

MINUTES OF THE  
BLANCHARD MAYOR AND TOWN COUNCIL  
REGULAR MEETING – JUNE 9, 2015  
7:00 O’CLOCK

**Present:** Mayor Pro-Tem Lee, Alderpersons Fuller, Guin, Umling, and Whittington, Chief Presswood, Atty. Tom Arceneaux, Deputy Town Atty. Katherine Douthitt, Perry Fuller, Debra Smith-Town Clerk, and various guests.

**Absent:** Mayor Digilormo, Lonnie Smith, and David Yeates.

Meeting called to order by Mayor Pro-Tem Lee.

Pledge of Allegiance led by Umling.

Invocation given by Arceneaux.

**Questions and Statements of Citizens:** Rachel Fultz expressed interest on remaining on the Zoning and Economic Development Boards.

Motion by Umling to approve minutes of the Regular Meeting May 12, 2015. Second by Fuller. All voted yea.

**Old Business**

**Public Hearing Ordinance 3 of 2015 - An Ordinance Amending Chapter 19, Section 23 of the Code of Ordinances of the Town of Blanchard, Adopting New Standards for the Issuance and Administration of the Building Permitting Process in the Town of Blanchard, as well as the Enforcement of the Construction Code therein, and otherwise providing with respect thereto.**

Public Hearing opened 7:11 p.m. Umling asked if the review fee was to be waived. Whittington said no because need to know how the water and sewer would be effected. Public Hearing closed 7:13 p.m.

**Vote on Ordinance 3 of 2015. (AKA 3rd Party Inspections).**

Ordinance 3 of 2015

An ordinance amending Chapter 19, Section 23 of the Code of Ordinances of the Town of Blanchard, adopting new standards for the Issuance and Administration of the Building Permitting process in the Town of Blanchard, as wells as the Enforcement of the Construction Code therein, and otherwise providing with respect thereto.

WHEREAS, the Mayor and the Board of Alderpersons of the Town of Blanchard desire to modify the current rules and regulations with respect to the issuance of building permits and the enforcement of the Louisiana State Uniform Construction Code, as adopted by the Town, and to amend Chapter 19, Section 23 of the Code of Ordinances and make certain additions to the same in connection with the desired modifications.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and the Board of Alderpersons of the Town of Blanchard, Louisiana, in due, legal and regular session convened, as follows:

**SECTION 1:** Section 19.23 of the Code of Ordinances of the Town of Blanchard is amended and re-enacted to read as follows:

**SECTION 19.23 BUILDING PERMITS**

**Article 1. DEFINITIONS**

As used in this Article, the following terms shall have the meanings ascribed to them below:

“*Applicant*” means any person who applies for a building permit, which persons shall be limited to a homeowner or licensed contractor or agent of either.

“*Application*” means an application for a building permit.

*“Chief Building Official”* (sometimes referenced herein as the “CBO”) shall mean the building code enforcement officer employed or contracted by the Town to enforce the Code, as more fully described in Article 2.

*“Code”* means the Louisiana State Uniform Construction Codes, as adopted by the Town.

*“Code Compliance Certificate”* has the meaning set forth in Article 7.

*“Code Council”* means the Louisiana State Uniform Construction Code Council.

*“Inspector”* means the primary person inspecting the Project, whether the Chief Building Official or a Third Party Provider.

*“Permit Holder”* means the person awarded a permit pursuant to this Section.

*“Plans”* means the construction plans and other documents detailing the construction specifications to be executed by the contractor or builder, which must meet the following minimum requirements:

- 1) Plans shall be legible and drawn on sheets no smaller than 8” x 11”.
- 2) Plans shall include a site plan in order to comply with the National Flood Insurance Program.
- 3) Plans shall provide substantial evidence of compliance with the Code.
- 4) Foundation plan showing the foundation type, dimensions, spacing, rebar details and all others required by the Code. If the foundation is a post tension slab, a Louisiana Licensed Engineer’s stamped drawing for the slab must be included.
- 5) Floor framing, if utilized, shall show the live loads being supported, size, type, spacing, span, headers, girders, type of sheathing and connection methods.
- 6) Wall framing shall indicate size, type, headers, spacing and span of details, and if utilized, short-wall bracing details must be included.
- 7) Roof framing shall indicate the size, type, spacing and span of the roofing system, including connection methods to wall with type and grade of roof sheathing, and if a truss system is utilized, engineered-stamped truss plans must be included.
- 8) Electrical details shall include the electrical panel box location and amp size, a visual legend location of electrical components and types, and commercial projects will require the calculated electrical loads.
- 9) Mechanical details shall require the location of the supply, return, size and type of HVAC unit.
- 10) Plumbing details shall indicate the physical location of water heaters, sinks, lavatories, water closets, tubs, showers. Materials used in the drain and vent system shall be indicated with size.
- 11) Energy compliance shall be indicated by providing the R-Values of the floors, walls and ceiling insulation as required by the Code.
- 12) Dimensions shall be provided to adequately show compliance with the Code.

*“Plans Review Report”* means any writing describing the review of the Plans and certifying compliance with the Code, which form may be supplied by the Town.

*“Project”* means any permitted work.

*“Required Commercial Inspections”* shall mean those inspections listed in Article 7(d).

*“Required Residential Inspections”* shall mean those inspections listed in Article 7(c).

*“Third Party Provider”* (sometimes referred to herein as a “TPP”) means any third party provider seeking to provide plans review and/or inspections in the Town who (i) meets the qualifications to perform such services as set forth herein; (ii) does not own any interest in the legal entity constructing the structure on which he seeks to perform a plans review and/or inspections; and (iii) has not received any compensation whatsoever from the contractor of the structure on which he seeks to perform a plans review and/or inspections, other than fees charged for plans review and/or inspections.

*“Town Ordinance”* shall mean any applicable ordinance, guideline or regulation adopted by the Town of Blanchard.

## Article 2. ADMINISTRATION AND ENFORCEMENT

(a) Except as otherwise provided herein, the Mayor or his designee shall administer and enforce this Section.

(b) The Mayor or his designee shall receive Applications for building permits and shall issue building permits behalf of the Town, among the other duties and tasks listed herein. No building permit shall be issued by the Mayor or his designee that does not meet the requirements of this Section. The Mayor or his designee shall keep official records of Applications received, permits and certificates issued, fees collected, reports of inspections (if any), and notices and orders issued, which records shall be retained in the official records for the period required for the retention of public records.

(c) The Town shall either employ a building code enforcement officer or contract with a certified third party provider to act in the capacity of a building code enforcement officer for the Town, either of whom shall be known as the Chief Building Official, to enforce the provisions set forth in the Code and in Town ordinances, as well as handle certain aspects of administration as may be delegated by the Mayor or his designee. The Chief Building Official shall have the necessary certifications and registrations to act in this capacity for the Town. The Town may appoint a deputy Chief Building Official, the related technical officers, inspectors, plan examiners or other contract agents to assist the Chief Building Official with certain duties, all of whom shall have the necessary qualifications to perform the duty for which they are appointed, in the sole discretion of the Town.

(d) In the event that a commercial or residential contractor or homeowner exempted from the contract licensing law under La. R.S. 37:2170 contracts with a Third Party Provider (or "TPP") to conduct plans review and/or inspections for the Project, the Town will rely on that Third Party Provider to enforce the Code on behalf of the Town, so long as that Third Party Provider meets the requirements and qualifications set forth in this Section. The Town shall not allow a Third Party Provider who does not meet the requirements and qualifications set forth in this Section to perform building plans reviews and inspections on behalf of the Town.

(e) The Town, acting through the Mayor or his designee, is authorized to prevent occupancy or use of a structure where in violation of the Code, or applicable law.

### Article 3. CHIEF BUILDING OFFICIAL

(a) Enforcement. The Chief Building Official is hereby authorized and directed to enforce the provisions of the Code, as adopted by the Town and set forth in Section 19.51, as well as all Town ordinances, guidelines and regulations relating to the construction or work of any Project, on behalf of the Town, through plans reviews, inspections or otherwise. In any instance, the Chief Building Official shall have the authority to render interpretations of the Code and to adopt policies and procedures in order to clarify the application of its provisions, all of which shall conform with the intent and purpose of the Code.

(b) Right of entry. In any case where it is necessary to make an inspection to enforce the provisions of the Code (regardless of whether the Chief Building Official or the Third Party Provider is conducting the inspections on behalf of the Town), or where the Chief Building Official, the Mayor or his designee, or the Town has reasonable cause to believe that there exists in a structure or upon a premises a condition which is contrary to or in violation of the Code which makes the structure or premises unsafe, dangerous or hazardous, the Chief Building Official is authorized to enter the structure or premises at reasonable times to inspect or to perform the duties imposed by the Code, provided that if such structure or premises is occupied that credentials be presented to the occupant and entry requested. If such structure or premises is unoccupied, the Chief Building Official shall first make a reasonable effort to locate the owner or other person having charge or control of the structure or premises and request entry. If entry is refused, the Chief Building Official may secure entry through any of the remedies provided by law.

(c) Disconnecting Utilities. In the event that some problem or issue is found in the course of making the necessary reviews and inspections of the Project (including any reasonable cause review set forth in Article 3(c)), the Chief Building Official may recommend to the Mayor or his

designee that certain or all utilities to the Project or to the premises at which the Project is located be disconnected, until the problem or issue has been rectified to the satisfaction of the Chief Building Official. Upon making its review of the circumstances, the Mayor or his designee may request that the appropriate Town employee or agent take such actions as necessary to disconnect such utilities to the Project or to the premises at which the Project is located.

(d) Liability. The Chief Building Official, while acting on behalf of the Town in good faith and without malice or negligence in the discharge of the duties required by the Code or other pertinent law or ordinance, shall not thereby be rendered personally liable and is hereby relieved from personal liability for any damage accruing to persons or property as a result of any act or by reason of an act or omission in the discharge of official duties. Any suit instituted against the Chief Building Official because of an act performed by that Chief Building Official in the lawful discharge of duties and under the provisions of the Code shall be defended by legal representative of the Town until the final termination of the proceedings. The Chief Building Official shall not be liable for cost in any action, suit or proceeding that is instituted in pursuance of the provisions of the Code or Town Ordinances or that arises out of the performance of his duties under the Code or the Town Ordinances.

(e) Modifications. Wherever there are practical difficulties involved in carrying out the provisions of the Code, the Chief Building Official shall have the authority to grant modifications for individual cases, provided the Chief Building Official shall first find that special individual reason making the strict letter of the Code impractical and the modification is in compliance with the intent and purpose of the Code and that such modification does not lessen health, life and fire safety requirements or structural soundness. The details of action granting modifications shall be recorded and entered in the Town's official records.

(f) Alternative materials, design and methods of construction and equipment. The provisions of the Code are not intended to prevent the installation of any material or to prohibit any design or method of construction not specifically prescribed by the code, provided that any such alternative has been approved. An alternative material, design or method of construction shall be approved where the Chief Building Official finds that the proposed design is satisfactory and complies with the intent of the provisions of the Code and that the material, method or work offered is, for the purpose intended, at least the equivalent of that prescribed in the Code. Compliance with the specific performance-based provisions of the Code in lieu of specific requirements of the Code shall also be permitted as an alternate.

(g) Tests. Whenever there is insufficient evidence of compliance with the provisions of the Code, or evidence that a material or method does not conform to the requirements of the Code or in order to substantiate claims for alternative materials or methods, the Chief Building Official shall have the authority to require tests as evidence of compliance to be made at the sole expense of the Applicant. Test methods shall be as specified in the Code or by other recognized test standards. In the absence of recognized and accepted test methods, the Chief Building Official shall approve the testing procedures. Tests shall be performed by an approved agency. Reports of such tests shall be retained by the Town for the period required for retention of public records. All gas utility tests shall be conducted by the local gas utility service provider in order to comply with this ordinance.

(h) Cooperation of Other Officials and Officers. The Chief Building Official may request and shall receive the assistance and cooperation of other city officials so far as is required in the discharge of the duties required by the Code or other pertinent law or ordinance.

#### Article 4. THIRD PARTY PROVIDERS

(a) Qualifications. Any person desiring to provide plan review and inspection services for any Project is required to meet certain qualifications prior to being approved by the Mayor or his designee as a qualified Third Party Provider, as follows:

- 1) Submission of completed qualification application, on such form as provided by the Mayor or his designee, which form shall be approved by the Town;
- 2) Current registration certificate as issued by the Louisiana State Uniform Construction Code

Council qualifying that person to perform the particular type of work that such person seeks to perform, and providing evidence thereof to the Town;

3) Current Certificate of Insurance for Professional Liability, including Errors and Omissions coverage, with at least \$500,000 in coverage, also naming the Town of Blanchard as an additional insured, and providing evidence thereof to the Town. These policies shall not be canceled, permitted to expire, or be changed without 30 days' notice in advance to the Town; and

4) Payment of an annual fee of \$100.00 to the Town, which is payable on the anniversary of the Third Party Provider's qualification to perform services on behalf of the Town, which fee is necessary to implement and continue the provisions of the Code, applicable Town Ordinances and applicable state law.

A Third Party Provider is required to maintain current evidence with the Town that he or she meets the aforementioned qualifications, and if not, then the Third Party Provider shall be barred immediately from the Third Party Provider's provision of plans review and inspection services within the Town until such evidence of current qualifications is provided by the Third Party Provider.

(b) Enforcement responsibilities.

(i) Code enforcement. A Third Party Provider is authorized and directed to enforce the provisions of the Code and he or she shall not make any deviations from, variations to or interpretations of the Code. If a Third Party Provider encounters a questionable item with respect to the Code, he should contact the Chief Building Official for direction on and/or a resolution of the issue. A Third Party Provider will cooperate with the Chief Building Official, Mayor, Town Clerk and any other city officials so far as is required in the discharge of the duties required by the Code or other pertinent law or ordinance.

(ii) Ordinance enforcement. A Third Party Provider is authorized and directed to enforce all Town ordinances and policies relating to the construction of structures, whether for residential or commercial use. If a Third Party Provider encounters a questionable item with respect to any Town ordinance or policy, he should contact the Mayor, the Town Clerk or any of their designees for assistance, direction and/or a resolution of the issue.

(c) No conflict of interest. A Third Party Provider is only allowed to submit Plan Reviews and conduct Inspections for contractors and home owners in which the Third Party Provider does not have any vested interest, pursuant to La. R.S. 40:1730.23 as amended.

(d) Permit required. A Third Party Provider shall not complete inspections on structures where a Permit has not been issued or is not posted on site at the Project. The Third Party Provider is not authorized to issue any Permits for the Town, nor is the Third Party Provider authorized to issue any Certificate of Occupancy for the Town.

(e) Disconnecting Utilities. In the event that some problem or issue is found in the course of making the necessary reviews and inspections of the Project, the Third Party Provider may recommend to the Mayor or his designee that certain or all utilities to the permitted project be disconnected, until the problem or issue has been rectified to the satisfaction of the Third Party Provider. Upon making its review of the circumstances, the Mayor or his designee may request that the appropriate Town employee or agent take such actions as necessary to disconnect the utilities to the Project.

(f) Violations; suspension. Any failure of a Third Party Provider to comply with this Ordinance or any other guidelines, policies or regulations enacted by the Town, regardless of whether a stop work order is issued or if other action is taken by the Town as a result thereof, will result in a 6 month suspension from providing Third Party Provider services in the Town for the first occurrence of such failure, a 1 year suspension for the second occurrence and a permanent barring from providing Third Party Provider services for the third offense. In addition, such failure of a Third Party Provider will be subject to any applicable penalties as described herein.

Article 5. PERMITS

(a) It shall be unlawful to construct, erect, structurally alter, substantially enlarge, substantially

renovate, move, or demolish any building or structure, or to cause any such work to be done, whether that work is considered residential or commercial, without obtaining a properly issued permit from the Town for that work. The Town shall also require that a permit be obtained for any work for which a permit is required by state law or the Code. For the purposes of this Section, "substantially enlarge" means any addition over 600 square feet, and "substantially renovate" means to remove and replace 50% or more of the square footage of the current interior of the residential structure.

(b) To obtain a permit, an Applicant or his agent shall first file an Application to the Town Clerk on a form furnished by the Town. Such Application shall include:

- 1) the name, municipal address and phone number of the owner of the land;
- 2) the name, municipal address and phone number of the owner of the building or other improvement, if different;
- 3) the municipal address or legal description of the land on which the proposed building or work is to be done or other description that will readily identify and definitely locate the proposed building or work;
- 4) a description of the work to be covered by the permit for which the Application is being made, including but not limited to square footage, type of construction, and anticipated date of completion of construction;
- 5) indicate the use and occupancy for which the proposed work is intended;
- 6) the valuation of the proposed work;
- 7) the name, municipal address and phone number of any and all contractors;
- 8) the signature of the Applicant or his agent; and
- 9) any other information required by the Mayor or his designee.

(c) The following items must be submitted with the Application:

- 1) two sets of formal construction plans, drawings and/or documents for the proposed work, collectively referred to herein as the "Construction Documents" and more specifically described in Article 1;
- 2) any fees assessed by the Town for the permit;
- 3) evidence of current contractor's license or exemption affidavit provided by the Code Council;
- 4) if a Third Party Provider has been procured by the Applicant to perform the plans review, then a plans review report prepared by the Third Party Provider must be submitted with the Plans.
- 5) for commercial permits only, any certifications, letters and licenses issued by any governmental agency or entity and required by the Code or applicable law; and
- 6) any other items or information required by the Chief Building Official, the Mayor or his designee, or the Town.

(d) Amendment of Application. In the event that the Applicant or his agent deems it necessary to make an amendment to the Application originally filed with the Town, the Applicant or his agent may provide the supplemental information on a form furnished by the Town. Once filed with the Town, any amendment to the permit shall be considered a part of the permit. The first 3 amendments will be accepted by the Town as part of the original Application, but a charge of \$20.00 may be assessed by the Town to the Applicant or his agent for any amendments thereafter.

(e) Action on Application. The Mayor or his designee shall examine or cause to be examined Applications for permits and amendments and attachments thereto within a reasonable time after filing to ensure that the Application is completed, that all taxes, fees and charges due to the Town for the permit have been paid in full and that the Chief Building Official or Third Party Provider, as applicable, have provided a Plans Review Report with required Code Compliance Certificate to the Town (as more fully described in Article 6 hereof). If the Application with all necessary attachments is not complete, the Mayor or his designee shall reject such Application in writing, stating the reasons therefore. If, and only if, the Mayor or his designee are satisfied

with the Application and all amendments and/or attachments, the Mayor or his designee shall issue a permit for the proposed work as soon as practicable.

(f) Validity of permit. The issuance or granting of a permit shall not be construed to be a permit for, or an approval of, any violation of any of the provisions of the Code or of any other ordinance of the Town. Permits presuming to give authority to violate or cancel the provisions of the Code or other ordinances of the Town shall not be valid. The issuance of a permit based on construction documents and other data shall not prevent the Mayor or his designee or the Chief Building Official from requiring the correction of errors in the construction documents and other data.

(g) Expiration. Every permit issued shall become invalid unless the Project is commenced within 180 days after its issuance, or if the work authorized by such permit is completely suspended or abandoned for a period of 180 days after the time the work is commenced. The Mayor or his designee is authorized to grant, in writing, one or more extensions of time, for periods not more than 180 days each. The extension shall be requested in writing and justifiable cause demonstrated. It shall be the responsibility of the Chief Building Official or Third Party Provider inspecting the Project to inform the Town of any abandoned Project.

(h) Suspension or revocation. The Mayor or his designee, whether at the advisement of the Chief Building Official or Third Party Provider or otherwise, is authorized to suspend or revoke a permit issued in error or on the basis of incorrect, inaccurate or incomplete information, or in violation of any ordinance or regulation or any of the provisions of the Code.

(i) Placement of permit. The permit or copy thereof shall be kept on the site of the Project, located or visible at the front exterior of the structure of the Project, until the Project has passed the final inspection.

(j) Responsibility. It shall be the duty of every person who performs work for the improvements for which a permit was issued, for which the Code is applicable, to comply with the Code.

(k) Records. The Mayor or his designee shall maintain a record of all permits and amendments thereto for the period required for the retention of public records. Any person having a proprietary or tenancy interest in the property for which a permit has been granted may obtain a copy of such permit maintained by the Town for a fee of \$1.00 per page.

#### Article 6. FEES

(a) Determined by resolution. All fees charged by the Town relating to any Permit, plans review, or inspection shall be determined from time to time by the Town through a resolution which shall describe all types of fees, amounts of fees and payees of any fee.

(b) Payments of Fees. All payments should be made in cash, check, or money order, or by credit or debit card, payable as directed by the Town. In the event that any check is returned for insufficient funds, the Town will immediately invalidate the permit and issue a Stop Work Order. The Town may charge a reasonable non-sufficient funds fee and/or take such other course as the Town deems necessary relating to the returned check.

#### Article 7. PLANS REVIEW

(a) Plans. Any construction document within any set of Plans must conform to the Code; however, Plans not required to be prepared by a registered design professional under the Code shall not be required by the Town. Plans shall be drawn upon suitable material, and the submission of Plans by electronic media may be permitted by the Town. Plans shall be of sufficient clarity to indicate the location, nature and extent of the work proposed and show in detail that it will conform to the provisions of the Code and relevant Town laws, ordinances, guidelines rules and regulations, as determined by the Town.

(b) Examination of Plans. Any Plans submitted with an Application will be reviewed by either the Chief Building Official or a Third Party Provider, as applicable, who shall submit a signed and dated Plans Review Report with the Plans as part of the Application along with a certificate, the form of which shall be provided by the Town, signed by the party reviewing the Plans, certifying to the Town that the Construction Documents conform in all respects with the Code and all applicable Town ordinances and policies ("Code Compliance Certificate"). If some

discrepancy or instance of noncompliance with the Code exists in the Plans, such discrepancy or instance shall be fully documented in the Plans Review Report and shall include resolutions of those issues or revisions to the Plans to remedy the same.

(c) TPP Plans Review. In the event a Third Party Provider performs the review of the Plans, then the Chief Building Official will review the Plans Review Report and the Code Compliance Certificate completed by the Third Party Provider, and will accept or reject the documents after his review. The Chief Building Official, in his sole discretion, may require that other details be provided so that he can perform a thorough review of the Plans Review Report and Code Compliance Certificate to ensure Code compliance. In the event that the Chief Building Official rejects the Plans Review Report or Code Compliance Certificate, the Third Party Provider shall take all steps necessary to get Plans corrected or modified for compliance with the Code and Town Ordinances, which corrected or modified Plans will be submitted to the Town along with a revised or amended Plans Review Report and new Code Compliance Certificate.

(d) Return of Plans. Once the Plans for any Project have been reviewed and a Plans Review Report with accompanying Code Compliance Certificate has been provided to the Town, one set of Plans reviewed shall be retained by the Town. The other set of Plans shall be returned to the Applicant, and those Plans shall be kept at the Project site for inspection by the Chief Building Official or his or her authorized representative or the Third Party Provider, as applicable.

(e) Amended Plans. Work shall be performed only in accordance with the approved Plans, and any changes made during construction that are not in compliance with the approved Plans shall be resubmitted for approval as an amended set of Plans by the party who prepared and executed the Plans Review Report.

(f) Retention of construction documents. The set of approved Plans retained by the Town shall be kept for a period of not less than 180 days from date of the final inspection or the completion of the Project, whichever is later, or as required by applicable law.

#### Article 8. INSPECTIONS

(a) Any Project shall be subject to inspection by a Third Party Provider and/or the Chief Building Official, and such construction or work shall remain accessible and exposed for inspection purposes until inspected. Approval as a result of an inspection shall not be construed to be an approval of a violation of the provisions of the Code, any Town ordinance, guideline or regulation, or other applicable law. Inspections presuming to give authority to violate or cancel the provisions of the Code, any Town ordinance, guideline, or regulation, or other applicable law shall not be valid. It shall be the duty of the Applicant to cause the work to remain accessible and exposed for inspection purposes. In the event that any work is not accessible or exposed, the first inspector to realize the lack of accessibility or exposure shall notify the Mayor or his designee of the condition. None of the Chief Building Official, Third Party Provider, or the Town shall be liable for expense entailed in the removal or replacement of any material required to allow inspection.

(b) Preliminary inspection. Before issuing a permit, the Mayor or his designee, which may be the Chief Building Official or a Third Party Provider, is authorized to examine or cause to be examined buildings, structures and sites for which an Application has been filed.

(c) Required Residential Inspections. The following inspections are required to be completed for a residential Project:

(i) Temporary pole.

(ii) Pre-pour mechanical, electrical and plumbing.

(iii) Pre-pour footings and foundation. Inspection of the foundation shall be made after poles or piers are set or trenches or basement areas are excavated and any required forms erected and any required reinforcing steel is in place and supported prior to the placing of concrete. The foundation inspection shall include excavations for thickened slabs intended for the support of bearing walls, partitions, structural supports, or equipment and special requirements for wood foundations.

(iv) Framing. Inspection of framing construction shall be made after all framing and bracing are in place and prior to the approval of the plumbing, mechanical and electrical rough inspections.

(v) Mechanical, electrical and plumbing. Rough inspection of plumbing, mechanical, gas and electrical systems shall be made prior to covering or concealment and before fixtures or appliances are set or installed. Where a Third Party Provider performs the inspections, the Chief Building Official shall review and approve this Inspection Report prior to further work being done on the premises.

(vi) Insulation.

(vii) Masonry. Inspection of masonry construction shall be made after the plumbing, mechanical, gas and electrical systems and insulation are in place.

(viii) Utility connections. Inspection of Project by Chief Building Official to ensure the utility connections made to the Town's utility systems are sufficient and in compliance with the Code and any applicable Town ordinance, guideline or regulation. Any utility connections to systems belonging to any agency or entity other than the Town may be performed by either the Chief Building Official or Third Party Provider, as applicable.

(ix) Final. Final inspection shall be made by the Chief Building Official after the Project is complete. After the Project has passed the final inspection, the Chief Building Official and/or the Third Party Provider, where applicable, shall provide a certificate to the Town that all inspections have been completed, including the final inspection, and that all inspections show that the Project conforms with the Code. In addition, that party performing the inspections shall provide to the Town the original permit, which has been completed by that inspector as required.

(d) Required Commercial Inspections. The following inspections are required to be completed for a commercial Project, which shall include a multi-family development:

(i) Temporary pole.

(ii) Pre-pour mechanical, electrical and plumbing.

(iii) Pre-pour footings and foundation. Inspection of the foundation shall be made after poles or piers are set or trenches or basement areas are excavated and any required forms erected and any required reinforcing steel is in place and supported prior to the placing of concrete. The foundation inspection shall include excavations for thickened slabs intended for the support of bearing walls, partitions, structural supports, or equipment and special requirements for wood foundations.

(iv) Concrete slab and under-floor. Concrete slab and under-floor inspections shall be made after in-slab or under-floor reinforcing steel and building service equipment, conduit, piping accessories and other ancillary equipment items are in place, but before any concrete is placed or floor sheathing installed, including the subfloor.

(v) Framing. Framing inspections shall be made after the roof deck or sheathing, all framing, fireblocking and bracing are in place and pipes, chimneys and vents to be concealed are complete and the rough electrical, plumbing, heating wires, pipes and ducts are approved.

(vi) Mechanical, electrical and plumbing. Rough inspection of plumbing, mechanical, gas and electrical systems shall be made prior to covering or concealment and before fixtures or appliances are set or installed. Where a Third Party Provider performs the inspections, the Chief Building Official shall review and approve this Inspection Report prior to further work being done on the premises.

(vii) Lath and gypsum board. Lath and gypsum board inspections shall be made after lathing and gypsum board, interior and exterior, is in place, but before any plastering is applied or gypsum board joints and fasteners are taped and finished.

(viii) Insulation.

(ix) Masonry. Inspection of masonry construction shall be made after plumbing, mechanical, gas and electrical systems, lath and gypsum board and insulation are in place.

(x) Utility connections. Inspection of Project by Chief Building Official to ensure the utility connections made to the Town's utility systems are sufficient and in compliance with the Code and any applicable Town ordinance, guideline or regulation. Any utility connections to systems belonging to any agency or entity other than the Town may be performed by either the Chief Building Official or Third Party Provider, as applicable.

(xi) Fire-resistant penetrations. Protections of joints and penetrations in fire-resistance-rated assemblies shall not be concealed from view until inspected and approved.

(xii) Energy efficiency inspections. Inspections shall be made to determine compliance with the Code and shall specifically include, without limitation, envelope insulation R and U values, fenestration U value, duct system R value, and HVAC and water-heating equipment efficiency.

(xiii) Final inspection shall be made by the Chief Building Official after the Project is complete. After the Project has passed the final inspection, the Chief Building Official and/or the Third Party Provider, where applicable, shall provide a certificate to the Town that all inspections have been completed, including the final inspection, and that all inspections show that the Project conforms with the Code. In addition, that party performing the inspections shall provide to the Town the original permit, which has been completed by that inspector as required.

(e) Additional Inspections. The Town may make or require any other inspections to ascertain compliance with the Code and other applicable laws enforced by the Chief Building Official.

(f) Inapplicable Inspections. In the event that any of the required inspections set forth in Sections (c) and (d) above are inapplicable to any Project, due to the fact that the Project does not encompass or envision such work as is included in the particular required inspection, the party performing the inspections for the Applicant, in his or her sole discretion, is allowed to forgo that particular inspection for that work that is not included in the Project as long as that the inspector is able to certify to the Town after the final inspection that the Project and all associated work conform to the Code and any Town ordinance, guideline or regulation. If any of the Town, the Mayor or his designee, or the Chief Building Official believe, for whatever reason, that any inspector is not performing inspections on Projects as required by this ordinance, then that offending inspector may be questioned by any of the Town, the Mayor or his designee, or the Chief Building Official with respect to the inspector's judgment in not performing a required inspection for a Project, and the Town may, but is not obligated to, seek the opinion of an independent Third Party Provider in this matter. If it is determined that the inspector failed to perform a required inspection without meeting the requirements of this section, then such will be deemed a violation of this ordinance.

(g) Timing of inspections. Certain inspections may be made at the same time. Generally, the foundations inspections, including the pre-pour mechanical, electrical and plumbing inspection and pre-pour footings and foundation inspection, may be made together, and the framing inspection and mechanical and insulation inspection may be made together.

(h) Completion of Any Inspection. Upon completion of any inspection, the Chief Building Official or Third Party Provider must sign the Permit. Failure by the Chief Building Official or a Third Party Provider to sign the Permit shall result in Stop Work order being issued by the Town. In addition, at the request of the Mayor or his designee, any Inspector may be required to provide the Town with inspection reports for any inspection performed.

#### Article 9. CERTIFICATE OF OCCUPANCY

(a) Use and occupancy. No building or structure, the construction or other work of which requires a permit, shall be used or occupied, and no change in the existing occupancy classification of a building or structure or portion thereof shall be made until the Chief Building Official has issued a certificate of occupancy therefore as provided herein. Issuance of a certificate of occupancy shall not be construed as an approval of a violation of the provisions of the code or of other ordinances of the Town.

(b) Certificate issued. After the Chief Building Official has performed the Final Inspection, and finds no violations of the provisions of the Code or other applicable laws, he shall approve the Project for issuance of a Certificate of Occupancy and provide evidence of such approval to the Town. The Town shall then issue a Certificate of Occupancy, signed by the Mayor or his designee on behalf of the Town and the Chief Building Official and the Third Party Provider (if applicable), that contains the following:

- 1) The building permit number;
- 2) The address of the structure;
- 3) The name, phone number and address of the owner;
- 4) A description of that portion of the structure for which the certificate is issued;
- 5) A statement that the described portion of the structure has been inspected for compliance with the requirements of the code for the occupancy and division of occupancy and the use for which the proposed occupancy is classified;
- 6) Name, address, and daytime telephone number of any and all contractors;
- 7) The name of the Chief Building Official;
- 8) The edition of the Code under which the permit was issued;
- 9) The use and occupancy of the structure;
- 10) The type of construction;
- 11) The design occupant load;
- 12) If an automatic sprinkler system is provided, whether the sprinkler system is required; and
- 13) Any special stipulations and conditions of the building permit.

(c) Change in use. Changes in the character or use of an existing structure shall not be made except as specified in the Code.

(d) Revocation. The Town is authorized to, in writing, suspend or revoke a Certificate of Occupancy issued under the provisions of the Code wherever the certificate is issued in error, or on the basis of incorrect information supplied, or where it is determined that the building or structure or portion thereof is in violation of any ordinance or regulation or any of the provisions of the Code.

#### Article 10. SERVICE UTILITIES

(a) Connection of service utilities. No person shall make permanent connections from a utility, source of energy, fuel or power to any building or system that is regulated by the Code for which a permit is required, until the utility connection has been inspected and approved as set forth in Section 8. Once the Town has been provided with an executed Code Compliance Certificate, it will provide a pass sticker to the inspector for placement on the meter prior to any electrical service connection.

(b) Temporary connection. An Inspector shall have the authority to authorize and approve the temporary connection of the building or structure to the utility, source of energy, fuel or power, as long as the necessary inspection has been made and the same was found to be in compliance with the Code and any Town ordinance, guideline or regulation.

(c) Authority to disconnect service utilities. The Mayor or his designee, at the request of an Inspector, shall have the authority to authorize disconnection of utility service to the building or structure regulated by the Code and any applicable law or standards in case of emergency where necessary to eliminate an immediate hazard to life or property or when such utility connection has been made without approval. The Inspector shall notify the serving utility and whenever possible the owner and occupant of the building or structure of the decision to disconnect prior to taking such action if not notified prior to disconnection. The owner or occupant of the building or structure shall be notified in writing as soon as practical thereafter.

#### Article 11. VIOLATIONS

(a) Unlawful acts. It shall be unlawful for any person, firm or corporation to erect, construct, alter, extend, repair, move, remove, demolish or occupy any building, structure or equipment regulated by the Code, or cause same to be done, in conflict with or in violation of any of the

provisions of the Code. It shall further be unlawful for any Chief Building Official, Third Party Provider, person, firm or corporation to violate this Section, or cause same to be done, in conflict with or in violation of any of the provisions of this Section.

(b) Notice of violation. The Mayor or his designee, including without limitation the Chief Building Official or any Town employee, is authorized to serve a notice of violation on the person responsible for the erection, construction, alteration, extension, repair, moving, removal, demolition or occupancy of a building or structure in violation of the provisions of the Code, or in violation of a detail statement or a plan approved thereunder, or in violation of a Permit or in violation of the provisions of this Section. Such notice shall direct the discontinuance of the illegal action or condition and the complete amelioration of the violation.

(c) Prosecution of violation. If the notice of violation is not complied with in the time given by such notice, the Town may, through the Town attorney, seek to enjoin further construction or work which is required to be permitted under this Section and which construction or work does not have a validly issued permit, or take another other action providing a remedy under the Code or other applicable law, including this Section. Further, the Chief Building Official may seek to enjoin the occupancy or use of any building or structure which has, without compliance with this chapter, been, in whole or in part, constructed, enlarged, altered, repaired, moved, demolished, or the occupancy changed. Any person, firm or corporation committing such a violation shall be responsible for any and all reasonable attorney's fees incurred by the Town for the prosecution of the violation or any other remedy.

(d) Penalties. Any person, firm or corporation who violates this Section, shall be subject to penalties, as follows:

- 1) Any person, firm or corporation who erects, constructs, alters or repairs a building or structure without obtaining a Permit, shall be required to pay any fees that would have been generated by permitting, which fees shall be subject to a penalty of an additional 50% for any fees paid. Payment of these fees is required regardless of the stage of construction.
- 2) Pay a fine to the Town for each violation, as follows:

VIOLATION	EACH OFFENSE
Violation of the Code, directive of the Chief Building Official, the Permit or this Section	\$100
Conducting inspections on building or structure not permitted	\$250
Failure to file any Plans Review Report	\$50
Issuance of any stop work order	\$100

#### Article 12. STOP WORK ORDER

(a) Issuance of order. Upon notice from the Chief Building Official or Third Party Provider, as applicable, to the Town that work on any Project is being prosecuted contrary to the provisions of the Code or in an unsafe and dangerous manner, such work shall be immediately stopped by the Permit Holder and any contractors, subcontractors and/or other workers. The stop work order shall be issued by the Mayor or his designee in writing and shall be given to the owner of the property involved, or to the owner's agent or to the person doing the work and shall state the conditions under which work on the Project may resume.

(b) Unlawful continuance. Any person who continues any work in or around the Project after the property owner or his agent has been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be subject to penalties as prescribed by law.

(c) Enforcement. The Town may take such measures as it deems necessary, and shall use such resources at its disposal, to enforce the stop work order.

SECTION 2: If any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can

be given effect without the invalid provisions, items or applications and to this end the provisions of this ordinance are hereby declared severable.

SECTION 3: All ordinances or resolutions or parts thereof in conflict herewith are hereby repealed.

SECTION 4: This ordinance shall become effective on June 9, 2015.

Said Ordinance having been introduced on the 12<sup>th</sup> day of May 2015, by Whittington, notice of a public hearing having been published, said public hearing having been held, the title having been read and the Ordinance considered, on motion of Whittington, seconded by Fuller, to adopt the ordinance, a roll call vote was taken and the following was had:

YEAS: Fuller, Guin, Umling, and Whittington.

NAYS: None

ABSENT: Lee served as Mayor Pro Tem

ABSTAIN: None

And Ordinance 3 of 2015 was adopted this 9<sup>th</sup> day of June, 2015.

**Public Hearing Ordinance 4 of 2015 – An Ordinance Approving the Merger of the Town’s Municipal Zoning Commission and the Town’s Economic Development Board, Adopting New Standards therefore, and Amending Chapter 19, Article B, Sections 12 and 24 and Chapter 26, Article B of the Code of Ordinances of the Town of Blanchard, and otherwise providing with respect thereto. (AKA Zoning & Economic Boards merger).**

Public Hearing opened 7:14 p.m., there being no comments the hearing closed at 7:15 p.m.

**Vote on Ordinance 4 of 2015**

Ordinance 4 of 2015

An ordinance approving the Merger of the Town’s Municipal Zoning Commission and the Town’s Economic Development Board, adopting new standards therefore, and Amending Chapter 19, Article B, Sections 12 and 24 and Chapter 26, Article B of the Code of Ordinances of the Town of Blanchard, and otherwise providing with respect thereto.

WHEREAS, the Mayor and the Board of Alderpersons of the Town of Blanchard desire to merge the Town’s municipal zoning commission (also known as the zoning commission or the Blanchard Metropolitan Planning Commission of Blanchard, Louisiana, or variations thereof) and Economic Development Board, to assist with efficient development and growth of the Town of Blanchard.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and the Board of Alderpersons of the Town of Blanchard, Louisiana, in due, legal and regular session convened, as follows:

SECTION 1: That the municipal zoning commission, created by Ordinance No. 2 of 1977 and currently set forth in Chapter 26, Article B, Sections 26.2 and 26.2(a), and the Economic Development Board, created by motion appointing members to the board at the August 10, 2010 Regular Meeting of the Board of Alderpersons of the Town of Blanchard, shall be merged into a single, unified board named the Economic Development and Zoning Board of the Town of Blanchard, Louisiana. To the extent that the Blanchard Metropolitan Planning Commission of Blanchard, Louisiana, was created by the Board of Alderpersons of the Town, pursuant to that authority set forth in Chapter 19, Article B, Section 19.12, then the Blanchard Metropolitan Planning Commission of Blanchard, Louisiana shall also be merged into the Economic Development and Zoning Board of the Town of Blanchard, Louisiana. All references in the Code of Ordinances of the Town of Blanchard to the “municipal zoning commission,” “zoning commission,” “Blanchard Metropolitan Planning Commission of Blanchard, Louisiana,” or any

variation thereof shall be amended to read either “Economic Development and Zoning Board of the Town of Blanchard, Louisiana” or “Economic Development and Zoning Board.”

SECTION 2: Section 19.12 of the Code of Ordinances of the Town of Blanchard is hereby repealed.

SECTION 3: Section 26.2 of the Code of Ordinances of the Town of Blanchard is hereby amended and reenacted to read as follows:

Article B – ECONOMIC DEVELOPMENT AND ZONING BOARD

SECTION 26.2

(a) Creation; purpose. The Economic Development and Zoning Board of the Town of Blanchard, Louisiana (sometimes referred to herein as the “Board”) is hereby created by the Board of Alderpersons of the Town of Blanchard, Louisiana. The purpose of the Economic Development and Zoning Board is to plan for the efficient development and growth of the Town of Blanchard, Louisiana, as well as appurtenant surrounding areas not already included within the boundaries of another municipality; however, any plans for such areas not within the boundaries of the Town shall not have any official or legal status by reason of this section. This Board shall consider the promotion of public health, safety and welfare in connection with any such planning, particularly providing for aesthetic value, adequate lighting, pure air, safety from fire and other dangers, undue concentration of population and ample parking facilities. It shall be the responsibility of this Board to make recommendations to the Board of Alderpersons of the Town relating to such plans, as well as such other tasks as may be delegated to it by the Board of Alderpersons or as set forth in this Code of Ordinances.

(b) Organization. The Board shall be composed of five members, each of whom must reside within the legal boundaries of the Town of Blanchard, Louisiana and be a registered and qualified voter of Caddo Parish, Louisiana, all appointed by the Board of Alderpersons. In addition, the Mayor of the Town of Blanchard, Louisiana shall serve on the Board as an ex-officio member who does not have the right to vote and who shall not be considered for a quorum. The term of each member shall be three years, except that the terms of the initial members of the Economic Development and Zoning Board shall be as follows: one member with a one-year term; two members with a two-year term, and two members with a three-year term, which shall be established by the initial Board members. There shall be no limit to the number of terms any member may serve. The Board of Alderpersons may remove any member from the Economic Development and Zoning Board for frequent meeting absences or otherwise failing to fulfill the duties of a Board member. Any vacancy on this Board shall be filled by an appointment of a replacement member by the Board of Alderpersons; any individual replacing a Board member during his or her term shall serve for the remainder of that term. All members shall serve without compensation.

(c) Governance. The members shall elect one chairperson among themselves, who shall serve for a one year term with eligibility for re-election. The Board shall transact its business pursuant to Roberts Rules of Order, or such other governing rules as may be determined from time to time by the Board of Alderpersons of the Town, and shall keep a record of all of its business in accordance with the laws of the State of Louisiana. All of the business of the Board shall be public record.

(d) Meetings. The Board shall meet at such times and from time to time as may be deemed necessary by its members to transact the business coming before the Board, at such location as may be decided by the Board as appropriate for its meeting. Written notice, including without limitation an email provided to a last known email address, of the time and place of the meetings shall be provided to each of the Board members at least three days but not more than sixty days prior to the date fixed for any meeting, unless otherwise agreed by the Board. Notice to the public of each meeting shall be posted in accordance with the laws of the State of Louisiana.

(e) Authority. The Board may take matters relating to its purpose under its consideration and may present the same and make recommendations to the Board of Alderpersons of the Town. The Board is delegated the authority to put into effect and enforce the provisions of Chapter 19,

Article B regarding zoning in the Town of Blanchard, Louisiana, including recommending to the Board of Alderpersons the boundaries of the various zoning districts, as well as the restrictions and regulations to be enforced therein, and any supplements, changes or modifications thereto. The Board shall hear all zoning requests at a properly noticed and convened meeting at which a quorum is present and shall present its findings and recommendations to the Board of Alderpersons of the Town after due consideration is given thereto. Any zoning request received by the Town shall be provided directly to this Board for its consideration, as more fully set forth in Section 19.24.

SECTION 4: Section 19.24 of the Code of Ordinances of the Town of Blanchard is hereby amended and reenacted to read as follows:

SECTION 19.24 ZONING HEARINGS

(a) All inquiries and requests for the modification, amendment, supplement or change in the boundaries, restrictions and/or regulations prescribed for any zoning district, zone or part thereof shall be submitted directly to the Economic Development and Zoning Board of the Town of Blanchard on such application as may be provided by the Town of Blanchard, as approved by the Board of Alderpersons.

(b) Each zoning application shall be accompanied by payment of the fees assessed by the Town in connection with the zoning application, which fees shall be determined from time to time by the Town through a resolution approved by the Board of Alderpersons setting forth the types and amounts of any fees. All payments should be made in cash, check, or money order, or by credit or debit card, payable as directed by the Town. The Town may charge a reasonable non-sufficient funds fee and/or take such other course as the Town deems necessary relating to the returned check.

(c) Within a reasonable number of days after receiving a zoning application, the Economic Development and Zoning Board shall hold a properly noticed meeting at which a quorum is present to hold a public hearing on the zoning application. Notice of the time and place of the hearing shall be published in the official journal of the municipality once a week for three consecutive weeks with a lapse of at least fifteen days between the first publication and the date of the hearing. At the public hearing, the Economic Development and Zoning Board shall consider the following factors in determining the recommendations it makes to the Mayor and Board of Alderpersons:

- (1) Lessening the congestion in public streets;
- (2) Securing safety from fire;
- (3) Promoting health and general welfare;
- (4) Providing adequate light and air;
- (5) Avoiding undue concentration of population;
- (6) Facilitating adequate transportation, water supply, sewerage, schools, parks, and other public requirements;
- (7) Reasonable consideration of the character of the district and its suitability for particular uses; and
- (8) Reasonable consideration with a view to conserving the value of the buildings and encouraging the most appropriate use of land throughout the municipality.

(d) After a public hearing, the Economic Development and Zoning Board may reach a conclusion for recommendation immediately or may take the matter under advisement; however, in either case, it shall make a report of its findings and recommendations relating to the matter to the Mayor and Board of Alderpersons at the next regular meeting of the Board of Alderpersons following the public hearing.

(e) Upon hearing the recommendations of the Economic Development and Zoning Board, the Mayor and Board of Alderpersons shall then take such action as they deem advisable. However, in the event of a protest against a change, duly signed by the owners of forty percent or more of the area to be affected by a proposed change, the amendment shall not become effective except by the unanimous, affirmative vote of all of the members of the Board of

Alderspersons.

**SECTION 5:** If any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items or applications and to this end the provisions of this ordinance are hereby declared severable.

**SECTION 6:** All ordinances or resolutions or parts thereof in conflict herewith are hereby repealed.

**SECTION 7:** This ordinance shall become effective on June 9, 2015.

Said Ordinance having been introduced on the 12<sup>th</sup> day of May, 2015, by Whittington notice of a public hearing having been published, said public hearing having been held, the title having been read and the Ordinance considered, on motion of Umling, seconded by Whittington, to adopt the ordinance, a roll call vote was taken and the following was had:

YEAS: Fuller, Guin, Umling, and Whittington.

NAYS: None

ABSENT: Lee served as Mayor Pro Tem

ABSTAIN: None

And Ordinance 4 of 2015 was adopted this 9<sup>th</sup> day of June, 2015.

**Motion to move the Town Clerk’s entire salary to be paid from the Water Operating Fund.**

Motion made by Fuller to pay the Town Clerk’s entire salary from the Water Operating Fund. Second by Guin. All voted yea.

**Public Hearing Ordinance 5 of 2015 – An Ordinance to Amend the Budget for the Town of Blanchard for the Fiscal Year Ending June 30, 2015, and otherwise Providing with Respect Thereto.**

Public Hearing opened 7:16 p.m., there being no comments the hearing closed at 7:17 p.m.

**Vote on Ordinance 5 of 2015.**

Ordinance 5 of 2015

An ordinance to Amend the Budget for the Town of Blanchard for the Fiscal Year Ending June 30, 2015, and otherwise providing with respect thereto.

WHEREAS, The Town of Blanchard desires to adopt and amend the budget for fiscal year ending June 30, 2015:

	2013-2014 Estimate	2013-2014 Actual	2014-2015 Budget	2014-2015 Estimate
Section One, General Fund				
General Fund Revenues:				
50-1000 · General Government				
50-1001 · Property Taxes	114,035.00	111,580.36	120,000.00	139,000.00
50-1002 · Insurance License Fees	37,000.00	28,086.20	38,850.00	46,547.00
50-1003 · Occupational License Fees	25,500.00	25,689.85	26,775.00	35,926.00
50-1004 · Franchise Fees	135,172.00	146,728.65	141,950.00	140,800.00
50-1005 · Interest Revenue	1,675.00	1,412.55	1,760.00	569.00
50-1006 · Other Revenue	3,450.00	6,732.88	3,625.00	7,254.00
50-1007 · Building Permits	10,950.00	9,832.52	11,500.00	6,059.00
50-1009 · Inspection Fees	30,000.00	28,083.18	31,500.00	20,238.00
50-1011 · Sale of Assets	80.00	0.00	0.00	0.00
Total 50-1000 · General Govt. Rev.	357,862.00	358,146.19	375,960.00	396,393.00

50-3000 · Intergovernmental Revenues				
50-3001 · Money from State	0.00	0.00	0.00	0.00
50-3002 · LGAP Money	42,500.00	25,000.00	25,000.00	17,500.00
50-3003 · Tobacco Tax	0.00	0.00	0.00	0.00
<b>Total 50-3000 · Intergovt. Revenues</b>	<b>42,500.00</b>	<b>25,000.00</b>	<b>25,000.00</b>	<b>17,500.00</b>
50-4000 · Public Safety				
50-4001 · Police Fines	79,050.00	64,025.55	79,052.00	79,052.00
50-4002 · Witness Fees	600.00	500.00	600.00	600.00
50-4003 · Sales of Assets	0.00	0.00	2,000.00	2,000.00
50-4004 · Sales Tax Receipts	207,525.00	211,800.94	217,900.00	217,900.00
50-4005 · Seized Forfeiture Assets	0.00	0.00	1,807.00	1,807.00
<b>Total 50-4000 · Public Safety Revenues</b>	<b>287,175.00</b>	<b>276,326.49</b>	<b>301,359.00</b>	<b>301,359.00</b>
50-6000 · Public Works				
50-6200 · Sanitation				
50-6201 · Garbage Collections	202,048.00	197,048.33	212,150.00	201,649.00
<b>Total 50-6200 · Sanitation</b>	<b>202,048.00</b>	<b>197,048.33</b>	<b>212,150.00</b>	<b>201,649.00</b>
50-6300 · Buildings & Grounds				
50-6301 · Mowing	5,200.00	3,900.00	2,600.00	2,600.00
50-6302 · Town Hall Rental Fees	52,000.00	46,150.00	42,000.00	45,540.00
<b>Total 50-6300 · Buildings &amp; Grounds</b>	<b>57,200.00</b>	<b>50,050.00</b>	<b>44,600.00</b>	<b>48,140.00</b>
<b>Total 50-6000 · Public Works Revenues</b>	<b>259,248.00</b>	<b>247,098.33</b>	<b>256,750.00</b>	<b>249,789.00</b>
50-7000 · Culture & Recreation				6,417.00
<b>Total Governmental Revenues</b>	<b>946,785.00</b>	<b>906,571.01</b>	<b>959,069.00</b>	<b>971,458.00</b>
General Fund Expenses:				
60-1000 · General Govt Expenses				
60-1001 · Aldermen Fees	6,300.00	6,300.00	6,300.00	6,300.00
60-1002 · Notary Fees	30.00	30.00	0.00	30.00
60-1003 · Inspection Fees Expenses	32,200.00	32,198.00	33,810.00	20,238.00
60-1004 · Town Secretary	5,200.00	5,200.00	5,400.00	5,200.00
60-1005 · Ordinance Exp	40.00	88.00	500.00	94.00
60-1006 · Election Expense	2,500.00	2,520.34	3,000.00	668.00
60-1007 · Print Minutes	4,200.00	5,533.85	4,500.00	8,821.00
60-1008 · Atty. Fees	16,000.00	14,405.57	17,120.00	21,423.00
60-1009 · Town Clerk Salary	25,000.00	21,230.80	25,000.00	1,885.00
60-1010 · Emp. Benefits--Medicare	3,800.00	12,172.31	4,100.00	4,025.00
60-1011 · Economic Development	6,145.00	6,144.20	9,000.00	9,000.00
60-1012 · Liability Ins--Gen.Fund	11,850.00	0.00	18,330.00	9,086.00
60-1013 · Audit Exp	6,300.00	5,205.60	6,750.00	7,440.00
60-1014 · Supplies & Postage	12,000.00	8,136.02	5,000.00	3,541.00
60-1015 · Misc Exp	500.00	436.61	500.00	2,506.00
60-1016 · Computer Cost & Maint.	2,125.00	2,103.50	2,250.00	5,712.00
60-1017 · Dues & Subscriptions	4,050.00	4,047.92	4,500.00	3,736.00
60-1018 · Mileage	1,065.00	1,126.10	1,150.00	1,942.00
60-1019 · Conf. Exp/Cont. Edu.	2,390.00	3,733.46	5,500.00	5,500.00
60-1020 · Expenses pd by Sales Tax	2,000.00	1,852.32	2,400.00	2,708.00
60-1021 · Utilities--Town Hall	11,950.00	10,577.06	12,600.00	14,348.00
60-1022 · Nationwide Exp	2,112.00	715.00	2,225.00	903.00
<b>Total 60-1000 · General Govt Expenses</b>	<b>157,757.00</b>	<b>143,756.66</b>	<b>169,935.00</b>	<b>135,106.00</b>

60-4000 · Public Safety Expenses				
60-4001 · Police Dept Salaries	267,635.00	259,726.16	267,635.00	269,468.00
60-40A1 Contra Police Sup. Pay	(30,000.00)	(30,000.00)	(30,000.00)	(30,000.00)
60-4002 · Police Chief Salary	55,000.00	47,400.08	47,400.00	47,400.00
60-4003 · Elected Police Chief Salary	6,600.00	6,600.00	6,600.00	6,600.00
60-4004 · Police Benefits S/S	17,240.00	16,269.63	18,450.00	17,208.00
60-4005 · Emp. Retire. (MPERS)	18,000.00	21,431.25	25,000.00	40,038.00
60-4006 · Emp Benefits-Health Ins	98,245.00	97,692.01	98,245.00	116,978.00
60-4007 · Uniforms	1,525.00	1,799.07	1,000.00	1,400.00
60-4008 · Auto Exp	34,822.00	27,569.89	34,822.00	30,336.00
60-4009 · Utilities	10,500.00	9,292.68	11,235.00	11,157.00
60-4011 · Equip & Supplies	14,724.00	8,977.54	19,494.00	25,643.00
60-4012 Subs/Dues	2,520.00	2,556.50	3,529.00	2,946.00
60-4013 · Conference Exp	780.00	778.00	1,000.00	1,071.00
60-4014 · Educ & Training	600.00	1,045.00	2,400.00	1,833.00
60-4015 · Gen Liab. Ins.	9,275.00	6,000.68	22,150.00	24,486.00
60-4016 · W/C Ins.	9,400.00	814.60	9,500.00	14,360.00
60-4017 · Police Fines Exp	14,850.00	13,480.80	15,000.00	12,259.00
Total 60-4000 · Public Safety Expenses	531,716.00	491,433.89	553,460.00	593,183.00
60-6000 · Public Works Dept				
60-6100 · Streets & Right of Ways				
60-6101 · Alderman Fee	6,000.00	6,000.00	6,000.00	6,000.00
60-6102 · Misc	0.00	0.00	0.00	0.00
60-6104 · Street Lights	24,500.00	22,525.78	25,725.00	25,000.00
60-6105 New Street Lights	0.00	0.00	0.00	0.00
Total 60-6100 · Streets & ROWs	30,500.00	28,525.78	31,725.00	31,000.00
60-6200 · Sanitation				
6201 · Garbage Collection	187,900.00	188,874.14	200,330.00	200,330.00
Total 60-6200 · Sanitation	187,900.00	188,874.14	200,330.00	200,330.00
60-6300 · Buildings & Grounds				
60-6301 · Alderman Fee	6,000.00	6,000.00	6,000.00	6,000.00
60-6302 · Maint & Supplies	8,650.00	8,777.34	3,000.00	9,828.00
Total 60-6300 · Buildings & Grounds	14,650.00	14,777.34	9,000.00	15,828.00
Total 60-6000 · Public Works Dept Exp	233,050.00	232,177.26	241,055.00	247,158.00
60-7000 · Culture & Recr				
60-7001 · Library Utilities & Maint	4,250.00	3,642.23	4,500.00	4,380.00
60-7002 · Tennis Courts Exp	385.00	349.13	500.00	703.00
Total 60-7000 · Culture & Recr Exp	4,635.00	3,991.36	5,000.00	5,083.00
60-9000 · Capital Outlays				
60-9001 · Town Hall	35,150.00	36,189.98	18,000.00	0.00
60-9002 · Police	30,000.00	0.00	25,000.00	29,556.00
60-9003 · Buildings & Grounds	10,328.00	10,328.00	10,000.00	0.00
Total 60-9000 · Capital Outlays Exp	75,478.00	46,517.98	53,000.00	29,556.00
Total Governmental Expenses	1,002,636.00	917,877.15	1,022,450.00	1,010,086.00
Total Govt Net INCOME or (LOSS)	(55,851.00)	(11,306.14)	(63,381.00)	(38,628.00)
Beginning Fund Balance	58,848.22	58,848.22	47,542.08	47,542.08

Ending Fund Balance	2,997.22	47,542.08	(15,838.92)	8,914.08
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Section Two, Utility Fund

Utility Fund Revenues:

50-1000 · Water

50-1001 · Water Sales	2,842,700.00	2,839,024.26	2,984,850.00	2,900,254.00
50-1002 · Reconnect Fees	20,800.00	21,567.04	21,840.00	13,935.00
50-1003 · Other Water	9,050.00	9,172.31	9,500.00	6,805.00
50-1004 · Installation Fees	58,750.00	60,350.00	61,700.00	60,000.00
50-1006 · Fire Plug Fee	3,000.00	3,000.00	3,000.00	3,000.00
50-1007 · Interest Revenue	12,000.00	872.31	12,600.00	13,533.00
50-1008 · Misc Inc & NSFs	3,350.00	6,999.97	3,500.00	4,765.00
50-1009 · Sale of Assets	400.00	400.00	6,000.00	3,000.00
50-1010 · Safe Drinking Water Fee	13,200.00	13,200.50	13,860.00	13,190.00
50-1012 · Security Fee	30,900.00	31,054.43	32,500.00	32,420.00
50-1013 · LCDBG Grant Funds	0.00	0.00	0.00	0.00
50-1014 · Bluebird Wireless Lease	5,714.00	5,713.94	6,000.00	4,901.00
50-1016 · Garbage Collection	202,048.00	197,837.58	212,150.00	198,325.00
50-1017 · Development Fees	5,050.00	5,050.00	0.00	0.00
50-1018 · Caddo Parish Com. Rev	0.00	0.00	0.00	0.00
50-1019 · ARRA Forgivable Loan	0.00	0.00	0.00	0.00
<b>Total 50-1000 · Water Revenue</b>	<b>3,206,962.00</b>	<b>3,194,242.34</b>	<b>3,367,500.00</b>	<b>3,254,128.00</b>

50-7000 · Sewer

50-7001 · Sewer Service Fees	260,950.00	267,389.63	274,000.00	260,400.00
50-7002 · Sewer Permits	8,200.00	8,400.00	8,600.00	6,720.00
50-7003 · Security Fees	9,500.00	572.33	10,000.00	10,000.00
50-7004 · Sewer Plant Mineral Lease	5.00	2.69	5.00	0.00
50-7005 · Interest Revenue	80.00	66.99	165.00	26.00
50-7007 · Sewer Ad Valorem	52,510.00	52,509.76	55,100.00	54,221.00
50-7008 · Misc Inc	235.00	235.00	250.00	0.00
50-7009 · Sale of Assets	0.00	0.00	0.00	0.00
<b>Total 50-7000 · Sewer Revenue</b>	<b>331,480.00</b>	<b>329,176.40</b>	<b>348,120.00</b>	<b>331,367.00</b>

**Total Utility Revenue**

<b>3,538,442.00</b>	<b>3,523,418.74</b>	<b>3,715,620.00</b>	<b>3,585,495.00</b>
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Utility Fund Expenses:

60-1000 · Water Expenses

60-1001 · Alderman & Mayor Fees	24,000.00	24,000.00	24,000.00	24,000.00
60-1002 · Office Supplies	13,800.00	12,098.26	15,000.00	14,344.00
60-1003 · Office Rent	24,000.00	24,000.00	24,000.00	24,000.00
60-1004 · Legal & Audit	30,750.00	24,940.30	32,900.00	50,779.00
60-1006 · Computer Cost & Maint.	27,500.00	24,690.69	35,520.00	17,000.00
60-1007 · Postage	19,500.00	17,823.76	22,065.00	19,415.00
60-1008 · Salaries	800,200.00	769,364.40	856,200.00	881,968.00
60-1009 · Maint & Supplies	249,100.00	215,715.36	266,550.00	100,247.00
60-1010 · Chemicals	210,000.00	191,548.97	225,000.00	175,844.00
60-1011 · Auto Exp	35,150.00	41,241.00	37,700.00	37,532.00
60-1012 · Water Bills Exp	8,900.00	0.00	9,575.00	0.00
60-1013 · Utilities	163,750.00	147,737.86	175,215.00	141,836.00
60-1014 · Misc Exp & NSFs	225.00	1,197.61	250.00	423.00
60-1015 · Dues & Subscriptions	4,400.00	3,881.00	5,750.00	11,575.00

60-1016 · LA One Call	5,750.00	5,027.82	6,200.00	1,971.00
60-1017 · Training & Safety	10,000.00	10,550.19	10,700.00	4,175.00
60-1018 · Uniforms	4,750.00	4,245.67	5,100.00	2,143.00
60-1019 · Conference Exp	975.00	973.97	1,100.00	1,100.00
60-1020 · Note Principal	656,262.00	261.06	682,000.00	681,000.00
60-1021 · Note Interest	405,002.00	490,223.07	479,309.00	544,296.00
60-1022 · Bonding Fees & Charges	40,415.00	47,789.92	43,250.00	71,337.00
60-1024 · Insurance--G/L	64,500.00	92,463.02	101,367.00	62,656.00
60-1025 · Insurance--W/C	15,300.00	15,959.16	40,000.00	18,606.00
60-1026 · FICA Taxes	51,725.00	43,247.31	55,500.00	54,727.00
60-1027 · Emp Benefits-Medical	187,375.00	272,898.72	188,000.00	303,723.00
60-1028 · N'wide Retire-Town Exp	6,815.00	3,103.29	7,300.00	4,813.00
60-1029 · Capital Outlay	125,858.00	51,306.37	154,668.00	154,668.00
60-1030 · Safe Drinking Water Fee	11,925.00	11,923.20	13,860.00	11,923.00
60-1032 · Lab Fees	2,400.00	3,000.00	2,575.00	5,809.00
60-1033 LCDBG Grant Expense	0.00	0.00	0.00	0.00
60-1035 · Per Diem	1,465.00	1,665.00	1,575.00	1,500.00
60-1036 · Mileage	750.00	859.23	850.00	1,600.00
60-1037 · Water Security Fee	74.00	(39,455.62)	80.00	2,840.00
60-1038 · Communication/Radios	1,030.00	950.00	1,100.00	1,434.00
60-1039 · Printing fees	1,700.00	0.00	2,000.00	890.00
60-1040 · Garbage Fee due to GF	202,048.00	197,048.33	212,150.00	201,649.00
60-1041 · Drug Screen	375.00	313.00	400.00	251.00
60-1042 · Bank Charges	1,210.00	1,376.24	1,350.00	1,391.00
60-1047 · Depreciation Expense		523,999.31		0.00
60-1048 · Permits		690.00	700.00	3,500.00
60-1049 · Online bill pmt fees	690.00	(4,140.58)	5,500.00	0.00
60-1050 · Development Review fees	5,000.00	4,500.00	5,500.00	397.00
60-1000 · Water Expenses-Other	5,050.00			0.00
<b>Total 60-1000 · Water Expenses</b>	<b>3,419,719.00</b>	<b>3,239,016.89</b>	<b>3,751,859.00</b>	<b>3,637,362.00</b>
60-1A06 · ACT 319 Expenses	7,150.00	0.00	15,000.00	15,000.00
<b>60-7000 · Sewer Expenses</b>				
60-7001 · Office Supplies & Postage	1,000.00	997.08	1,100.00	688.00
60-7002 · Legal & Audit	9,650.00	8,053.00	10,500.00	7,440.00
60-7003 · Office Rent	18,000.00	18,000.00	18,000.00	18,000.00
60-7004 · Misc. Exp.	0.00	24.00	0.00	181.00
60-7005 · Alderman Fee	6,000.00	6,000.00	6,000.00	6,000.00
60-7006 · Salaries	250.00	13,502.51	250.00	0.00
60-7007 · Maintenance	24,500.00	23,081.09	26,300.00	23,022.00
60-7008 · Chemicals & Supplies	11,200.00	9,623.31	12,000.00	2,730.00
60-7009 · Auto Exp	350.00	374.11	500.00	607.00
60-7010 · Utilities	23,000.00	25,677.11	25,000.00	41,248.00
60-7011 · Lab Fees	3,750.00	3,320.00	4,000.00	3,900.00
60-7012 · Consultant Fees	0.00	0.00	0.00	0.00
60-7013 · Insurance-G/L	8,750.00	24,240.86	28,234.00	0.00
60-7014 · Insurance-W/C	5,850.00	4,861.40	6,275.00	12,561.00
60-7015 · Emp Benefits-Medical	0.00	0.00	0.00	0.00
60-7016 · FICA Taxes	12,100.00	12,071.21	12,950.00	12,799.00
60-7017 · Copy Machine Exp	3,200.00	3,179.85	3,500.00	4,016.00
60-7018 · Uniforms	300.00	148.32	325.00	0.00

60-7019 · Capital Outlay	30,500.00	25,312.12	32,650.00	20,945.00
60-7020 · Train/Safety/Hep Shots	3,000.00	2,453.99	3,250.00	1,587.00
60-7021 · Sewer Security Fee Exp	0.00	0.00	0.00	0.00
60-7022 · Per Diem	0.00	0.00	500.00	0.00
60-7023 · N'wide Retire-Town Exp	0.00	0.00	0.00	0.00
60-7024 · Mileage	0.00	0.00	500.00	0.00
60-7027 · Depreciation Expense		96,015.41		0.00
60-7028 · Permit	814.00	814.00	875.00	1,058.00
60-7030 · Bond Principal		0.00	100,500.00	80,000.00
60-7031 · Bond Interest		0.00	19,000.00	6,855.00
60-7032 · Bonding Fees & Charges		0.00		7,616.00
Total 60-7000 · Sewer Expenses	162,214.00	277,749.37	312,209.00	251,253.00
Total Utility Expenses	3,589,083.00	3,516,766.26	4,079,068.00	3,903,615.00
Total Utility Dept Net INC. or (LOSS)	(50,641.00)	6,652.48	(363,448.00)	(318,120.00)
Beginning Fund Balance	1,309,290.23	1,309,290.23	1,315,942.71	1,315,942.71
Ending Fund Balance	1,258,649.23	1,315,942.71	952,494.71	997,822.71

Motion made by Fuller to adopt Ordinance 5 of 2015. Second by Umling.

Roll Call Vote:

YEAS: Fuller, Guin, Umling, and Whittington.

NAYS: None

ABSENT: Lee served as Mayor Pro-Tem.

And Ordinance 5 of 2015 was adopted this 9th day of June, 2015.

**Public Hearing Ordinance 6 of 2015 – An Ordinance to Adopt the Budget for the Town of Blanchard for the Fiscal Year Ending June 30, 2016, and otherwise providing with respect thereto.**

Public Hearing opened 7:18 p.m., there being no comments the hearing closed at 7:19 p.m.

**Vote on Ordinance 6 of 2015.**

Ordinance 6 of 2015 (Budget for 2015-2016)

An Ordinance to adopt the Budget for the Town of Blanchard for the Fiscal Year Ending June 30, 2016, and otherwise providing with respect thereto:

BE IT ORDAINED by the Mayor and the Board of Alderpersons of the Town of Blanchard, Louisiana, in due, legal and regular session convened, as follows:

- Section 1. The Town of Blanchard ("Town") is authorized to levy an Ad Valorem Tax of Six and 51/100 (6.51) mills for general purposes.
- Section 2. The Town so authorizes to levy an Ad Valorem Tax of Three & 10/100 (3.10) mills for maintenance and operation of the Town sewer system.
- Section 3. The Town is authorized to levy other fees and taxes for general purposes as set forth herein.
- Section 4. Sufficient receipts for general government operations are available for sources authorized by law.
- Section 5. The Town has approved the incurrence of debt and the appropriation of expenditure by specific action.

## Section 6.

The Town desires to adopt an annual operating budget for the fiscal year ending June 30, 2016 ("FY 2016") as set forth herein.

	2013-2014 Actual	2014-2015 Budget	2014-2015 Estimate	2015-2016 Budget
Section One, General Fund				
General Fund Revenues:				
50-1000 · General Government				
50-1001 · Property Taxes	111,580.36	120,000.00	139,000.00	146,174.00
50-1002 · Insurance License Fees	28,086.20	38,850.00	46,547.00	48,874.00
50-1003 · Occupational License Fees	25,689.85	26,775.00	35,926.00	37,722.00
50-1004 · Franchise Fees	146,728.65	141,950.00	140,800.00	147,840.00
50-1005 · Interest Revenue	1,412.55	1,760.00	569.00	597.00
50-1006 · Other Revenue	6,732.88	3,625.00	7,254.00	7,617.00
50-1007 · Building Permits	9,832.52	11,500.00	6,059.00	6,362.00
50-1009 · Inspection Fees	28,083.18	31,500.00	20,238.00	21,250.00
50-1011 · Sale of Assets	0.00	0.00	0.00	0.00
Total 50-1000 · General Govt. Revenues	358,146.19	375,960.00	396,393.00	416,436.00
50-3000 · Intergovernmental Revenues				
50-3001 · Money from State	0.00	0.00	0.00	0.00
50-3002 · LGAP Money	25,000.00	25,000.00	17,500.00	17,500.00
50-3003 · Tobacco Tax	0.00	0.00	0.00	0.00
Total 50-3000 · Intergovt. Revenues	25,000.00	25,000.00	17,500.00	17,500.00
50-4000 · Public Safety				
50-4001 · Police Fines	64,025.55	79,052.00	79,052.00	83,005.00
50-4002 · Witness Fees	500.00	600.00	600.00	630.00
50-4003 · Sales of Assets	0.00	2,000.00	2,000.00	2,100.00
50-4004 · Sales Tax Receipts	211,800.94	217,900.00	217,900.00	228,795.00
50-4005 · Seized Forfeiture Assets	0.00	1,807.00	1,807.00	1,897.00
Total 50-4000 · Public Safety Revenues	276,326.49	301,359.00	301,359.00	316,427.00
50-6000 · Public Works				
50-6200 · Sanitation				
50-6201 · Garbage Collections	197,048.33	212,150.00	201,649.00	211,731.00
Total 50-6200 · Sanitation	197,048.33	212,150.00	201,649.00	211,731.00
50-6300 · Buildings & Grounds				
50-6301 · Mowing	3,900.00	2,600.00	2,600.00	2,600.00
50-6302 · Town Hall Rental Fees	46,150.00	42,000.00	45,540.00	65,817.00
Total 50-6300 · Buildings & Grounds	50,050.00	44,600.00	48,140.00	68,417.00
Total 50-6000 · Public Works Revenues	247,098.33	256,750.00	249,789.00	280,148.00
50-7000 · Culture and Recreation				
			6,417.00	6,500.00
Total Governmental Revenues	906,571.01	959,069.00	971,458.00	1,037,011.00
General Fund Expenses:				
60-1000 · General Govt Expenses				
60-1001 · Aldermen Fees	6,300.00	6,300.00	6,300.00	6,300.00
60-1002 · Notary Fees	30.00	0.00	30.00	30.00
60-1003 · Inspection Fees Expenses	32,198.00	33,810.00	20,238.00	21,655.00
60-1004 · Town Secretary	5,200.00	5,400.00	5,200.00	5,200.00
60-1005 · Ordinance Exp	88.00	500.00	94.00	100.00
60-1006 · Election Expense	2,520.34	3,000.00	668.00	715.00
60-1007 · Print Minutes	5,533.85	4,500.00	8,821.00	9,500.00

60-1008 · Attorney Fees	14,405.57	17,120.00	21,423.00	23,000.00
60-1009 · Town Clerk Salary	21,230.80	25,000.00	1,885.00	0.00
60-1010 · Employee Benefits--Medicare	12,172.31	4,100.00	4,025.00	4,300.00
60-1011 · Economic Development	6,144.20	9,000.00	9,000.00	8,000.00
60-1012 · Liability Ins--Gen.Fund	0.00	18,330.00	9,086.00	9,750.00
60-1013 · Audit Exp	5,205.60	6,750.00	7,440.00	8,000.00
60-1014 · Supplies & Postage	8,136.02	5,000.00	3,541.00	3,800.00
60-1015 · Misc Exp	436.61	500.00	2,506.00	2,681.00
60-1016 · Computer Cost & Maint.	2,103.50	2,250.00	5,712.00	6,112.00
60-1017 · Dues & Subscriptions	4,047.92	4,500.00	3,736.00	4,000.00
60-1018 · Mileage	1,126.10	1,150.00	1,942.00	2,078.00
60-1019 · Conf. Exp/Cont. Edu.	3,733.46	5,500.00	5,500.00	6,000.00
60-1020 · Expenses pd by Sales Tax	1,852.32	2,400.00	2,708.00	2,900.00
60-1021 · Utilities--Town Hall	10,577.06	12,600.00	14,348.00	15,352.00
60-1022 · Nationwide Exp	715.00	2,225.00	903.00	1,000.00
<b>Total 60-1000 · General Govt Expenses</b>	<b>143,756.66</b>	<b>169,935.00</b>	<b>135,106.00</b>	<b>140,473.00</b>
<b>60-4000 · Public Safety Expenses</b>				
60-4001 · Police Dept Salaries	259,726.16	267,635.00	269,468.00	288,350.00
60-40A1 · Contra Police Sup. Pay	(30,000.00)	(30,000.00)	(30,000.00)	(30,000.00)
60-4002 · Police Chief Salary	47,400.08	47,400.00	47,400.00	47,400.00
60-4003 · Elected Police Chief Salary	6,600.00	6,600.00	6,600.00	6,600.00
60-4004 · Police Benefits S/S	16,269.63	18,450.00	17,208.00	18,400.00
60-4005 · Emp Benefits Retire. (MPERS)	21,431.25	25,000.00	40,038.00	42,841.00
60-4006 · Emp Benefits-Health Ins	97,692.01	98,245.00	116,978.00	125,166.00
60-4007 · Uniforms	1,799.07	1,000.00	1,400.00	1,500.00
60-4008 · Auto Exp	27,569.89	34,822.00	30,336.00	32,000.00
60-4009 · Utilities	9,292.68	11,235.00	11,157.00	11,715.00
60-4011 · Equip & Supplies	8,977.54	19,494.00	25,643.00	27,000.00
60-4012 · Subs/Dues formerly Misc	2,556.50	3,529.00	2,946.00	2,946.00
60-4013 · Conference Exp	778.00	1,000.00	1,071.00	1,500.00
60-4014 · Educ & Training	1,045.00	2,400.00	1,833.00	2,000.00
60-4015 · Gen Liab. Ins.	6,000.68	22,150.00	24,486.00	24,486.00
60-4016 · W/C Ins.	814.60	9,500.00	14,360.00	14,360.00
60-4017 · Police Fines Exp	13,480.80	15,000.00	12,259.00	13,000.00
<b>Total 60-4000 · Public Safety Expenses</b>	<b>491,433.89</b>	<b>553,460.00</b>	<b>593,183.00</b>	<b>629,264.00</b>
<b>60-6000 · Public Works Dept</b>				
60-6100 · Streets & Right of Ways				
60-6101 · Alderman Fee	6,000.00	6,000.00	6,000.00	6,000.00
60-6102 · Misc	0.00	0.00	0.00	0.00
60-6104 · Street Lights	22,525.78	25,725.00	25,000.00	26,750.00
60-6105 · New Street Lights	0.00	0.00	0.00	0.00
<b>Total 60-6100 · Streets &amp; Right of Ways</b>	<b>28,525.78</b>	<b>31,725.00</b>	<b>31,000.00</b>	<b>32,750.00</b>
60-6200 · Sanitation				
6201 · Garbage Collection	188,874.14	200,330.00	200,330.00	214,353.00
<b>Total 60-6200 · Sanitation</b>	<b>188,874.14</b>	<b>200,330.00</b>	<b>200,330.00</b>	<b>200,330.00</b>
60-6300 · Buildings & Grounds				
60-6301 · Alderman Fee	6,000.00	6,000.00	6,000.00	6,000.00
60-6302 · Maint & Supplies	8,777.34	3,000.00	9,828.00	10,000.00
<b>Total 60-6300 · Buildings &amp; Grounds</b>	<b>14,777.34</b>	<b>9,000.00</b>	<b>15,828.00</b>	<b>16,000.00</b>

Total 60-6000 · Public Works Dept Expenses	232,177.26	241,055.00	247,158.00	249,080.00
60-7000 · Culture & Recr				
60-7001 · Library Utilities & Maint	3,642.23	4,500.00	4,380.00	4,400.00
60-7002 · Tennis Courts Exp	349.13	500.00	703.00	5,000.00
Total 60-7000 · Culture & Recr Expenses	3,991.36	5,000.00	5,083.00	9,400.00
60-9000 · Capital Outlays				
60-9001 · Town Hall	36,189.98	18,000.00	0.00	0.00
60-9002 · Police	0.00	25,000.00	29,556.00	15,000.00
60-9003 · Buildings & Grounds	10,328.00	10,000.00	0.00	2,000.00
Total 60-9000 · Capital Outlays Expenses	46,517.98	53,000.00	29,556.00	17,000.00
Total Governmental Expenses	917,877.15	1,022,450.00	1,010,086.00	1,045,217.00
Total Govt Net INCOME or (LOSS)	(11,306.14)	(63,381.00)	(38,628.00)	(8,206.00)
Beginning Fund Balance	58,848.22	47,542.08	47,542.08	8,914.08
Ending Fund Balance	47,542.08	(15,838.92)	8,914.08	708.08
Section Two, Utility Fund				
Utility Fund Revenues:				
50-1000 · Water				
50-1001 · Water Sales	2,839,024.26	2,984,850.00	2,900,254.00	3,045,267.00
50-1002 · Reconnect Fees	21,567.04	21,840.00	13,935.00	14,632.00
50-1003 · Other Water	9,172.31	9,500.00	6,805.00	7,145.00
50-1004 · Installation Fees	60,350.00	61,700.00	60,000.00	63,000.00
50-1006 · Fire Plug Fee	3,000.00	3,000.00	3,000.00	3,000.00
50-1007 · Interest Revenue	872.31	12,600.00	13,533.00	21,200.00
50-1008 · Misc Inc & NSFs	6,999.97	3,500.00	4,765.00	5,003.00
50-1009 · Sale of Assets	400.00	6,000.00	3,000.00	3,150.00
50-1010 · Safe Drinking Water Fee	13,200.50	13,860.00	13,190.00	13,850.00
50-1012 · Security Fee	31,054.43	32,500.00	32,420.00	34,041.00
50-1013 · LCDBG Grant Funds	0.00	0.00	0.00	0.00
50-1014 · Bluebird Wireless Lease	5,713.94	6,000.00	4,901.00	5,146.00
50-1016 · Garbage Collection	197,837.58	212,150.00	198,325.00	208,241.00
50-1017 · Development Review Fees	5,050.00	0.00	0.00	0.00
50-1018 · Caddo Parish Comm. Rev.	0.00	0.00	0.00	0.00
50-1019 · ARRA Forgivable Loan	0.00	0.00	0.00	0.00
Total 50-1000 · Water Revenue	3,194,242.34	3,367,500.00	3,254,128.00	3,423,675.00
50-7000 · Sewer				
50-7001 · Sewer Service Fees	267,389.63	274,000.00	260,400.00	273,420.00
50-7002 · Sewer Permits	8,400.00	8,600.00	6,720.00	7,056.00
50-7003 · Security Fees	572.33	10,000.00	10,000.00	10,500.00
50-7004 · Sewer Plant Mineral Lease	2.69	5.00	0.00	0.00
50-7005 · Interest Revenue	66.99	165.00	26.00	27.00
50-7007 · Sewer Ad Valorem	52,509.76	55,100.00	54,221.00	56,932.00
50-7008 · Misc Inc	235.00	250.00	0.00	0.00
50-7009 · Sale of Assets	0.00	0.00	0.00	0.00
Total 50-7000 · Sewer Revenue	329,176.40	348,120.00	331,367.00	347,935.00
Total Utility Revenue	3,523,418.74	3,715,620.00	3,585,495.00	3,771,610.00
Utility Fund Expenses:				
60-1000 · Water Expenses				
60-1001 · Alderman & Mayor Fees	24,000.00	24,000.00	24,000.00	24,000.00
60-1002 · Office Supplies	12,098.26	15,000.00	14,344.00	14,000.00

60-1003 · Office Rent	24,000.00	24,000.00	24,000.00	30,000.00
60-1004 · Legal & Audit	24,940.30	32,900.00	50,779.00	50,000.00
60-1006 · Computer Cost & Maint.	24,690.69	35,520.00	17,000.00	10,000.00
60-1007 · Postage	17,823.76	22,065.00	19,415.00	20,386.00
60-1008 · Salaries	769,364.40	856,200.00	881,968.00	882,000.00
60-1009 · Maint & Supplies	215,715.36	266,550.00	100,247.00	105,259.00
60-1010 · Chemicals	191,548.97	225,000.00	175,844.00	200,000.00
60-1011 · Auto Exp	41,241.00	37,700.00	37,532.00	39,409.00
60-1012 · Water Bills Exp	0.00	9,575.00	0.00	0.00
60-1013 · Utilities	147,737.86	175,215.00	141,836.00	148,928.00
60-1014 · Misc Exp & NSF's	1,197.61	250.00	423.00	425.00
60-1015 · Dues & Subscriptions	3,881.00	5,750.00	11,575.00	11,600.00
60-1016 · LA One Call	5,027.82	6,200.00	1,971.00	2,070.00
60-1017 · Training & Safety	10,550.19	10,700.00	4,175.00	4,350.00
60-1018 · Uniforms	4,245.67	5,100.00	2,143.00	2,250.00
60-1019 · Conference Exp	973.97	1,100.00	1,100.00	1,200.00
60-1020 · Note Principal	261.06	682,000.00	681,000.00	912,445.50
60-1021 · Note Interest	490,223.07	479,309.00	544,296.00	623,430.00
60-1022 · Bonding Fees & Charges	47,789.92	43,250.00	71,337.00	74,904.00
60-1024 · Insurance--G/L	92,463.02	101,367.00	62,656.00	65,800.00
60-1025 · Insurance--W/C	15,959.16	40,000.00	18,606.00	19,750.00
60-1026 · FICA Taxes	43,247.31	55,500.00	54,727.00	57,463.00
60-1027 · Emp Benefits-Medical	272,898.72	188,000.00	303,723.00	318,909.00
60-1028 · Nationwide Retire.Town Exp	3,103.29	7,300.00	4,813.00	6,250.00
60-1029 · Capital Outlay	51,306.37	154,668.00	154,668.00	162,400.00
60-1030 · Safe Drinking Water Fee	11,923.20	13,860.00	11,923.00	12,519.00
60-1032 · Lab Fees	3,000.00	2,575.00	5,809.00	6,100.00
60-1033 · LCDBG Grant Expense	0.00	0.00	0.00	0.00
60-1035 · Per Diem	1,665.00	1,575.00	1,500.00	1,575.00
60-1036 · Mileage	859.23	850.00	1,600.00	1,680.00
60-1037 · Water Security Fee	(39,455.62)	80.00	2,840.00	2,000.00
60-1038 · Communication/Radios	950.00	1,100.00	1,434.00	1,500.00
60-1039 · Printing fees	0.00	2,000.00	890.00	900.00
60-1040 · Garbage Fee due to GF	197,048.33	212,150.00	201,649.00	208,241.00
60-1041 · Drug Screen	313.00	400.00	251.00	245.00
60-1042 · Bank Charges	1,376.24	1,350.00	1,391.00	1,488.00
60-1043 · Sludge Removal				150,000.00
60-1047 · Depreciation Expense	523,999.31		0.00	0.00
60-1048 · Permits	690.00	700.00	3,500.00	690.00
60-1049 · Online bill pmt fees	(4,140.58)	5,500.00	0.00	0.00
60-1050 · Development Fees	4,500.00	5,500.00	397.00	425.00
<b>Total 60-1000 · Water Expenses</b>	<b>3,239,016.89</b>	<b>3,751,859.00</b>	<b>3,637,362.00</b>	<b>4,174,591.50</b>
60-1A06 · ACT 319 Expense	0.00	15,000.00	15,000.00	15,000.00
<b>60-7000 · Sewer Expenses</b>				
60-7001 · Office Supplies & Postage	997.08	1,100.00	688.00	700.00
60-7002 · Legal & Audit	8,053.00	10,500.00	7,440.00	6,200.00
60-7003 · Office Rent	18,000.00	18,000.00	18,000.00	30,000.00
60-7004 · Misc. Exp.	24.00	0.00	181.00	175.00
60-7005 · Alderman Fee	6,000.00	6,000.00	6,000.00	6,000.00
60-7006 · Salaries	13,502.51	250.00	0.00	0.00

60-7007 · Maintenance	23,081.09	26,300.00	23,022.00	24,173.00
60-7008 · Chemicals & Supplies	9,623.31	12,000.00	2,730.00	2,500.00
60-7009 · Auto Exp	374.11	500.00	607.00	637.00
60-7010 · Utilities	25,677.11	25,000.00	41,248.00	43,310.00
60-7011 · Lab Fees	3,320.00	4,000.00	3,900.00	4,095.00
60-7012 · Consultant Fees	0.00	0.00	0.00	0.00
60-7013 · Insurance-G/L	24,240.86	28,234.00	0.00	0.00
60-7014 · Insurance-W/C	4,861.40	6,275.00	12,561.00	13,189.00
60-7015 · Emp Benefits-Medical	0.00	0.00	0.00	0.00
60-7016 · FICA Taxes	12,071.21	12,950.00	12,799.00	13,439.00
60-7017 · Copy Machine Exp	3,179.85	3,500.00	4,016.00	4,217.00
60-7018 · Uniforms	148.32	325.00	0.00	0.00
60-7019 · Capital Outlay	25,312.12	32,650.00	20,945.00	17,500.00
60-7020 · Training/Safety/Hepatitis Shots	2,453.99	3,250.00	1,587.00	1,500.00
60-7021 · Sewer Security Fee Exp	0.00	0.00	0.00	0.00
60-7022 · Per Diem	0.00	500.00	0.00	0.00
60-7023 · Nationwide Retire.Town Exp	0.00	0.00	0.00	0.00
60-7024 · Mileage	0.00	500.00	0.00	0.00
60-7027 · Depreciation Expense	96,015.41		0.00	0.00
60-7028 · Permit	814.00	875.00	1,058.00	875.00
60-7030 · Bond Principal	0.00	100,500.00	80,000.00	92,000.00
60-7031 · Bond Interest	0.00	19,000.00	6,855.00	15,804.12
60-7032 · Bonding Fees & Charges	0.00		7,616.00	7,997.00
Total 60-7000 · Sewer Expenses	<u>277,749.37</u>	<u>312,209.00</u>	<u>251,253.00</u>	<u>284,311.12</u>
Total Utility Expenses	3,516,766.26	4,079,068.00	3,903,615.00	4,473,902.62
Total Utility Dept Net INCOME or (LOSS)	6,652.48	(363,448.00)	(318,120.00)	(702,292.62)
Beginning Fund Balance	<u>1,309,290.23</u>	<u>1,315,942.71</u>	<u>1,315,942.71</u>	<u>997,822.71</u>
Ending Fund Balance	<u>1,315,942.71</u>	<u>952,494.71</u>	<u>997,822.71</u>	<u>295,530.09</u>

Section 7. The Mayor is hereby authorized to execute all contracts, deeds and other legal instruments necessary to expend and receive the funds herein authorized.

Section 8. If any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items or applications and to this end the provisions of this ordinance are hereby declared severable.

Section 9. All ordinances or resolutions or parts thereof in conflict herewith are hereby repealed.

Motion made by Umling to adopt Ordinance 6 of 2015. Second by Fuller.

Roll Call Vote:

YEAS: Fuller, Guin, Umling, and Whittington.

NAYS:

ABSENT: Lee served as Mayor Pro-Tem.

And Ordinance 6 of 2015 was adopted this 9th day of June, 2015.

### **New Business**

### **Vote on Official Journal.**

Motion by Whittington to defer to a Special Meeting scheduled June 23, 2015, at 6:30 p.m. Second by Guin. All voted yea. Council directed Debra to contact *The Caddo Citizen*, *The Times*, and *The Inquisitor* for quotes.

**Adopt the 2015 Property Tax Millage as stated in Resolution 8 of 2015 - Be it Resolved, that the following millages are hereby levied on the 2015 tax roll on all property subject to taxation by the Town of Blanchard.**

Resolution 8 of 2015

BE IT RESOLVED, that the following millages are hereby levied on the 2015 tax roll on all property subject to taxation by the Town of Blanchard.

	<u>MILLAGE</u>
General Fund Operating	6.51 mills
Sewer Depreciation	3.10 mills

BE IT FURTHER RESOLVED that the proper administrative officials of the Parish of Caddo, State of Louisiana, be and they are hereby empowered, authorized, and directed to spread said taxes, as hereinabove set forth, upon the assessment roll of said Parish for the year 2015, and to make the collection of the taxes imposed for and on behalf of the taxing authority, according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.

The foregoing resolution was read in full. Motion made by Fuller, second by Guin, and the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

YEAS: Fuller, Guin, Umling, and Whittington.

NAYS: None.

ABSTAINED: None.

ABSENT: Lee served as Mayor Pro-Tem.

And Resolution 8 of 2015 was adopted on this 9<sup>th</sup> day of June, 2015.

**Introduce Ordinance 7 of 2015 – An Ordinance to Amend Chapter 3, Section 3.7, Municipal Officers, of the Code of Ordinance, Town of Blanchard, Relating to the Compensation of the Chief of Police of the Town of Blanchard, and otherwise providing with respect thereto.**

Whittington introduced the following ordinance by title to be voted on at a Special Meeting scheduled for June 23, 2015, at 6:30 p.m.:

Ordinance 7 of 2015

An ordinance to amend Chapter 3, Section 3.7, Municipal Officers, of the Code of Ordinances, Town of Blanchard, relating to the compensation of the Chief of Police of the Town of Blanchard, and otherwise providing with respect thereto.

**Engage auditor for Fiscal Year Ending June 30, 2015.**

Motion by Whittington to engage Cook & Morehart as auditors for the Fiscal Year Ending June 30, 2015. Second by Umling. All voted yea.

**Report of Departments**

**Buildings and Grounds**

Umling said he has received prices for the tennis court repairs. The repairs will be scheduled after July 1, 2015. Lee asked Umling to have the columns in front of Town Hall cleaned.

**Streets and Rights of Way**

Whittington said nothing to report.

**Water Department**

Fuller said he is getting the total cost estimate for the belt press machine needed at the water plant.

**Sewer Department**

Guin said nothing to report. Arceneaux reported the settlement offer to DEQ in June 2009 has now been accepted. There are dates in the original document that need confirmation of completion. After that information is passed to Arceneaux, he will update the documents included in the original offer. Debra is to get with Mr. Yeates for the needed information and pass along to Arceneaux.

**Police Department**

Chief said nothing to report. Lee requested the Chief ask people parking at Pete Copes' business in the "No Parking" area to quit double parking.

**Treasurer Report**

Lee said nothing to report.

**Comments by the Mayor**

Mayor Pro-Tem Lee said a Special Meeting is scheduled for June 23, 2015, at 6:30 p.m. with a workshop to follow. Motion by Whittington to adjourn, second by Guin. All voted yea. Meeting adjourned 7:48 p.m.

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Patsy Lee, Mayor Pro-Tem

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Debra Smith, Town Clerk