be entitled to vote at the special election, and voting machines shall be used.

SECTION 6. Additional Requirements. As required by Chapter 3, Title 26 of the Louisiana Revised Statutes of 1950, as amended (La. R.S. 26:581, et seq.), the original signed petitions calling for this aforesaid election are on file with the Caddo Parish Registrar of Voters.

Additionally, the following documents are on file with the Clerk of the Town:

- (a) Form of petition required by La. R.S. 26:584,
- (b) Evidence of publication of the Notice of Petition Filing, as required by La. R.S. 585(B), and
- (c) Sworn verification of the Caddo Parish Registrar of Voters as required by La. R.S. 26:586.

SECTION 7. Authorization of Officers. The Clerk of the Governing Authority is hereby empowered, authorized and directed to arrange for and to furnish to said election officers in ample time for the holding of said election, the necessary equipment, forms and other paraphernalia essential to the proper holding of said election and the Mayor and/or Clerk of the Governing Authority are further authorized, empowered and directed to take any and all further action required by State and/or Federal law to arrange for the election.

SECTION 8. Furnishing Election Call to Election Officials. As required by La. R.S. 18:1285(B) (1) (a), certified copies of this resolution shall be forwarded to the Secretary of State, the Clerk of Court and Ex-Officio Parish Custodian of Voting Machines of Caddo Parish and the Registrar of Voters of Caddo Parish, as notification of the special election, in order that each may prepare for said election and perform their respective functions as required by law.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Fuller, Guin, Lee, Umling, and Whittington

NAYS: None

ABSENT: None

And the resolution was declared adopted on this, the 28th day of June, 2016.

**Resolution 7 of 2016-LCDBG required.**

On a motion by Lee, duly seconded by Whittington, the following Resolution was offered to wit:

Resolution 7 of 2016

WHEREAS, the Town of Blanchard has been awarded a Louisiana Community Development Block Grant (LCDBG) for potable water improvements; and

WHEREAS, the LCDBG Program requires the adoption of plans and policies, appointments and authorization of individuals for compliance with the LCDBG regulations;

WHEREAS, it is necessary under the regulations of the LCDBG Program to authorize certain individuals to sign for Requests for Payment for LCDBG funds and to authorize one individual to certify to the correctness of each signature, designate an official depository to hold LCDBG funds and authorize certain individuals to sign checks on the official depository;

NOW THEREFORE BE IT RESOLVED by the Town of Blanchard in special session convened that the following plans and policies be adopted; (1) Procurement Policy, (2) Residential Antidisplacement and Relocation Assistance Plan and (3) Policy Statement for Communicating Information to Persons with Sensory Impairments and (4) Grievance Procedure;

BE IT FURTHER RESOLVED that the following appointments and authorization of individuals are made; (1) Handicapped/Section 504 Compliance/Coordinator – Debra Smith (2) Antidisplacement Coordinator – Debra Smith, (3) Equal Employment Officer – Debra Smith, (4) Citizen Complaint Officer – Debra Smith, (5) Labor Compliance Officer - LCDBG Administrator, and (6) Authorize the Mayor to sign all documents pertaining to the LCDBG Program;

BE IT FURTHER RESOLVED that Jim Galambos, Mayor, Patsy A. Lee, Treasurer, and Debra Smith, Town Clerk are hereby authorized to sign for Requests for Payment; Candy Foshee shall certify to the correctness of each signature, that Capital One is hereby designated as the official depository of all LCDBG funds and that Jim Galambos, Patsy A. Lee and Debra Smith are authorized to sign checks on the official depository, of which two signatures are required for each check.

THE ABOVE RESOLUTION, presented on the 28<sup>th</sup> day of June, 2016, special meeting was read and the vote was recorded as follows:

Yeas: Fuller, Guin, Lee, Umling, Whittington

Nays: None

Absent: None

Abstain: None

**Motion to raise Water Rates as:**

**(a). Inside town limits 6% (six percent) across the board.**

Motion by Lee to increase water rates by six percent (6%) for all in town water customers effective August 1, 2016. Second by Fuller. Yea: Fuller, Guin, Lee, and Whittington. Nay: Umling. Motion passed.

**(b). Outside town limits 12% (twelve percent) across the board.**

Motion by Lee to increase water rates by twelve percent (12%) for all out-of-town water customers effective August 1, 2016. Second by Fuller. Yea: Fuller, Guin, Lee, and Whittington. Nay: Umling. Motion passed. Motion passed.

**Motion to raise Sewer Rates 7% (seven percent) across the board.**

Motion by Fuller to increase sewer rates for all customers by seven percent (7%) to be effective August 1, 2016. Second by Guin. Yea: Fuller, Guin, Lee, and Whittington. Nay: Umling. Motion passed.

**Utility Manager-Effective June 29, 2016, Perry Fuller will become Utility Manager with a starting pay of \$62,000/year.**

After much discussion, David Yeates' resignation with final date of July 5, 2016, was accepted by the Mayor and Council. Perry Fuller will become Utility Manager effective June 29, 2016, with a starting salary of \$62,000.00/year.

Motion by Whittington to adjourn, second by Fuller. All voted yea. Meeting adjourned 7:25 p.m.

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Jim Galambos, Mayor

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Debra Smith, Town Clerk