

MINUTES OF THE
BLANCHARD MAYOR AND TOWN COUNCIL
REGULAR MEETING – AUGUST 9, 2011
7:00 O'CLOCK

Present: Mayor Digilormo, Alderpersons Ashby, Lee, Prewett, and Whittington, Chief Presswood, Atty. Tom Arceneaux, James Demouchet, Judy Casey, Chris and Chrissy Smith, Dave Cherry, David Yeates, Mat Graf, Town Clerk Debra Smith, and various citizens.

Absent: Alderperson Jones.

Pledge of Allegiance led by Lee.
Invocation given by Arceneaux.

Questions and Statements of Citizens: None

Motion by Lee to accept minutes of the regular meeting of July 12, 2011. Second by Prewett. All voted yea.

OLD BUSINESS

None

NEW BUSINESS

Motion by Whittington to amend agenda to move line item # 4 James Demouchet to line item # 1, second by Ashby. All voted yea.

James Demouchet—FEMA flood program

Mr. Demouchet is current President of LA Association of Flood Plain Managers. By joining as a community, a five percent (5%) discount is enacted on policies in the town. It will not cost the town anything to join, it only requires keeping track of required paperwork. Motion by Lee to pursue participation in the program, second by Whittington. All voted yea.

Resolution 16 of 2011 (LCDBG)

On a motion by Alderwoman Lee, duly seconded by Alderman Ashby, the following resolution was offered to wit:

RESOLUTION 16 of 2011

WHEREAS, the Town of Blanchard has been awarded a Louisiana Community Development Block Grant (LCDBG) for sewer improvements; and
WHEREAS, the LCDBG Program requires the adoption of plans and policies, appointments and authorization of individuals for compliance with the LCDBG regulations;
WHEREAS, it is necessary under the regulations of the LCDBG Program to authorize certain individuals to sign for Requests for Payment for LCDBG funds and to authorize one individual to certify to the correctness of each signature, designate an official depository to hold LCDBG funds and authorize certain individuals to sign checks on the official depository;
NOW THEREFORE BE IT RESOLVED by the Town of Blanchard in regular session convened that the following plans and policies be adopted; (1) Procurement Policy, (2) Residential

Antidisplacement and Relocation Assistance Plan and (3) Policy Statement for Communicating Information to Persons with Sensory Impairments;

BE IT FURTHER RESOLVED that the following appointments and authorization of individuals are made; (1) Handicapped/Section 504 Compliance/Coordinator – Debra Smith (2) Antidisplacement Coordinator – Debra Smith, (3) Equal Employment Officer – Debra Smith, (4) Citizen Complaint Officer – Debra Smith, (5) Labor Compliance Officer - LCDBG Administrator, and (6) Authorize the Mayor to sign all documents pertaining to the LCDBG Program;

BE IT FURTHER RESOLVED that Debra Smith, Johnny Digilormo and Patsy Lee are hereby authorized to sign Requests for Payment; Candy Foshee shall certify to the correctness of each signature, that Capital One Bank is hereby designated as the official depository of all LCDBG funds and that Johnny Digilormo, Patsy Lee, Nathan Ashby and Debra Smith are authorized to sign checks on the official depository, of which two signatures are required for each check. THE ABOVE RESOLUTION, presented on the 9th day of August, 2011, regular scheduled meeting was read and the vote was recorded as follows:

Yeas: Ashby, Lee, Prewett, and Whittington

Nays: None

Absent: Jones

Abstain: None

Resolution 17 of 2011 (policy re: Act of Dedications)

RESOLUTION 17 of 2011

A RESOLUTION ESTABLISHING POLICY AND PROCEDURES REQUIRED FOR ACCEPTING ACTS OF DONATIONS IN REGARDS TO ANY AND ALL UTILITY INFRASTRUCTURE AND OTHERWISE PROVIDING WITH RESPECT THERETO

WHEREAS, pursuant to Section 19.5 of Chapter 19 of the Code of Ordinances (“Section 19.5”) of the Town of Blanchard (“Town”), the Board of Alderpersons is vested with the authority to inspect all phase of the construction operation; and,

WHEREAS, the Town must establish Policies and Procedures to Accept Acts of Donations to ensure a uniform system of accepting the donations of real estate developments of the Town.

NOW, THEREFORE, BE IT RESOLVED by the Board of Alderpersons of the Town as follows:

Section 1. Procedures listed below shall set forth the specifications for Act of Donation regarding **water distribution and/or sewer collection infrastructures** from the real estate development to be donated to the Town.

- A) The Blanchard Utility Inspector shall furnish the Water Distribution Supervisor or Assistant Supervisor with a report confirming the completion of lines.
- B) The Water Distribution Supervisor or Assistant Supervisor shall provide the report confirming the completion and shall recommend that the lines be accepted and donated to the Town.
- C) Both reports listed above shall accompany the Act of Donation form.
- D) The reports and the Act of Donation shall be presented to the Board at the next regular or special called meeting.
- E) The warranty date shall start on the same date the Act of Donation is accepted by the Board of Alderpersons.

Section 2. The Board of Alderpersons of the Town, in its sole discretion, may amend these Policy and Procedures, as it deems necessary.

Section 3. If any provision or item of this resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this resolution that can be given effect without the invalid provisions, items or applications and to this end the provisions of this resolution are hereby declared severable.

Section 4. All resolutions or parts thereof in conflict herewith are hereby repealed. Motion by Lee, second by Prewett to accept Resolution 17 of 2011. All voted yea. And Resolution 17 of 2011 was adopted on this 9th day of August, 2011.

Public Hearing re: dilapidated homes

The public hearing opened at 7:18.

- A. 203 Jo Lacey current owner Judy Casey—Motion by Whittington to give Ms. Casey 45 days to secure with windows and locking doors as well as maintain yard. Second by Prewett. All voted yea.
- B. 223 Sand Valley current owner Glenda Spain—Motion by Ashby to accept letter as written by Ms. Spain stating that is unable to complete “necessary repairs and clean-up within the next 180 days” she will sell the property. Second by Prewett. All voted yea.
- C. 232 and 236 Cleveland current owner Chris and Chrissy (formerly Witkowski) Smith—Motion by Lee to give 90 days to either move the trailers or come back to the Council with an update. Second by Prewett. All voted yea.

The public hearing closed at 7:50.

Northwood Trace Unit V dedication

Motion by Whittington authorizing the Mayor to sign accepting the Act of Dedication for Northwood Trace Subdivision Unit V. Second by Lee. All voted yea.

Introduce Ordinance 7 of 2011 (sewer bonds)

The following Ordinance was introduced by Ashby.

NOTICE IS HEREBY GIVEN that the following entitled ordinance was introduced at a meeting of the Mayor and Board of Aldermen of the Town of Blanchard, State of Louisiana (the "Board"), on Tuesday, August 9, 2011, and laid over for publication of notice:

ORDINANCE 7 of 2011

An ordinance authorizing the issuance of Two Million Dollars (\$2,000,000) of Sewer Revenue Bonds, Series 2011, of the Town of Blanchard, State of Louisiana (the "Bonds"); prescribing the form, terms and conditions of the Bonds; designating the date, denomination and place of payment of the Bonds; providing for the payment thereof in principal and interest; providing for the sale of the Bonds to the Louisiana Department of Environmental Quality; and providing for other matters in connection therewith."

NOTICE IS HEREBY FURTHER GIVEN that the Mayor and Board of Aldermen will meet on Tuesday, September 13, 2011, at seven (7:00) o'clock p.m., at 110 Main Street, Blanchard, Louisiana 71009, at which time there will be a public hearing on the adoption of the aforesaid ordinance.

Report of Departments

Buildings and Grounds—Whittington stated nothing to report.

Streets and Rights of Way—Jones absent.

Water Dept — Prewett stated making lots of water and currently on a watering schedule.

Sewer Dept — Ashby stated everything good.

Police Dept—Chief stated nothing to report.

Treasurer Report—Lee requested when a committee is created, the Board should have an Alderperson on that newly created committee.

Comments by Mayor: The Blanchard Athletic Club still has not approached the Council to be annexed into the town. As long as the Club remains outside the town limits, the town is unable to help with any type of funding.

Motion by Whittington to adjourn, second by Ashby. All voted yea. Meeting adjourned 8:10.

Johnny Digilormo, Mayor

Debra Smith, Town Clerk