

MINUTES OF THE  
BLANCHARD MAYOR AND TOWN COUNCIL  
REGULAR MEETING – MAY 12, 2009  
7:00 O'CLOCK

Present: Mayor Digilormo, Alderpersons Ashby, Lee, Prewett, Atty. Tom Arceneaux, Lonnie Smith, Jack Brown, Debra Smith, Town Clerk, and various citizens.

Absent: Alderpersons Jones and Whittington, D. Cherry, D. Yeates.

Pledge of Allegiance led by Lee.  
Invocation given by Arceneaux.

Questions and Statements of Citizens: None.

Motion by Lee to accept the minutes of the regular meeting of April 14, 2009. Second by Prewett. All voted yea.

OLD BUSINESS

Public Hearing—Ordinance 1 of 2009

Public Hearing opened 7:03 p.m., closed 7:04 p.m.

Ordinance 1 of 2009 (Mandatory garbage pick-up)

ORDINANCE 1 OF 2009

AN ORDINANCE TO AMEND CHAPTER 14 OF THE CODE OF ORDINANCES FOR THE  
TOWN OF BLANCHARD, LOUISIANA, PERTAINING TO SOLID WASTE DISPOSAL,  
AND OTHERWISE PROVIDING WITH RESPECT THERETO

BE IT ORDAINED by the Mayor and the Board of Aldermen of the Town of Blanchard, Louisiana, in due, legal and regular session convened, as follows:

Section 1. Section 14.8 of the Code of Ordinances of the Town of Blanchard is hereby added to read as follows:

class=Section2>

Section 14.8 Mandatory Garbage Pick up

All residential households and commercial businesses that reside or conduct business within the corporate limits of the Town of Blanchard, and receive a monthly water bill from Blanchard Utilities, shall receive garbage collection services as contracted by the Town of Blanchard with a refuse collector. This service is mandatory for each of these customers and will be billed on the monthly water bill.

Section 2. If any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance that can be given effect without the invalid provisions, items of applications and to this end the provisions of this ordinance are hereby declared severable.

Section 3. All ordinances or resolutions or parts hereof in conflict herewith are hereby repealed.

BE IT ORDAINED that if any provision or item of the ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items or applications and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED that all ordinances or resolutions or parts thereof in conflict herewith are hereby replaced.

Motion made by Prewett to adopt Ordinance 1 of 2009. Second by Lee.

Roll Call Vote:

YEAS: Ashby, Lee, Prewett.

NAYS: None

ABSTAINED: None

ABSENT: Jones and Whittington

And Ordinance 1 of 2009 was adopted this 12<sup>th</sup> day of May, 2009.

Mrs. Tupper—Miss Blanchard beauty pageant

Mrs. Tupper was unable to make the meeting due to unforeseen circumstances, but she requested to be on next month's agenda.

### NEW BUSINESS

General Liability Insurance

Motion by Lee to accept Risk Management for General Liability Insurance with effective date of June 11, 2009. Second by Ashby. All voted yea.

Hospitalization Insurance

Motion by Lee to accept Blue Cross Blue Shield of LA Plan POS 64 for Hospitalization Insurance with Youree Jean Anderson as the agent with effective date of June 1, 2009. Second by Prewett. All voted yea.

Sam Stevens—Audit report

Motion by Lee to amend the agenda to move Stevens to the end, second by Prewett. All voted yea.

Resolution 5 of 2009 (Bond Issue—Jack Brown)

### RESOLUTION 5 of 2009

A resolution declaring the intention of the Town of Blanchard, State of Louisiana (the "Issuer"), to issue in the name of the Issuer, Water Revenue Bonds in an amount not to exceed Fifteen Million Five Hundred Thousand Dollars (\$15,500,000) for the purpose of constructing and acquiring improvements, extensions and replacements to the waterworks system of the Issuer; generally describing said Water Revenue Bonds and the security therefore; authorizing the newspaper publication of a notice of such intention setting forth a date and time

when said governing authority will meet in open and public session to hear any objections to the proposed issuance of such Bonds; providing for the filing of a petition by a certain percentage of the electors of the Issuer objecting to the issuance of the proposed Bonds unless an election is held on the question of the issuance thereof; applying to the State Bond Commission for the approval of the contents of the proposed notice of intention; and other matters in connection therewith.

**WHEREAS** the Town of Blanchard, State of Louisiana (the "Issuer"), proposes to acquire existing water systems and construct and acquire improvements, extensions and replacements to its waterworks system, a work of public improvement of the Issuer, and proposes to finance a portion of the costs thereof through the sale and issuance of not exceeding Fifteen Million Five Hundred Thousand Dollars (\$15,500,000) of Water Revenue Bonds of the Issuer (the "Bonds"); and

**WHEREAS** the Issuer proposes that the Bonds will be issued in the manner prescribed by and under the authority of Part VII and/or Part XIII , Chapter 4, Title 39 and/or Chapter 32 of Title 40 of the Louisiana Revised Statutes of 1950, as amended (collectively, the "Act"), and other constitutional and statutory authority; and

**WHEREAS** the Issuer, in accordance with the provisions of the Act, now desires to authorize the giving and publication of notice of intention generally describing the Bonds and the security therefore, setting forth a date and time when they will meet in open and public session to hear any and all objections to the proposed issuance of the Bonds, providing for the filing of a petition by a certain hereinafter described percentage of the electors objecting to the issuance of the Bonds unless an election is held on the question of the issuance thereof, and to apply to the State Bond Commission for approval of the contents of the proposed notice of intention;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Aldermen of the Town of Blanchard, State of Louisiana, acting as governing authority of said Issuer, that:

**SECTION 1. Declaration of Intent.** Pursuant to and in compliance with the provisions of the Act, and other constitutional and statutory authority, the Board of Aldermen of the Town of Blanchard, State of Louisiana, acting as the governing authority of the Issuer, does hereby declare its intention to issue not exceeding Fifteen Million Five Hundred Thousand Dollars (\$15,500,000) of Water Revenue Bonds of the Issuer, in one or more series, the proceeds of which will be used to acquire existing water systems and construct and acquire improvements, extensions and replacements to the waterworks system of the Issuer, including appurtenant equipment, accessories and properties, both personal and real, a work of public improvement for the Issuer. The Bonds shall be limited and special revenue bonds of the Issuer, secured by and payable in principal, interest and redemption premium, if any, solely from the income and revenues derived by the Issuer from the operation of its waterworks system (the "System"), after paying the reasonable and necessary costs and expenses of operating and maintaining the System. The Bonds shall not be a charge on the other income and revenues of the Issuer as prohibited under the provisions of Article VI, Section 37 of the Louisiana Constitution of 1974, nor shall they constitute an indebtedness or pledge of the general credit of the Issuer. The Bonds will be exempt from all income taxation in the State of Louisiana and will be issued and authorized by resolution of this Board of Aldermen. The Bonds shall be of such series, bear such date, mature at such time or times (not to exceed forty (40) years from their date of issuance), bear interest at such rate or rates (not exceeding six per centum - 6%) per annum), be in such denomination or denomination or denominations, in fully registered form, carry such

registration privileges, be payable in such medium of payment at such place or places, be subject to such terms of redemption and be entitled to such priorities on the income and revenues of the System as such resolution may provide.

The Issuer will, in such resolution, enter into such covenants with the future owner or owners of the Bonds as to the management and operation of the system, the imposition and collection of rates and charges of the services rendered thereby, the disposition of such fees and revenues, the issuance of future bonds and the creation of future liens and encumbrances against the System and the revenues therefrom, the keeping of books and records, and other pertinent matters as may be deemed proper by this Board of Aldermen to assure the marketability of the Bonds, consistent with the provisions of the Act. Such resolution will also include remedies in case of default, provisions for the issuance of parity bonds, and such additional covenants, agreements and provisions as are judged advisable or necessary by the Issuer of the security of the registered owners of the Bonds, including sinking funds and reserves for the payment of principal and interest on the Bonds and an adequate depreciation fund for those repairs and improvements to the System as may be necessary to assure adequate and efficient service to the public, all as provided by the Act.

**SECTION 2. Sale of Bonds.** The Bonds will be sold at public or private sale, as provided for in the Act and statutory authority.

**SECTION 3. Public Hearing.** This Board of Aldermen, acting as the governing authority of the Issuer, will meet in open and public session on a date and time to be determined after required notice, to hear any objections to the proposed issuance of the Bonds; provided, however, if at such hearing a petition or petitions duly signed by the electors of the Town in an aggregate number not less than five percent (5%) of the number of the electors of the Town voting in the last special or general election held in the Parish of Caddo, object to the issuance of the Bonds, then the Bonds shall not be issued until approved by a vote of a majority of the qualified electors of the Town who vote at a special election held for that purpose in the manner provided by Title 18 of the Louisiana Revised Statutes of 1950. Any such petition shall be accompanied by a certificate of the Caddo Registrar of Voters certifying that the signers of the petition are registered electors of the Town and the number of signers amounts to not less than five percent (5%) of the registered voters that voted in the last election held in the Town, all as provided by the Act.

**SECTION 4. Form of Notice of Intention.** The Mayor be and he is hereby authorized, empowered and directed to publish an appropriate notice of the intention of the Issuer to issue the Bonds in accordance with the provisions of this resolution and the Act. Such notice of intention shall embody in a general way substantially all the provisions of this resolution herein above set out and shall be published in four (4) consecutive weekly issues of *The Inquisitor*, a newspaper of general circulation and published weekly in the Parish of Caddo, and shall be in substantially the following form, with such alterations as the Alderman, upon advice of Bond Counsel, may deem necessary and appropriate:

A MOTION TO ADOPT the above resolution was made by Prewett, seconded by Ashby and resulted in the following vote:

YEAS: Lee, Ashby, & Prewett

NAYS: None

ABSENT: Jones, Whittington

ABSTAINING: None

Resolution 5 of 2009 was adopted this 12<sup>th</sup> day of May, 2009.

Resolution 6 of 2009 (Amended 08-09 Budget)

Resolution 6 of 2009 (AMENDED 08-09 BUDGET)			
A RESOLUTION ADOPTING THE AMENDED BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2009.			
WHEREAS, The Town of Blanchard desires to adopt and amend the fiscal year ending June 30, 2009 budget as follows:			
	Original Budget	Amendment	Amended Budget
SECTION ONE, GENERAL FUND REVENUES:			
GARBAGE	108,360	7,840	116,200
TAXES	84,900	11,560	96,460
INSURANCE LICENSE	17,640	(3,440)	14,200
OCCUPATIONAL LICENSE	23,100	(3,300)	19,800
FRANCHISE FEES	105,000	30,800	135,800
INTEREST REVENUE	0	460	460
FINES	95,000	5,000	100,000
WITNESS FEES	200	1,400	1,600
OTHER REVENUE	13,650	(10,950)	2,700
BUILDING PERMITS	15,750	(9,650)	6,100
SALES TAX	140,000	(15,000)	125,000
MOWING	2,600	0	2,600
OIL & GAS ROYALTIES	0	0	0
TRANSFER IN/UTILITY (LOAN)	1,000	68,400	69,400
MONEY FROM STATE	0	75	75
COPS GRANT MONEY	0	0	0
FUNDS TRANSFER IN HOUSE	30,000	(30,000)	0
TRANSFER IN HOUSE	2,500	(2,500)	0
TOWN HALL RENTAL	20,200	400	20,600
TOBACCO TAX	3,650	(3,650)	0
INSPECTION FEES	0	17,600	17,600
SALE OF ASSETS	0	1,000	1,000
TOTAL	663,550	66,045	729,595
GENERAL FUND EXPENSES:			
ALDERMEN FEE-ADMIN	4,800	0	4,800
NOTARY FEES	0	130	130
INSPECTION FEES	0	36,600	36,600
TOWN SECRETARY	0	1,800	1,800
ORDINANCE EXPENSE	0	25	25
OFFICIALS SS BENEFITS	200	(200)	0
ELECTION EXPENSE	1,000	(1,000)	0
PRINT MINUTES	5,670	(1,570)	4,100
ATTORNEY FEES	15,750	(6,650)	9,100

TOWN CLERK SALARY	19,000	0	19,000
EMP. BENEFITS-SS	0	3,200	3,200
ECONOMIC DEVELOPMENT	5,000	0	5,000
LIABILITY INSURANCE	7,565	0	7,565
AUDIT EXPENSE	3,375	0	3,375
SUPPLIES & POSTAGE	2,625	4,975	7,600
MISC. EXPENSE	0	4,750	4,750
DUES & SUBSCRIPTION	4,200	200	4,400
TOWN HALL CAPITAL OUTLAY	5,000	0	5,000
FINE EXPENSE	11,250	6,850	18,100
CONF. EXP/CONT. EDUCATION	4,725	1,525	6,250
EXPENSES PAID BY SALES TX	6,615	(5,365)	1,250
TOTAL	96,775	45,270	142,045
POLICE DEPARTMENT EXPENSES:			
SALARIES	178,500	35,500	214,000
POLICE CHIEF SALARY	44,600	0	44,600
ELECTED POLICE CHIEF PAY	5,400	0	5,400
POLICE BENEFITS-SS	8,900	4,840	13,740
EMP. BENEFITS-RETIREMENT	23,600	(16,200)	7,400
EMP. BENEFITS-HEALTH INS.	51,000	(4,000)	47,000
UNIFORMS	2,000	0	2,000
AUTO EXPENSE	26,700	(1,000)	25,700
UTILITIES	6,500	0	6,500
COMMUN. RADIO	1,800	(250)	1,550
EQUIP. & SUPPLIES	8,000	0	8,000
MISC. EXPENSE	1,000	0	1,000
CONFERENCE	2,000	(1,000)	1,000
EDUCATION	1,500	(500)	1,000
CAPITAL EXPENSE	25,000	(2,000)	23,000
GENERAL LIABILITY	5,500	0	5,500
W/C INSURANCE	4,400	(900)	3,500
TOTAL	396,400	14,490	410,890
STREETS & RIGHTS OF WAY EXPENSES:			
ALDERMAN FEE	5,100	0	5,100
GRANT MONEY	0	0	0
MISC. EXPENSE	0	200	200
EQUIP. MAINTENANCE	1,000	(1,000)	0
STREET LIGHTS	21,000	4,200	25,200
TOTAL	27,100	3,400	30,500
GARBAGE EXPENSE TOTAL:			
	105,000	7,000	112,000

BUILDING & GROUNDS EXPENSE:			
B & G ALDERMAN FEES	4,800	0	4,800
CAPITAL OUTLAY	10,000	(4,500)	5,500
MAINTENANCE	11,025	(1,025)	10,000
TOTAL	25,825	(5,525)	20,300
TOWN HALL EXPENSE:			
LIBRARY UTIL. & MAIN.	2,625	875	3,500
TENNIS COURTS	525	(75)	450
TOWN HALL UTILITIES	9,240	610	9,850
TOTAL	12,390	1,410	13,800
TOTAL EXPENSES	663,490	66,045	729,535
NET INCOME OR (LOSS)	60		60
WATER REVENUES:			
WATER SALES	1,669,500	197,550	1,867,050
RE-CONNECT FEES	33,600	(7,100)	26,500
OTHER WATER	1,100	163,900	165,000
INSTALLATION FEES	88,200	(13,200)	75,000
FIRE PLUG FEES	3,000	0	3,000
INTEREST REVENUE	35,500	(22,500)	13,000
MISCELLANEOUS	8,000	(5,000)	3,000
SALE OF ASSETS	400	1,348	1,748
SAFE DRINKING WATER FEE	12,000	0	12,000
TRANS IN HOUSE	0	35,000	35,000
SECURITY FEE	23,000	1,800	24,800
LCDBG GRANT		300,000	300,000
BLUEBIRD YEARLY LEASE		4,050	4,050
PILOT STUDY	65,000	0	65,000
TOTAL	1,939,300	655,848	2,595,148
WATER EXPENSES:			
ALDERMEN & MAYOR FEES	10,800	0	10,800
OFFICE SUPPLIES	9,000	(1,500)	7,500
OFFICE RENT-WATER	10,000	0	10,000
LEGAL & AUDIT	16,000	4,000	20,000
COMPUTER COST & MAINT.	10,000	(1,700)	8,300
POSTAGE	13,000	0	13,000
SALARIES	530,000	0	530,000
OCCUP. LICENSE	5,250	(5,250)	0
MAINT. & SUPPLIES	136,000	4,000	140,000
CHEMICAL EXPENSE	144,900	39,100	184,000
AUTO EXPENSE	34,000	(5,000)	29,000

WATER BILL COST	1,100	1,150	2,250
UTILITIES	75,000	12,100	87,100
MISC. EXPENSE	1,000	4,000	5,000
DUES & SUBSCRIPTIONS	6,000	(1,000)	5,000
DOTTIE SYSTEM	2,000	(500)	1,500
TRAINING & SAFETY	5,500	2,000	7,500
UNIFORMS	3,700	0	3,700
CONFERENCE	4,500	(3,300)	1,200
NOTE DEBT PRINCIPAL	235,000	0	235,000
NOTE DEBT INTEREST	233,000	2,400	235,400
BONDING FEES AND CHARGES	2,000	0	2,000
LEASE PMTS (GENERATOR)	38,000	(3,800)	34,200
INSURANCE-G/L	48,815	0	48,815
INSURANCE-W/C	17,000	(2,600)	14,400
TAXES-PAYROLL	35,000	3,900	38,900
EMPLOYEE BENEFITS-MED	115,000	19,100	134,100
NATIONWIDE RET.-TOWN EXP.	4,200	800	5,000
CAPITAL OUTLAY	35,000	35,000	70,000
SAFE DRINKING WATER FEE	11,500	(300)	11,200
OPER TRANSFER TO SEWER	0	0	0
OPERATING TRANFR TO G.F. (LOAN)	0	3,750	3,750
LAB FEE/WATER	30,000	(10,000)	20,000
LCDBG GRANT-STANDPIPE		300,000	300,000
PILOT STUDY	65,000	0	65,000
TOTAL EXPENSES	1,887,265	396,350	2,283,615
NET INCOME OR (LOSS)--WATER DEPT.	52,035	259,498	311,533
SEWER REVENUES:			
SEWER SERVICES	180,000	50,000	230,000
SEWER PERMITS	6,000	0	6,000
SECURITY FEE	6,800	200	7,000
INTEREST REVENUES	3,500	(2,500)	1,000
IN-HOUSE TRANSFER FROM B.U.	0	0	0
SEWER DEPR. FROM TAXES	40,000	3,419	43,419
TRANSFER IN FROM UTIL IMP.	0	0	0
TOTAL	236,300	51,119	287,419
SEWER EXPENSES:			
OFFICE SUPPLIES/POSTAGE	750	0	750
LEGAL/AUDIT	4,200	0	4,200
OFFICE RENT- SEWER	5,000	0	5,000
MISCELLANEOUS	100	0	100

ALDERMAN FEE	4,800	0	4,800
SALARIES	110,000	13,000	123,000
MAINTENANCE	23,000	22,500	45,500
CHEMICALS	8,000	(3,200)	4,800
AUTO EXPENSE	7,000	(4,000)	3,000
UTILITIES	18,000	6,000	24,000
LAB. FEES	3,000	600	3,600
CONSULTANT FEE		6,000	6,000
INSURANCE-G/L	6,875	0	6,875
INSURANCE-W/C	6,000	(875)	5,125
EMPLOYEE BENEFITS-MEDICAL	10,000	17,300	27,300
EMPLOYEE BENEFITS-FICA	8,000	1,200	9,200
COPY MACHINE EXPENSE	3,800	400	4,200
UNIFORMS	1,200	(500)	700
CAPITAL OUTLAY-SEWER	0	155,800	155,800
TOTAL EXPENSES	219,725	214,225	433,950
NET INCOME OR (LOSS)--SEWER DEPT.	16,575	(163,106)	(146,531)
OVERALL NET INCOME OR (LOSS)--UTILITY FUND	68,610	96,392	165,002
Motion made by Lee to adopt Resolution 6 of 2009. Second by Prewett. All voted yea.			
And Resolution 6 of 2009 was adopted on this 12th day of May, 2009.			

Resolution 7 of 2009 (Adopt the Property Tax millage for Tax Year 2009)

RESOLUTION 7 of 2009

BE IT RESOLVED, that the following millage(s) are hereby levied on the 2009 tax roll on all property subject to taxation by the Town of Blanchard:

	<u>MILLAGE</u>
General Fund Operating	6.57 mills
Sewer Depreciation	3.10 mills

BE IT FURTHER RESOLVED that the proper administrative officials of the Parish of Caddo, State of Louisiana, be and they are hereby empowered, authorized, and directed to spread said taxes, as hereinabove set forth, upon the assessment roll of said Parish for the year 2009, and to make the collection of the taxes imposed for and on behalf of the taxing authority,

according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.

Motion was made by Lee to adopt Resolution 7 of 2009. Seconded by Prewett.

The foregoing resolution was read in full, the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

YEAS: Lee, Prewett, Ashby  
NAYS: None  
ABSTAINED: None  
ABSENT: Jones, Whittington

And Resolution 7 of 2009 was adopted on this 12<sup>th</sup> day of May, 2009.

Introduce Ordinance 2 of 2009 (Town Clerk pay)

Lee introduced Ordinance 2 of 2009 by title only to be considered for adoption at the June 9, 2009 council meeting.

ORDINANCE 2 OF 2009

AN ORDINANCE TO AMEND SECTION 3.8 OF THE CODE OF ORDINANCES FOR THE TOWN OF BLANCHARD, LOUISIANA, ESTABLISHING COMPENSATION FOR ELECTED AND APPOINTED OFFICIALS AND OTHERWISE PROVIDING WITH RESPECT THERETO.

Introduce Ordinance 3 of 2009 (09-10 Budget)

Lee introduced Ordinance 3 of 2009 by title only to be considered for adoption at the June 9, 2009 council meeting.

ORDINANCE 3 OF 2009

AN ORDINANCE TO ADOPT THE BUDGET FOR THE TOWN OF BLANCHARD FOR THE FISCAL YEAR ENDING JUNE 30, 2010, AND OTHERWISE PROVIDING WITH RESPECT THERETO.

Bid acceptance—Standpipe

Motion made by Prewett, second by Ashby to authorize Mayor to sign agreement with Milco for LCDBG Standpipe contract in the amount of \$282,845.00. All voted yea.

Bid acceptance—Floating Brush Aerator

Motion made by Ashby, second by Prewett to authorize Mayor to sign agreement with Gulf State Engineering, Co., Inc. for Floating Brush Aerator contract in the amount of \$29,115.00. All voted yea.

Sam Stevens—Audit Report

Motion made by Lee, second by Ashby to accept audit report and receive bound copy at later date. All voted yea.

Report of Departments

Buildings and Grounds—Whittington absent  
Streets and Rights of Way—Jones absent

Water Dept.—Prewett reported fence installed on upper deck of water plant. DHH conducted yearly Sanitary Survey.

Sewer Dept.—Ashby reported a valve replacement at Magnolia Woods/Chickamauga caused a boil advisory, which DHH lifted within 48 hours. Motion made by Ashby, second by Lee to allow Mayor to sign Modification of Agreement to Enter into Dispute Resolution Discussion and to Extend Deadline for Decision on Request for Hearing to June 10, 2009. All voted yea. Motion made by Ashby, second by Prewett to offer \$10,000 as settlement with DEQ. All voted yea.

Police Dept.—Chief reported a few minor events, otherwise relatively quiet.

Treasurer Report—Lee reported amended 08-09 budget adopted, and 2009-2010 budget has been introduced for vote at next council meeting scheduled for June 9, 2009.

Comments by Mayor

None. Motion by Prewett to adjourn, second by Ashby. Meeting adjourned 7:22.

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JOHNNY DIGILORMO, MAYOR

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DEBRA SMITH, TOWN CLERK