

MINUTES OF THE
BLANCHARD MAYOR AND TOWN COUNCIL
REGULAR MEETING – APRIL 12, 2011
7:00 O'CLOCK

Present: Mayor Digilormo, Alderpersons Ashby, Jones, Lee, Prewett, and Whittington, Chief Presswood, Atty. Tom Arceneaux, Auditor Sam Stevens, Mr. Roy Walters representing Allied Waste, Dave Cherry, David Yeates, Town Clerk Debra Smith, and various citizens.

Absent: None.

Pledge of Allegiance led by Lee.
Invocation given by Arceneaux.

Questions and Statements of Citizens: None

Motion by Whittington to accept minutes of the regular meeting of March 8, 2011. Second by Jones. All voted yea.

OLD BUSINESS

Resolution 7 of 2011 (Development Review Fees)

RESOLUTION 7 of 2011

A RESOLUTION ESTABLISHING THE REVISED FEES TO REVIEW
REAL ESTATE DEVELOPMENT PLANS AND TO INSPECT THE ASSOCIATED
CONSTRUCTION OF THE REAL ESTATE DEVELOPMENT,
AND OTHERWISE PROVIDING WITH RESPECT THERETO

WHEREAS, pursuant to Section 19.6 of Chapter 19 of the Code of Ordinances ("Section 19.6") of the Town of Blanchard ("Town"), the Board of Alderpersons is vested with the authority to set fees ("Development Review Fees") for the review of any plans or specifications of a real estate development to ensure compliance with the construction standards of the Town as well as for inspections of the construction of the development in accordance with the approved plans and specifications; and,

WHEREAS, the Town must establish Development Review Fees to enforce the provisions of Section 19.6 and to ensure a uniform system of reviewing the plans and specifications for the construction of real estate developments of the Town.

NOW, THEREFORE, BE IT RESOLVED by the Board of Alderpersons of the Town as follows:

Section 1. The Development Review Fees shall be established at the rates set forth on the exhibits attached hereto, more particularly:

EXHIBIT 1 shall set forth the rates to review plans and specifications for water distribution infrastructure to the real estate development that is to be donated to the Town, and,

EXHIBIT 2 shall set forth the rates to review plans and specifications for sewer collection infrastructure to the real estate development that is to be donated to the Town, and

EXHIBIT 3 shall set forth the rates to review plans and specifications for water distribution and sewer collection infrastructures to the real estate development that are to be donated to the Town.

Section 2. The Board of Alderpersons of the Town, in its sole discretion, may amend these Development Review Fees as it deems necessary.

Section 3. If any provision or item of this resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this resolution that can be given effect without the invalid provisions, items or applications and to this end the provisions of this resolution are hereby declared severable.

Section 4. All resolutions or parts thereof in conflict herewith are hereby repealed.

Motion by Jones, second by Prewett to accept Resolution 7 of 2011. All voted yea. And Resolution 7 of 2011 was adopted on this 12th day of April, 2011.

EXHIBIT 1
Revised Developmental Review Fees
 (WATER DISTRIBUTION INFRASTRUCTURE)
 Town of Blanchard
 Caddo Parish, Louisiana
 April, 2011

Subdivision Size (Lots)	Total Review & Update Fee	Estimated Utility Inspection Fee
0-10	\$ 850	\$55/Hr.
11-20	\$1,275	\$55/Hr.
21-30	\$1,400	\$55/Hr.
31-35	\$1,525	\$55/Hr.
36-40	\$1,675	\$55/Hr.
41-45	\$1,800	\$55/Hr.
46-50	\$1,925	\$55/Hr.
51-55	\$2,075	\$55/Hr.
56-60	\$2,250	\$55/Hr.
61-65	\$2,375	\$55/Hr.
66-70	\$2,525	\$55/Hr.
71-75	\$2,650	\$55/Hr.
76-80	\$2,800	\$55/Hr.
81-85	\$2,925	\$55/Hr.
86-90	\$3,050	\$55/Hr.
91-95	\$3,275	\$55/Hr.
96-100	\$3,450	\$55/Hr.

Notes:

1. Total developmental review and update fee due and payable to the Town of Blanchard upon submission of plat to Town for initial review.
2. Utility inspection fee due and payable to the Town of Blanchard upon initiation of utility construction work within development.
3. Installation of water service connections (meters) will not commence within development until Town has received full payment of above referenced fees.

EXHIBIT 2
Revised Developmental Review Fees
 (SEWER COLLECTION INFRASTRUCTURE)
 Town of Blanchard
 Caddo Parish, Louisiana
 April, 2011

Subdivision Size (Lots)	Total Review & Update Fee	Estimated Utility Inspection Fee
0-10	\$ 850	\$55/Hr.
11-20	\$1,275	\$55/Hr.
21-30	\$1,400	\$55/Hr.
31-35	\$1,525	\$55/Hr.
36-40	\$1,675	\$55/Hr.
41-45	\$1,800	\$55/Hr.
46-50	\$1,925	\$55/Hr.
51-55	\$2,075	\$55/Hr.
56-60	\$2,250	\$55/Hr.
61-65	\$2,375	\$55/Hr.
66-70	\$2,525	\$55/Hr.
71-75	\$2,650	\$55/Hr.
76-80	\$2,800	\$55/Hr.
81-85	\$2,925	\$55/Hr.
86-90	\$3,050	\$55/Hr.
91-95	\$3,275	\$55/Hr.
96-100	\$3,450	\$55/Hr.

Notes:

1. Total developmental review and update fee due and payable to the Town of Blanchard upon submission of plat to Town for initial review.
2. Utility inspection fee due and payable to the Town of Blanchard upon initiation of utility construction work within development.
3. Installation of water service connections (meters) will not commence within development until Town has received full payment of above referenced fees.

EXHIBIT 3

Revised Developmental Review Fees

(WATER DISTRIBUTION & SEWER COLLECTION INFRASTRUCTURE)

Town of Blanchard
Caddo Parish, Louisiana
April, 2011

Subdivision Size (Lots)	Total Review & Update Fee	Estimated Utility Inspection Fee
0-10	\$1,350	\$55/Hr.
11-20	\$2,350	\$55/Hr.
21-30	\$2,650	\$55/Hr.
31-35	\$2,950	\$55/Hr.
36-40	\$3,250	\$55/Hr.
41-45	\$3,550	\$55/Hr.
46-50	\$3,850	\$55/Hr.
51-55	\$4,150	\$55/Hr.
56-60	\$4,450	\$55/Hr.
61-65	\$4,750	\$55/Hr.
66-70	\$5,050	\$55/Hr.
71-75	\$5,350	\$55/Hr.
76-80	\$5,650	\$55/Hr.
81-85	\$5,950	\$55/Hr.

86-90	\$6,250	\$55/Hr.
91-95	\$6,550	\$55/Hr.
96-100	\$6,850	\$55/Hr.

Notes:

1. Total developmental review and update fee due and payable to the Town of Blanchard upon submission of plat to Town for initial review.
2. Utility inspection fee due and payable to the Town of Blanchard upon initiation of utility construction work within development.
3. Installation of water service connections (meters) will not commence within development until Town has received full payment of above referenced fees.

NEW BUSINESS

Employee Recognitions

Alderson Prewett presented plaques and certificates of appreciation to Billy Barnes, Jamie Davis, Mat Graf, and Adam Pearson for their hard work on the Blanchard Utilities 2010 End of Year Report.

Allied Waste—Roy Walters

Motion by Jones to amend the contract to raise the fee to \$13.22 effective June 1, 2011, and review the terms of the contract on its expiration, with the understanding that the CPI Index under the contract is effective from this point until the term of the contract. Second by Whittington. Due to the increase, the Town will charge \$14.00 to the customers per month. This contract will terminate March 31, 2012, and this rate will not go up through March 31, 2012. All voted yea.

Sam Stevens, Auditor (Progress Report-Independent Audit)

Mr. Stevens presented 6 procedures for research regarding the investigative audit. As of April 12, 2011, he has received affidavits from the hunting club and the Mayor. The hunting club's affidavit states the Mayor was charged and paid a non-discounted rate. The Mayor's affidavit states the amount charged along with a canceled check to prove payment of such fees. Jones asked, "So nothing that you can identify as a finding, currently it looks as if everything is being supported by documentation?" Mr. Stevens responded, "Right, right."

Resolution 10 of 2011 (Sewer Revenue Bonds)

The following resolution was offered by Lee and seconded by Ashby:

RESOLUTION 10 of 2011

A resolution finding and determining that no petition has been filed objecting to the proposed issuance of Sewer Revenue Bonds of the Town of Blanchard, State of Louisiana (the "Town"), in an amount not to exceed Two Million Dollars (\$2,000,000) (the "Bonds"), authorizing the officials of the Town to proceed with the preparation of the documents required for the issuance of the Bonds, and to obtain the approval of the Louisiana State Bond Commission for the issuance of the Bonds, and providing for other matters in connection therewith.

WHEREAS, on March 8, 2011, the Board of Aldermen of the Town of Blanchard, State of Louisiana, acting as the governing authority (the "Governing Authority") of the Town of

Blanchard, State of Louisiana (the "Town") adopted a resolution declaring its intention to issue not exceeding Two Million Dollars of Sewer Revenue Bonds of the Town (the "Bonds"), in compliance with the provisions of Part XIII, Chapter 4, Title 39 of the Louisiana Revised Statutes of 1950, as amended (the "Act"), and other constitutional and statutory authority, to mature over a period of time not to exceed twenty-two (22) years from the date of their issuance, and bear interest at a rate or rates not exceeding three per centum (3.00%) per annum, and authorized the publication of a Notice of Intention in connection therewith; and

WHEREAS, pursuant to the provisions set out above, the proposed Notice of Intention was published once a week for four (4) consecutive weeks in the *The Inquisitor*, Caddo Parish, Louisiana, a newspaper of general circulation in the Town and being the official journal of the Town, namely on March 14, 21, and 28 and April 4, 2011; and

WHEREAS, said Notice of Intention included a general description of the Bonds and the security therefor and set forth a date and time [Tuesday, April 12, 2011, at seven o'clock (7:00) p.m.] when the Governing Authority would meet in open and public session to receive any petitions or hear any objections to the proposed issuance of the Bonds without the holding of an election thereon; and

WHEREAS, on said date and time a public hearing was held and no one offered any objections of any kind to the issuance of the proposed Bonds or presented or had filed any petition pertaining to the issuance of the proposed Bonds; and

WHEREAS, it is now the desire of the Governing Authority to authorize such further action as may be required to proceed with the issuance of the Bonds;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Blanchard, State of Louisiana, acting as the governing authority (the "Governing Authority") thereof, that:

SECTION 1) All of the findings of fact made and set forth in the preambles to this resolution are hereby declared to be true and correct and it is hereby further found and determined that the Town, acting through the Governing Authority, is authorized to issue not exceeding Two Million Dollars of Sewer Revenue Bonds of the Town of Blanchard, State of Louisiana in accordance with the Act and the aforesaid Notice of Intention issued pursuant thereto, without the necessity of the holding of an election on the question of the issuance of such Bonds.

SECTION 2) The appropriate officers of the Governing Authority shall proceed with the preparation of the necessary documents and the taking of the necessary steps to issue the Bonds, all subject to such further approvals of this Governing Authority as may be appropriate or desirable.

SECTION 3) Application is hereby formally made to the Louisiana State Bond Commission, Baton Rouge, Louisiana, for final approval of the issuance of the Bonds by the Governing Authority within the parameters set forth in the preambles hereof and the aforesaid Notice of Intention.

By virtue of the Town's application for acceptance and utilization of the benefits of the Louisiana State Bond Commission's approval resolved and set forth herein, it resolves that it understands and agrees that such approval is expressly conditioned upon, and it further resolves that it understands, agrees and binds itself, its successors and assigns to, full and continuing compliance with the "State Bond Commission Policy on Approval of Proposed Use of Swaps, or other forms of Derivative Products Hedges, Etc.," adopted by the Commission on July 20, 2008, as to the borrowing(s) and other matter(s) subject to the approval(s), including subsequent application and approval under said Policy of the implementation or use of any swap(s) or other product(s) or enhancement(s) covered thereby.

This resolution having been submitted to a vote, the vote thereon was as follows:

<u>Board Members</u>	<u>Yeas</u>	<u>Nays</u>	<u>Absent</u>	<u>Abstain</u>
Nathan Ashby	X			
Allison Jones	X			
Patsy Lee	X			
Ross Prewett	X			
Jimmy Whittington	X			

And the resolution was declared adopted on this, the 12th day of April, 2011.

Resolution 11 of 2011 (Refinance water bonds)

The following amended resolution was offered by Whittington and seconded by Prewett. The amendment was to remove Section 5 and replace with Section 6 which becomes Section 5.

RESOLUTION 11 of 2011

A resolution making application to the State Bond Commission for approval of the issuance by the Town of Blanchard of not to exceed One Million Four Hundred Thousand Dollars (\$1,400,000) aggregate principal amount of Water Revenue Refunding Bonds, in one or more series, for the purpose of refunding certain outstanding bonds of the Issuer, and providing for other matters with respect thereto.

WHEREAS, the Town of Blanchard, State of Louisiana (the "Issuer") has previously issued its \$1,800,000 Water Revenue Refunding Bonds, Series 2000 (the "Prior Bonds"). The proceeds of the Prior Bonds were primarily used to refinance indebtedness related to the construction, acquisition, improving and equipping of improvements to the water system of the Issuer (the "System"); and

WHEREAS, the Prior Bonds are payable from net revenues of the System (the "Net Revenues") on a parity with other outstanding bonds of the Issuer; and

WHEREAS, in order to realize interest cost savings and in accordance with the provisions of Chapter 14-A of Title 39 of the Louisiana Revised Statutes of 1950, as amended (the "Act") and other constitutional and statutory authority, the Issuer governed by the Board of Aldermen (the "Governing Authority") intends to proceed with the issuance of not exceeding \$1,400,000 Water Revenue Refunding Bonds, of the Issuer (the "Bonds"), to be issued in one or more series.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Board of Aldermen, acting as the Governing Authority of the Issuer, that:

SECTION 1. Preliminary Approval of the Bonds. For the purpose of providing funds to currently refund the Prior Bonds in accordance with the provisions of the Act, the Issuer intends to proceed with the issuance of the Bonds. The details of the Bonds shall be established by subsequent ordinance adopted by the Governing Authority. The proceeds of the Bonds will be used to effectuate the current refunding of the Prior Bonds, fund a debt service reserve fund to the extent necessary and pay costs of issuance. The Bonds shall be payable from and secured by the Net Revenues of the System, after payment of reasonable and necessary operation and maintenance expenses. The Bonds shall be issued in an amount not to exceed \$1,400,000 and shall bear interest at a rate of not to exceed six percent (6%) per annum, maturing no later than sixteen (16) years from the date thereof and shall be issued under the authority previously cited in this section.

SECTION 2. Application to State Bond Commission. This Governing Authority hereby authorizes and directs that application be formally made to the State Bond Commission, Baton Rouge, Louisiana for final approval of the issuance of the Bonds by the Issuer within the parameters set forth above.

SECTION 3. Employment of Bond Counsel. This Governing Authority finds and determines that a real necessity exists for the employment of special Bond Counsel in connection with the issuance of the Bonds. Casten & Pearce, A.P.L.C., Bond Counsel of Shreveport, Louisiana, is hereby employed to do and perform comprehensive legal and coordinate professional work with respect to the issuance of the Bonds. Said Bond Counsel shall prepare and submit to this Governing Authority as to the issuance and sale of the Bonds, and shall furnish their opinion covering the legality of the issuance thereof. The fee of Bond Counsel in connection with the issuance of the Bonds is hereby fixed at a sum not to exceed the maximum fee allowed by the attorney General's fee guidelines of revenue bonds based on the principal amount of the Bonds actually issued, sold, delivered and paid for, plus "out-of-pocket" expenses; provided, however, that said fee shall be contingent upon the sale, issuance and delivery of the Water Revenue Refunding Bonds.

SECTION 3. Employment of Placement Agent. This Governing Authority finds and determines that a real necessity exists for the employment of Placement Agent in connection with the issuance of the Bonds. Stephens Inc. of Baton Rouge, Louisiana is hereby appointed and employed as Placement Agent in connection with the Bonds, any compensation to be subsequently approved by the Issuer and to be paid from the proceeds of the Bonds and contingent upon issuance of the Bonds.

SECTION 4. Employment of Counsel to the Issuer. Blanchard, Walker, O'Quin & Roberts (A Professional Law Corporation), Shreveport, Louisiana is hereby employed as special counsel to the Issuer to perform all legal services as local associate counsel in connection with the proposed program, including, but not limited to, the following:

(1) continuing day-to-day consultation with public officials and handling of supervision of the local administrative details involved in the program; (2) preparation and presentation of accurate public relation information to news media, civic clubs and the general public relative to the capital improvement program; (3) drafting and review of contracts for engineering, architectural or other professional services, as well as specifications, legal advertisements and construction or equipment purchase contracts for expenditure of bond proceedings; (4) preparing applications for Federal and/or State grants or contributions and joint venture contracts required thereby; (5) obtaining sites or rights-of-ways for the capital improvement program, including title opinions and litigation; (6) supervising the award of construction contracts and the handling of legal disputes and liens which may arise therefrom; (7) handling any litigation or validation proceedings; (8) rendering opinions as required on the foregoing and other similar matters; and (9) reviewing all legal documents in connection with the program. The fee for such services shall be computed at an hourly rate not exceeding the amount provided by the guidelines for such services as approved by the Attorney General of the State of Louisiana, plus out-of-pocket expenses.

SECTION 5. State Bond Commission Swap Policy. By virtue of Issuer's application for, acceptance and utilization of the benefits of the Louisiana State Bond Commission's approval resolved and set forth herein, it resolves that it understands and agrees that such approval is expressly conditioned upon, and it further resolves that it understands, agrees and binds itself, its successors and assigns to, full and continuing compliance with the "State Bond Commission Policy on Approval of Proposed Use of Swaps, or other forms of Derivative Products Hedges, Etc.", adopted by the Commission on July 20, 2006, as to the borrowing and other matter subject to the approval, including subsequent application and approval under said Policy of the implementation or use of any swap or other product or enhancement covered thereby.

This Resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Ashby, Jones, Lee, Prewett, Whittington.

NAYS: None

ABSENT: None

And Resolution 11 of 2011 was adopted on this 12th day of April, 2011.

Resolution 12 of 2011 (Retirement Plan Advisors)

RESOLUTION 12 of 2011

ADOPTION OF PLAN DOCUMENTS TO MAKE THE BENEFITS
OF THE SECURITY BENEFIT 457 DEFERRED
COMPENSATION PLAN AVAILABLE TO EMPLOYEES OF
TOWN OF BLANCHARD

WHEREAS, the Board or Aldermen (the "Board"), acting as the governing authority of the Town of Blanchard ("Employer"), State of Louisiana, pursuant to its authority to adopt employee benefit programs, wishes to adopt plan documents to make the benefits of the Security Benefit 457 Deferred Compensation Plan available to it's Employees (the "Plan"); and

WHEREAS, the Board wishes to take any action necessary to adopt such trust accounts, annuity contracts or custodial accounts as are necessary to establish funding vehicles with Security Benefit affiliates for the Plan, to receive and invest contributions in such investment options as are selected by Employees participating in the Plan.

NOW, THEREFORE, BE IT RESOLVED that the form of plan document for the Security Benefit 457 Deferred Compensation Plan is hereby approved and adopted by this Board for the benefit of Employees of the Employer;

FURTHER RESOLVED, that pursuant to the Plan, The Board further establishes funding accounts with Security Benefit for receipt of the investment contributions made under the Plan, as direct by participating Employees; and

FINALLY RESOLVED, that the Town Clerk of the Employer is hereby authorized and directed to execute the plan documents for the Plan in substantially the form presented to this Board, to communicate the terms of the Plan to Employees, to designate Employees as eligible for participation in the Plan in accordance with Plan terms, to enter into agreements with Plan participants for participation in the Plan, including Salary Reduction Agreements, and to take such further actions as may be necessary and appropriate to implement the Plan and effectuate the terms and intent of these resolutions.

Motion by Whittington second by Lee to accept Resolution 12 of 2011. All voted yea.

And Resolution 12 of 2011 was adopted on this, the 12th day of April, 2011.

Public Hearing of FY 2012/2013 LCDBG Application

Public hearing opened 7:46 p.m., closed 7:50 p.m.

Lee made the following three motions, seconded by Prewett. All voted yea.

1. That a Citizen Participation Plan/Citizen Complaint Procedure be adopted and Debra Smith be appointed as Citizen Complaint Officer for compliance with the LCDBG Program.
2. That the LCDBG application be submitted for a public facilities project, contingent upon consideration given to views and proposals submitted by citizens unable to attend the public hearing, if any.
3. Authorizing the Mayor to proceed with the procurement and selection of professional services for the purpose of assisting in the development of the LCDBG application and implementation of the project.

Bid Acceptance—Tank refurbishing

Motion by Prewett, second by Ashby to authorize Mayor to sign agreement with Professional Application Services, Inc. for 100,000 gallon elevated water storage tank repair, contract for \$111,166.00. All voted yea.

Northwood Homecoming Parade

Motion by Ashby to issue permit for Northwood High School's Homecoming Parade scheduled for October 6, 2011, at 6:00 p.m. Second by Whittington. All voted yea.

Blanchard voted #2 in State for Best Places to Live in Louisiana

A report by travel writer J.C. Grant for Yahoo© shows Blanchard was #2 for Best Places to Live in Louisiana. The web address is:

http://www.associatedcontent.com/article/7881020/best_places_to_live_in_louisiana_2011.html

Report of Departments

Buildings and Grounds—Whittington stated he is working with the library regarding the roof.

Streets and Rights of Way—Jones should have a list of overlay streets for the May meeting, per Whittington.

Water Dept.—Prewett stated Louisiana Department of Health and Hospitals (LDHH) has given the go ahead for the new water plant, waiting on United States Department of Agriculture (USDA) for final approval.

Sewer Dept. — Ashby stated everything running good.

Police Dept.—Chief stated everything running good.

Treasurer Report—Lee stated nothing to report.

Comments by Mayor

Mayor stated Poke Salad starts Thursday, May 12, with bands Friday, May 13, with a parade Saturday, May 14. Motion by Lee to adjourn, second by Prewett. All voted yea. Meeting adjourned 8:02.

Johnny Digilormo, Mayor

Debra Smith, Town Clerk